

*Santa Ana Unified School District  
Board of Education*

**Board Meeting Agenda**

**Tuesday, February 25, 2014  
6:00 p.m.**

**Board Room  
1601 E. Chestnut Avenue  
Santa Ana**



**José Alfredo Hernández, J.D.  
Vice President**

**Audrey Yamagata-Noji, Ph.D.  
President**

**Rick Miller, Ph.D.  
Secretary /  
Superintendent**

**John Palacio  
Member**

**Rob Richardson  
Clerk**

**Cecilia "Ceci" Iglesias  
Member**

**If special assistance is needed to participate in the Board meeting, please contact Board Recording Secretary, at (714) 558-5515. Please call prior to the meeting to allow for reasonable arrangements to ensure accessibility to this meeting, per the Americans with Disabilities Act, Title II.**

***Mission Statement***

***The Santa Ana Unified School District is dedicated to high academic achievement, in a scholarly and supportive environment, ensuring that all students are prepared to accomplish their goals in life.***

## **BOARD OF EDUCATION MEETING INFORMATION**

### **Role of the Board**

The Governing Board is elected by the community to provide leadership and citizen oversight of the District's schools. The Board works with the Superintendent to fulfill its major role, including:

1. Setting a direction for the District.
2. Providing a basic organizational structure for the SAUSD by establishing policies.
3. Ensuring accountability.
4. Providing community leadership on behalf of the District and public education.

Agenda Items provided to the Board of Education that include the description of items of business to be considered by the Board for approval at Board Meetings. These items contain recommendations; the Board may exercise action they believe is best for the SAUSD.

### **Board Meeting Documentation**

Any and all supporting materials are made available to the public by the Public Communication Office. They may be reached from 8:00 a.m. – 4:30 p.m. at (714) 558-5555.

### **Public Comments at Board Meetings**

The agenda shall provide members of the public the opportunity to address the Board regarding agenda items before or during the Board's consideration of the item. The agenda also provides members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board.

Individual speakers are allowed three minutes to address the Board on agenda or nonagenda items. The Board may limit the total time for public input on each item to 20 minutes. With the Board's consent, the Board President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

The Board urges that complaints and derogatory remarks against a District employee be made in writing on forms available in the Office of the Superintendent. This allows the District and the Board to examine more carefully the complaint and to initiate the appropriate investigation.

Persons wishing to address the Board on an item on the agenda or an item of business in the Board's jurisdiction are requested to complete a card. This card is to be submitted to the Recording Secretary. The *Request to Address the Board of Education* cards are located on the table in the foyer.

### **Televised Meeting Schedule**

The Regular Board of Education meetings are broadcast live on the second and fourth Tuesdays of each month on Channel 31. The meeting is replayed on Tuesdays at 6:00 p.m. and Saturdays at 3:00 p.m., following the Board of Education meeting.

Agenda and Minutes on District Website at <http://www.sausd.us>

BOARD OF EDUCATION  
REGULAR MEETING

SANTA ANA UNIFIED SCHOOL DISTRICT  
1601 EAST CHESTNUT AVENUE  
SANTA ANA, CA 92701

TUESDAY  
FEBRUARY 25, 2014  
6:00 PM

AGENDA

CALL TO ORDER

5:00 P.M. RECESS TO CLOSED SESSION

- See Closed Session Agenda below for matters to be considered at this time.

- A. With respect to every item of business to be discussed in Closed Session pursuant to Education Code Sections 35146 and 48918:

STUDENT EXPULSIONS AND DISCIPLINE ISSUES

- B. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54956.9 (a) (b) (1) and (c):

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

- C. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54957:

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

- D. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54947.6:

CONFERENCE WITH LABOR NEGOTIATOR:

SAEA, CSEA, CWA, SASPOA  
Bargaining Units  
Mr. Mark A. McKinney,  
District Negotiator

The Board may exercise discretion to adjourn to Closed Session at any time during this meeting to instruct its representatives regarding negotiations with represented and unrepresented employees.

RECONVENE REGULAR MEETING AND REPORT ACTION TAKEN IN CLOSED SESSION THAT IS REQUIRED TO BE REPORTED OUT AT THIS MEETING.

RECONVENE REGULAR MEETING

6:00 P.M. MEETING

PLEDGE OF ALLEGIANCE

## RECOGNITION / ACKNOWLEDGMENT

- Santa Ana High School Associated Student Body
- Customer Service Employee of the Month for February 2014, Marylou Ontiveros

## SUPERINTENDENT'S REPORT

### PUBLIC PRESENTATIONS (Pursuant to Government Code 54954.3)

- Individuals or groups may make presentations or bring matters to the Board's attention that is within the Board's subject matter jurisdiction. Individual speakers are allowed three minutes to address the Board on agenda or non-agenda items.

### 1.0 APPROVAL OF CONSENT CALENDAR

- 1.1 Approval of Minutes of Regular Board Meeting - February 11, 2014
- 1.2 Approval of Extended Field Trips(s) in Accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips
- 1.3 Approval of Submission of California Career Pathways Trust Grant Application for 2014-18 School Years
- 1.4 Approval of Agreement with The John W. Gardner Center for Youth and Communities at Stanford University for Confidential Data Exchange for 2013-15 School Years.
- 1.5 Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1
- 1.6 Approval of Payment and Reimbursement of Costs Incurred for Designated Instructional Services for Students with Disabilities for 2013-14 School Year
- 1.7 Approval of Master Contracts and/or Individual Service Agreements with Nonpublic Schools and Agencies for Students with Disabilities for 2013-14 School Year
- 1.8 Approval of Letter of Agreement with Orange County Health Care Agency for California Healthy Kids Survey for Spring 2014
- 1.9 Approval of Memorandum of Understanding with California School Climate, Health, and Learning Survey System Regional Center Agency of WestEd for California Healthy Kids Survey for Spring 2014

- 1.10 Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of January 29, 2014 through February 11, 2014
- 1.11 Ratification of Expenditure Summary and Warrant Listing for Period of January 29, 2014 through February 11, 2014
- 1.12 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of January 29, 2014 through February 11, 2014
- 1.13 Authorization to Extend Contract for Installation of Structured Cabling System and Network Equipment with AT&T at Various E-rate Eligible Sites for 2014-15 Fiscal Year
- 1.14 Authorization to Renew Contracts for Cellular Services Districtwide with Verizon Wireless and Sprint Nextel Under E-rate for 2014-15 Fiscal Year
- 1.15 Authorization to Renew Contract for Various Telecommunication and Internet Access Services Districtwide with AT&T Under E-rate for 2014-15 Fiscal Year
- 1.16 Authorization to Renew Contract for CiscoBASE Maintenance and Maintenance of Network Equipment and Cabling Districtwide with NIC Partners, Inc., Under E-rate for 2014-15 Fiscal Year
- 1.17 Authorization to Award Contract for Web Hosting Services Districtwide to SchoolWires, Inc., Contingent on E-rate Funding for Fiscal Year 2014-15
- 1.18 Adoption of Resolution 13/14-3004 - Proclaiming March 3 – 7, 2014, as National School Breakfast Week
- 1.19 Approval of Deductive Change Order No. 1 for Bid Package No. 15 General Construction at Spurgeon Intermediate School Under Modernization Program
- 1.20 Acceptance of Completion of Contracts for Various Projects Districtwide
- 1.21 Approval of Personnel Calendar
- 1.22 Acceptance of Gifts in Accordance with Board Policy 3290 – Gifts, Grants, and Bequests

Items removed from Consent Calendar for discussion and separate action:

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#### ANNOUNCEMENT

- The Board will recognize particular personnel and gifts.

## PRESENTATION

- Academic Impact of Preschool Participation
- Update - Community Day School Implementation of Memorandum of Agreement with Orange County Probation Department

## REGULAR AGENDA - ACTION ITEMS

- 2.0 Consideration/Approval of Local Control Accountability Plan Community Engagement Process
- 3.0 Approval of Common Core Plan for Infrastructure and Student Technology
- 4.0 Approval of Summer School Programs for 2014-15 School Year
- 5.0 Authorization to Award Contract for Installation of Structured Cabling System and Network Equipment to Digital Networks Group, Inc., at Various E-rate Eligible Sites
- 6.0 Approval of 2014 Representatives to Delegate Assembly for California School Boards Association Region 15
- 7.0 Board Dialogue Regarding Inclusion of Presentations and Discussions in Future Board Meeting Agendas

## REVISION OF EXISTING BOARD BYLAWS, POLICIES, AND ADMINISTRATIVE REGULATIONS

- 8.0 Board Policy and Administrative Regulation 1031 – Volunteer Worker (Revision)
- 9.0 Board Policy and Administrative Regulation 4040 – Employee Use of Technology (Revision)
- 10.0 Board Policy and Administrative Regulation 6163.4 – Student Use of Technology (Revision)

## BOARD REPORTS

- Board Reports / Activities

## ADJOURNMENT

FUTURE MEETING - The next Regular Meeting of the Board of Education will be held on Tuesday, March 11, 2014, at 6:00 p.m.

**AGENDA ITEM BACKUP SHEET**

**February 25, 2014**

**Board Meeting**

**TITLE: Santa Ana High School Associated Student Body**

**ITEM: Recognition**

**SUBMITTED BY: Richard L. Miller, Ph.D., Superintendent**

**PREPARED BY: Deidra Powell, Chief Communications Officer**

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to acknowledge high school Associated Student Body (ASB) groups.

**RATIONALE:**

Board of Education members have requested high school ASB student groups attend Board meetings to address the Board and provide information on their school programs and activities.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Acknowledge Santa Ana High School Associated Student Body.

RLM/dp

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:** Customer Service Employee of the Month for February 2014,  
Marylou Ontiveros

**ITEM:** Recognition

**SUBMITTED BY:** Mark A. McKinney, Associate Superintendent, Human Resources

**PREPARED BY:** Mark A. McKinney, Associate Superintendent, Human Resources

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to recognize the Customer Service Employee of the Month for February 2014.

**RATIONALE:**

A selection committee, consisting of classified and certificated employees, has reviewed nominees and selected the Customer Service Employee of the Month for February 2014. The members have selected Marylou Ontiveros, Registrar, Spurgeon Intermediate School.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Recognize Marylou Ontiveros as Customer Service Employee of the Month for February 2014.

  
MAM:nr:ea



Santa Ana Unified School District  
1601 E. Chestnut Avenue  
Santa Ana, California 92701

## MINUTES

REGULAR MEETING  
SANTA ANA BOARD OF EDUCATION

February 11, 2014

## CALL TO ORDER

The meeting was called to order at 5:01 p.m. by Board President Yamagata-Noji. Other members in attendance were Mr. Hernández, Mr. Richardson, Mr. Palacio, and Ms. Iglesias.

Cabinet members present were Dr. Miller, Dr. Phillips, Dr. Haglund, Mr. McKinney, Ms. Lohnes, Mr. Dixon, Ms. Miller, and Dr. Rodriguez.

## CLOSED SESSION PRESENTATIONS

Dr. Yamagata-Noji asked those wishing to address the Board in matters pertaining to Closed Session to step to the lectern.

There were no individuals wishing to address the Board on matters of Closed Session.

## RECESS TO CLOSED SESSION

The Regular Board meeting was immediately recessed at 5:04 p.m. to consider legal issues, negotiations, and personnel matters.

## RECONVENE OPEN MEETING

The Regular Board meeting reconvened at 6:15 p.m.

## PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance led by Michelle Sanchez, 12<sup>th</sup> grade student at Segerstrom High School.

RECOGNITIONS / ACKNOWLEDGMENTS

Saddleback High School Associated Student Body

Dr. Yamagata-Noji asked students' Natalia Fuentes, Graciela Castrejon, Jesse Gil, Brianna Casillas, Sierra Siebert, and Francisco Ibarra to step to the lectern. They represented Saddleback High School and shared highlights of the various activities and programs going on at their school.

Boys and Girls Club Youth of the Year and Scholarship Recipients

Dr. Yamagata-Noji called Ms. Miller, Assistant Superintendent, Secondary Education, to step to the lectern. She introduced Daisy Monjaras, Valley High School student. Daisy was selected as the 2014 Boys and Girls Club Youth of the Year and was awarded a \$10,000 college scholarship, laptop, and is advancing to compete for the title of Orange County Boys and Girls Club Youth of the Year. Ms. Miller introduced Hanna Galvan, Santa Ana High School student who was awarded a \$3,500 college scholarship, and last year, she was awarded a \$3,000 scholarship as part of the Youth of the Year Program. Jenny Leal, Santa Ana High School student was also awarded a \$1,500 college scholarship.

Classified Employee of the Month for February 2014, Jose T. Sanchez

Dr. Yamagata-Noji called Mr. McKinney, Associate Superintendent, Human Resources to step to the lectern. He introduced Mrs. Marisela Longacre, Principal at Jackson Elementary School, and Mr. Jose Sanchez. Mr. Sanchez was selected as the Classified Employee of the Month for February 2014 for helping to ensure the needs of students and staff are met.

**SUPERINTENDENT'S REPORT**

Dr. Miller announced the official kick off to a series of engagement opportunities for employees, parents, students, and community members who will provide input on the educational achievement of Santa Ana students. He mentioned his participation in the Google-sponsored Educational Leadership event related to the Advanced Placement/International Baccalaureate gap. Dr. Miller concluded his remarks by announcing an upcoming public event; AT&T will present a check to Road Trip Nation on February 25, 2014, at Lorin Griset Academy.

PUBLIC PRESENTATIONS

Dr. Yamagata-Noji asked those wishing to address the Board on matters related to agenda items to step to the lectern. Mary Gomez addressed the Board related to a personnel issue concerning a Valley High School coach and the weight room.

**1.0 APPROVAL OF CONSENT CALENDAR**

The following items were removed from the Consent Calendar for discussion and separate action:

1.4 Approval of First Assessment Child Outcomes and School Readiness Action Plan

1.13 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of January 15, 2014 through January 28, 2014

1.19 Approval of Personnel Calendar

It was moved by Mr. Richardson, seconded by Mr. Hernández, and carried 5-0, to approve the remaining items on the Consent Calendar as follows:

1.1 Approval of Minutes of Regular Board Meeting - January 28, 2014

1.2 Summarized Data of Williams Settlement Second Quarterly Report

1.3 Approval of Extended Field Trips(s) in Accordance with Board Policy (BP) 6153 - School-Sponsored Trips and Administrative Regulation (AR) 6153.1 - Extended School- Sponsored Trips

1.5 Adoption of Resolution No. 13/14-2998 - Authorization of Amendment 01 to California State Preschool Contract for 2013-14 Program Year

1.6 Ratification of Renewal of Service Agreement with The Regents of University of California Center for Educational Partnership Irvine Reading and Literature Project for 2013-14 School Year

1.7 Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1

302583 - Saddleback High

For the violation of Education Code Section 48900, paragraph A, .4 that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after June 19, 2014.

308661 - Santa Ana High

For the violation of Education Code Section 48900, paragraph B that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after June 19, 2014.

1.8 Approval of Master Contracts and/or Individual Service Agreements with Nonpublic Schools and Agencies for Students with Disabilities for 2013-14 School Year

1.9 Approval of Payment and Reimbursement of Costs Incurred for Designated Instructional Services for Students with Disabilities for 2013-14 School Year

- 1.10 Approval of Memorandum of Understanding with Santa Ana WORK Center, Santa Ana for 2013-15 School Years
- 1.11 Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of January 15, 2014 through January 28, 2014
- 1.12 Ratification of Expenditure Summary and Warrant Listing for Period of January 15, 2014 through January 28, 2014
- 1.14 Approval and Ratification of Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment
- 1.15 Approval of Disposal of Used Vehicles
- 1.16 Approval of Deductive Change Orders for Various Projects Districtwide
- 1.17 Acceptance of Completion of Contracts for Various Projects Districtwide
- 1.18 Ratification of Board Member's Attendance to California School Boards Association Masters in Governance Program from January through March 2014 in Garden Grove and Burbank, California
- 1.20 Acceptance of Gifts in Accordance with Board Policy 3290 - Gifts, Grants, and Bequests

ITEM REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND SEPARATE ACTION:

- 1.4 Approval of First Assessment Child Outcomes and School Readiness Action Plan  

It was moved by Dr. Yamagata-Noji, seconded by Mr. Hernández, and carried 5-0, to approve the First Assessment Child Outcomes and School Readiness Action Plan to ensure that students are prepared and ready to enter kindergarten.
- 1.13 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of January 15, 2014 through January 28, 2014  

It was moved by Ms. Iglesias, seconded by Dr. Yamagata-Noji, and carried 5-0, to approve/ratify the listing of agreements/contracts with the Santa Ana Unified School District and various consultants submitted for the period of January 15, 2014 through January 28, 2014, with the exception of No. 12.
- 1.19 Approval of Personnel Calendar  

Item carried later in meeting.

PRESENTATIONS

Update on Drug Prevention

Dr. Yamagata-Noji invited Doreen Lohnes, Assistant Superintendent, Support Services to the lectern. Mrs. Lohnes provided an update on the project toward no drug abuse - prevention program.

**REGULAR AGENDA - ACTION ITEMS**

2.0 APPROVAL OF COMMON CORE BLOCK GRANT FUNDING PROPOSAL FOR 2013-15 SCHOOL YEARS

It was moved by Mr. Palacio, seconded by Mr. Richardson, and carried 5-0, to approve the Common Core Block Grant Funding proposal for the 2013-15 school years with an amendment that staff return to a subsequent Board meeting with a purchasing recommendation and an implementation plan for the infrastructure and student technology.

3.0 AUTHORIZATION TO AWARD CONTRACTS FOR PURCHASE OF CUSTODIAL SUPPLIES FOR WAREHOUSE STOCK

It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 5-0, to authorize staff to award contracts for the purchase of custodial supplies for warehouse stock, in the amount, not to exceed \$500,000.00, renewable annually for a period of up to three years, pursuant to Bid No. 01-14.

4.0 APPROVAL OF BRIDGING HEALTHY COMMUNITIES GRANT AWARD WITH THE CALIFORNIA ENDOWMENT

It was moved by Mr. Hernández, seconded by Dr. Yamagata-Noji, and carried 4-0, Mr. Richardson out of room, to approve the Bridging Healthy Communities Grant Award with the California Endowment for one year commencing with initiation of the project.

5.0 ADOPTION OF RESOLUTION NO. 13/14-2999 - PROCLAIMING FEBRUARY 2014 AS AFRICAN AMERICAN HISTORY MONTH

It was moved by Mr. Palacio seconded by Mr. Hernández, and carried 4-0, Mr. Richardson out of room, to adopt Resolution No. 13/14-2999 proclaiming February 2014 as SAUSD's African American History Month.

6.0 APPROVAL OF REVISED JOB DESCRIPTIONS: DIRECTOR, ELEMENTARY STUDENT ACHIEVEMENT/CHARTER SCHOOLS AND DIRECTOR, SECONDARY STUDENT ACHIEVEMENT/CHARTER SCHOOLS

It was moved by Mr. Hernández seconded by Dr. Yamagata-Noji, and carried 4-1, Ms. Iglesias dissenting, to approve the revised job descriptions of Director of Elementary Student Achievement/Charter Schools and the Director of Secondary Student Achievement/Charter Schools to Executive Director of Elementary Curriculum and Instruction and Executive Director of Secondary Curriculum and Instruction.

6.1 APPROVAL OF REVISED JOB DESCRIPTION, DIRECTOR OF ELEMENTARY STUDENT ACHIEVEMENT/CHARTER SCHOOLS

It was moved by Mr. Hernández seconded by Dr. Yamagata-Noji, and carried 4-1, Ms. Iglesias dissenting, to approve the revised job description of Director of Elementary Student Achievement/Charter Schools to Executive Director of Elementary Curriculum and Instruction.

6.2 APPROVAL OF REVISED JOB DESCRIPTION, DIRECTOR OF SECONDARY STUDENT ACHIEVEMENT/CHARTER SCHOOLS

It was moved by Mr. Hernández seconded by Dr. Yamagata-Noji, and carried 4-1, Ms. Iglesias dissenting, to approve the revised job description of Director of Secondary Student Achievement/Charter Schools to Executive Director of Secondary Curriculum and Instruction.

Change in Order of Agenda

1.19 Approval of Personnel Calendar

It was moved by Mr. Hernández, seconded by Mr. Richardson, and carried 5-0, to approve the Personnel Calendar.

ANNOUNCEMENT

Dr. Yamagata-Noji acknowledged District retirees and gifts received.

7.0 APPROVAL TO EXTEND PUBLIC EMPLOYEE AGREEMENTS OF ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES AND ASSISTANT SUPERINTENDENT, SECONDARY EDUCATION, AND RETITLE AND EXTEND THE CHIEF ACADEMIC OFFICER TO ASSISTANT SUPERINTENDENT, ELEMENTARY EDUCATION

It was moved by Mr. Hernández seconded by Mr. Richardson, and carried 3-2, Mr. Palacio and Ms. Iglesias dissenting, to approve the extension of Public Employee Agreements of Associate Superintendent, Human Resources and Assistant Superintendent, Secondary Education, and retitle and extend the Chief Academic Officer to Assistant Superintendent, Elementary Education, to June 30, 2016.

7.1 APPROVAL TO EXTEND ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES EMPLOYMENT AGREEMENT

It was moved by Mr. Hernández seconded by Mr. Richardson, and carried 3-2, Mr. Palacio and Ms. Iglesias dissenting, to approve the extension of the employment agreement of Mark A. McKinney, Associate Superintendent, Human Resources, to June 30, 2016.

7.2 APPROVAL TO EXTEND ASSISTANT SUPERINTENDENT, SECONDARY EDUCATION EMPLOYMENT AGREEMENT

It was moved by Mr. Hernández seconded by Mr. Richardson, and carried 3-2, Mr. Palacio and Ms. Iglesias dissenting, to approve the extension of the employment agreement of Dawn Miller, Assistant Superintendent, Secondary Education, to June 30, 2016.

7.3 APPROVAL TO RETITLE CHIEF ACADEMIC OFFICER TO ASSISTANT SUPERINTENDENT, ELEMENTARY EDUCATION AND EXTEND EMPLOYMENT AGREEMENT

It was moved by Mr. Hernández seconded by Mr. Richardson, and carried 3-2, Mr. Palacio and Ms. Iglesias dissenting, to approve the retitle and extension of the employment agreement of Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education, to June 30, 2016.

**REVISION OF EXISTING BOARD BYLAWS, POLICIES, AND ADMINISTRATIVE REGULATIONS**

8.0 BOARD POLICY AND ADMINISTRATIVE REGULATION 3270 - SALE AND DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES (REVISION)

It was moved by Mr. Richardson seconded by Dr. Yamagata-Noji, and carried 5-0, to adopt and implement Board Policy and Administrative Regulation 3270 - Sale and Disposal of Books, Equipment and Supplies.

**BOARD AND STAFF REPORTS/ACTIVITIES**

Ms. Iglesias

- Attended the El Sol playground event.
- Represented SAUSD at the Tech Festival in Costa Mesa.
- Mentioned Read Across America March 2<sup>nd</sup>.

Mr. Hernández

- Respectfully requested to adjourn in memory of Lucy Guerrero.

Mr. Richardson

- Concurred in adjourning meeting in memory of Lucy Guerrero.
- Attended El Sol playground project; impressed with the help received to build a new playground; groundbreaking event will be February 13<sup>th</sup> at El Sol.

Ms. Palacio

- Attended El Sol event; nice to have seen 300 hundred volunteers working together.
- SAUSD has had great coverage in Thursday's section of the newspaper; acknowledged and thanked the Communications staff.

Dr. Yamagata-Noji

- Acknowledged everyone who participated in CENA program.
- Met with Mr. Peter Keller at Bowers Museum to improve and enhance the partnership.
- Announced the upcoming Artspiration event, tentatively scheduled for May 28<sup>th</sup>.

**REPORT OF ACTION TAKEN IN CLOSED SESSION**

By a vote of 3-2, the Board took action to approve the suspension and dismissal of permanent classified employee, as named in Closed Session - Employee ID #24712, effective January 28, 2014.

Moved: Yamagata-Noji \_\_\_\_\_ Hernández \_\_\_\_\_ Richardson  X  Palacio \_\_\_\_\_ Iglesias \_\_\_\_\_

Seconded: Yamagata-Noji \_\_\_\_\_ Hernández  X  Richardson \_\_\_\_\_ Palacio \_\_\_\_\_ Iglesias \_\_\_\_\_

Ayes: Yamagata-Noji  X  Hernández  X  Richardson  X  Palacio \_\_\_\_\_ Iglesias \_\_\_\_\_

Noes: Yamagata-Noji \_\_\_\_\_ Hernández \_\_\_\_\_ Richardson \_\_\_\_\_ Palacio  X  Iglesias  X

Final Vote: Ayes  3  Noes  2  Abstain \_\_\_\_\_ Absent \_\_\_\_\_

By a vote of 3-2, the Board took action to approve the suspension and dismissal of permanent classified employee, as named in Closed Session - Employee ID #21785, effective January 28, 2014.

Moved: Yamagata-Noji \_\_\_\_\_ Hernández \_\_\_\_\_ Richardson  X  Palacio \_\_\_\_\_ Iglesias \_\_\_\_\_

Seconded: Yamagata-Noji \_\_\_\_\_ Hernández  X  Richardson \_\_\_\_\_ Palacio \_\_\_\_\_ Iglesias \_\_\_\_\_

Ayes: Yamagata-Noji  X  Hernández  X  Richardson  X  Palacio \_\_\_\_\_ Iglesias \_\_\_\_\_

Noes: Yamagata-Noji \_\_\_\_\_ Hernández \_\_\_\_\_ Richardson \_\_\_\_\_ Palacio  X  Iglesias  X

Final Vote: Ayes  3  Noes  2  Abstain \_\_\_\_\_ Absent \_\_\_\_\_

By a vote of 3-2, the Board took action to approve the suspension and dismissal of permanent classified employee, as named in Closed Session - Employee ID #13565, effective January 28, 2014.

Moved: Yamagata-Noji \_\_\_\_\_ Hernández  X  Richardson \_\_\_\_\_ Palacio \_\_\_\_\_ Iglesias \_\_\_\_\_

Seconded: Yamagata-Noji \_\_\_\_\_ Hernández \_\_\_\_\_ Richardson  X  Palacio \_\_\_\_\_ Iglesias \_\_\_\_\_

Ayes: Yamagata-Noji  X  Hernández  X  Richardson  X  Palacio \_\_\_\_\_ Iglesias \_\_\_\_\_

Noes: Yamagata-Noji \_\_\_\_\_ Hernández \_\_\_\_\_ Richardson \_\_\_\_\_ Palacio  X  Iglesias  X

Final Vote: Ayes  3  Noes  2  Abstain \_\_\_\_\_ Absent \_\_\_\_\_



**ADJOURNMENT**

There being no further business to come before the Board, Dr. Yamagata-Noji adjourned the meeting at 8:09 p.m. in the honor and memory of Lucy Guerrero, SAUSD Administrator.

The next Regular Meeting will be held on Tuesday, February 25, 2014, at 6:00 p.m.

ATTEST:

\_\_\_\_\_  
Rick Miller, Ph.D.  
Secretary  
Santa Ana Board of Education

**CERTIFICATED PERSONNEL CALENDAR**

Personnel Calendar  
 Board Meeting - February 11, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>RETIREMENTS</b>					
Courson, Sharon	Counselor	Community Day	March 13, 2014		Retirement - 26 years
<b>RESIGNATIONS</b>					
Douglas, Patricia	Teacher	Santiago	December 20, 2013		Family Responsibilities - 9 years
<b>NEW HIRES/RE-HIRES</b>					
Conde, Henry	Teacher	Century	February 3, 2014		Rehire - Probationary II
Gonzalez, Leticia D.	Teacher	Willard	February 3, 2014		New Hire - Temporary 44909
Greer, William	Teacher	Century	February 3, 2014		New Hire - Temporary 44909
<b>CHANGE IN STATUS</b>					
Cifuentes, Adolfo	Teacher	Heninger	January 7, 2014		From Intern to Probationary II
Mitsicourides, Alexander	Teacher	Century	December 14, 2013		From Intern to Probationary I

Mark A. McKinney, Associate Superintendent, Human Resources



**Personnel Calendar  
Board Meeting - February 11, 2014  
CERTIFICATED PERSONNEL CALENDAR**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Without Pay with Benefits</b>					
Ferullo, Nicole	Teacher	Carr	January 21, 2014	April 18, 2014	Statutory
Seaver, Alison	Teacher	Jackson	January 27, 2014	April 21, 2014	Statutory
<b>LEAVE (21 duty days or more) - Without Pay and Without Benefits</b>					
Yepes, Jose F.	Teacher	Martin	February 3, 2014	June 20, 2014	Personal, Family
<b>EXTENSION ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits</b>					
Banuelos, Jeanette	Teacher	McFadden	February 3, 2014	February 16, 2014	Statutory
Ferullo, Nicole	Teacher	Carr	January 13, 2014	January 20, 2014	Statutory
Nguyen, Dana	Teacher	Santa Ana	January 13, 2014	January 31, 2014	Statutory
Perez, Sandra	Counselor	Valley	January 15, 2014	February 17, 2014	Statutory
<b>CORRECTION ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits</b>					
Banuelos, Jeanette	Teacher	McFadden	January 13, 2014	January 31, 2014	Statutory
Kerley, Meghan	Teacher	Jefferson	January 13, 2014	February 13, 2014	Statutory
Chiara, Celeste	Teacher	King	January 27, 2014	February 18, 2014	Statutory
<b>CORRECTION ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Without Pay with Benefits</b>					
Sommer, Kimberly	Teacher	Mitchell	January 13, 2014	February 14, 2014	Statutory

Mark A. McKinney, Associate Superintendent, Human Resources

**CERTIFICATED PERSONNEL CALENDAR**

**Personnel Calendar  
 Board Meeting - February 11, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>CHANGE IN DATE FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Without Pay with Benefits</b>					
Pedroza, Alma	Teacher	Lowell	January 13, 2014	From February 7, 2014 to January 31, 2014	Statutory
<b>CHANGE IN DATE CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Without Pay with Benefits</b>					
Pedroza, Alma	Teacher	Lowell	January 13, 2014	From February 7, 2014 to January 31, 2014	Statutory
<b>EXTRA DUTY 2013-14</b>					
Baker, Judith	Retired Substitute	Special Projects/ Wellness	February 3, 2014	June 13, 2014	Retire Substitute Daily Rate
Conner, Christopher	Substitute	Special Projects/ Wellness	February 3, 2014	March 31, 2014	Long Term Substitute Daily Rate
Martin, Roszena	Substitute	Special Projects/ Wellness	February 3, 2014	June 13, 2014	Long Term Substitute Daily Rate
Prado, Rafael	Substitute	Special Projects/ Wellness	February 3, 2014	March 31, 2014	Long Term Substitute Daily Rate
Sanchez, Carlos	Substitute	Special Projects/ Wellness	February 3, 2014	March 31, 2014	Long Term Substitute Daily Rate

**Mark A. McKinney, Associate Superintendent, Human Resources**

**CERTIFICATED PERSONNEL CALENDAR**

Personnel Calendar  
 Board Meeting - February 11, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>ROP SUBSTITUTES 2013-14</b>					
Rambert, Susan					
<b>WINTER SPORTS 2013-14</b>					
Delgado, Gabriel	Head Coach	Valley	2013-14		Basketball (Boys)
DeMent, Russell	Assistant Coach	Valley	2013-14		Basketball (Boys)
Lammers, Frederick	Head Coach	Valley	2013-14		Water Polo (Girls)
Mora, Hector	Head Coach	Valley	2013-14		Wrestling (Boys)
Ortiz, Brenda	Head Coach	Valley	2013-14		Basketball (Girls)
Sanchez, Jose C.	Head Coach	Valley	2013-14		Soccer (Boys)
Terwilliger, Erik	Assistant Coach	Valley	2013-14		Water Polo (Girls)
<b>ADMINISTRATIVE APPOINTMENTS-RE-CLASSIFICATION</b>					
Barden, Judith	Coordinator of BTSA Induction Program and Special Projects	District Office	July 1, 2014		From Assistant Principal to Coordinator of BTSA Induction Program and Special Projects
Gomez, Maria G.	Coordinator of Professional Learning and Special Projects	District Office	February 12, 2014		From Assistant Principal to Coordinator of Professional Learning and Special Projects

**Mark A. McKinney, Associate Superintendent, Human Resources**







**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar  
Board Meeting - February 11, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>RESIGNATIONS</b>						
Avalos, Luisana	Autism Paraprofessional	Mitchell	December 20, 2013			Personal - 6 years, 9 months
Covarrubias, Veronica	Activity Supervisor	MacArthur	January 30, 2014			Personal - 2 years, 4 months
Morrison, Taylor	SSP Sp. Ed.	Mendez	January 17, 2014			Personal 4 years, 1 month
Nguyen, Hang	SSP Sp. Ed.	McFadden	February 28, 2014			Personal - 2 years, 1 month
Rodriguez, Rosa	Activity Supervisor	Heroes	January 13, 2014			Personal - 2 months
Winenger, Scott	Autism Paraprofessional	Mitchell	January 17, 2014			Personal - 1 year, 1 month
<b>ABSENCES (3 to 20 duty days) - Without Pay</b>						
Garcia, Cecilia	Fd. Svc. Wkr.	Saddleback	April 14, 2014	April 18, 2014		Personal
Lopez, Celia	Fd. Svc. Wkr.	Nutrition Services	December 10, 2013	December 20, 2013		Personal
Munoz, Adriana	SSP Sp. Ed.	Valley	January 14, 2014	February 12, 2014		Personal
Olivares, Armando	Site Clerk	Adams	January 13, 2014	February 3, 2014		Personal
Parga, Clarissa	Instr. Asst. Sev. Dis.	Transition Program	February 3, 2014	February 14, 2014		Personal

**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar  
 Board Meeting - February 11, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>CFRA (California Family Rights Act) - Paid</b>						
Dominguez, Guadalupe	Risk Management Tech.	Risk Management	December 23, 2013	January 31, 2014		Statutory Leave
Rodriguez, Danny	School Police Officer	School Police	March 3, 2014	March 28, 2014		Statutory Leave
<b>FAMILY CARE &amp; MEDICAL LEAVES ( 21 duty days or more) - Paid</b>						
Dominguez, Guadalupe	Risk Management Tech.	Risk Management	November 5, 2013	January 31, 2013		Statutory Leave
<b>PROBATIONARY APPOINTMENTS</b>						
Alcaraz, Susana	Fd. Svc. Spvr. Elem.	Nutrition Services	January 22, 2014		15/1	
Armstrong, Mary	Library Media Tech.	Madison	January 27, 2014		25/1	
Park, Joshua	SSP Sp. Ed.	Valley	January 17, 2014		19/1	
Puga, Eileen	Fd. Svc. Wkr.	Lathrop	January 22, 2014		11/1	
Rodriguez, Eric	SSP Sp. Ed.	Carr	January 21, 2014		19/1	
<b>PROMOTIONAL APPOINTMENT</b>						
Salazar, Daisy	Instr. Asst. Sev. Dis.	Adams	February 7, 2014		20/3	
<b>TEMPORARY ASSIGNMENT</b>						
Palomino, Debbie	Instr. Asst. Sev. Dis.	Santa Ana	January 16, 2014	February 3, 2014	20/5	

**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar**

**Board Meeting - February 11, 2014**

<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>SALARY</b>	<b>COMMENTS</b>
<b>ACTIVITY SUPERVISOR</b>						
Diaz, Raquel	Activity Supervisor	Heroes	January 24, 2014			
<b>SUBSTITUTES</b>						
Alcaraz, Alyssa	SSP Sp. Ed.		January 16, 2014		19/1	
Alcaraz, Susana	Custodian		January 21, 2014		23/1	
Arambula, Jesus	Custodian		January 13, 2014		23/1	
Cruz, Alejandro	DSO		January 27, 2014		31/1	
Guillen, Eduardo	DSO		January 22, 2014		31/1	
Huerta Viveros, Jonathan	Custodian		January 16, 2014		23/1	
Krantz, Peter	Alarm Monitor					
Luna Alvarez, Evelin	Dispatcher		January 22, 2014		22/1	
Nguyen, Devin	SSP Sp. Ed.		January 16, 2014		19/1	
Ontiveros Salazar, Alberto	Custodian		January 15, 2014		23/1	
Ruelas, Francisco	Custodian		January 15, 2014		23/1	
Valerio, Eduardo	Custodian		January 20, 2014		23/1	
Vergara, Tania	SSP Sp. Ed.		January 15, 2014		19/1	
<b>ATHLETIC SPECIALIST</b>						
Muñoz, Mario	Asst. Wrestling	Godinez	November 8, 2013			



SANTA ANA UNIFIED SCHOOL DISTRICT  
 GIFTS RECOMMENDED FOR ACCEPTANCE - February 11, 2014

School:	Gift:	Amount:	Donor:	Used for:
Greenville Fundamental		\$700	Target Corporation Mr. Gregg Steinhafel Minneapolis, MN	Instructional materials
Heroes Elementary		\$1,085	Heroes PTA Mr. David DeLeon Santa Ana	Student assembly
Lincoln Elementary		\$4,200	Tzu Chi Foundation Orange County Service Center Ms. Emily Chu Laguna Hills	16 \$100 gift cards, 70 student uniforms/shoes for holiday baskets
Martin Elementary		\$700	Target Scholarship America Ms. Kim Rice St. Peter, MN	Field trip transportation
Martin Elementary		\$500	St. Mark Presbyterian Church Ms. Sue Atkinson Newport Beach	Field trip transportation
Martin Elementary		\$2,395	St. Mark Presbyterian Church Ms. Sue Atkinson Newport Beach	Science Camp for 5 <sup>th</sup> grade students
Martin Elementary		\$6,405	Canaan Presbyterian Church Mr. Inn Chul Kim Santa Ana	Science Camp for 5 <sup>th</sup> grade students
Muir Fundamental		\$372	Muir Fundamental Mr. Randy Carrillo Santa Ana	Instructional materials
Washington Elementary		\$700	Target Scholarship America Ms. Kim Rice St. Peter, MN	Field trips
Wilson Elementary		\$700	Target Scholarship America Ms. Kim Rice St. Peter, MN	Field trip transportation

Schools:	Gift:	Amount:	Donor:	Used for:
Lathrop Intermediate	9 desks, 5 tables, 100 chairs, 1 VCR	\$300	San Clemente Department of Motor Vehicles Ms. Marie Garcia San Clemente	Classrooms
Segerstrom High School		\$1,500	College Board Mr. Mark Cavone AP Program Operations and Finance New York, NY	Instructional supplies
<b>February 11, 2014 donations</b>		<b>\$19,557</b>		
<b>2014 Total donations</b>	<b>\$6095</b>	<b>\$25,652</b>		

For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

DH:lr

1 RESOLUTION NO. 13/14-2999

2 BOARD OF EDUCATION

3 SANTA ANA UNIFIED SCHOOL DISTRICT

4 ORANGE COUNTY, CALIFORNIA

5 AFRICAN AMERICAN HISTORY MONTH

6 FEBRUARY 2014

7 WHEREAS, Americans of African descent helped develop our nation in countless  
8 ways, those recognized, unrecognized, and unrecorded; and,

9 WHEREAS, African American history reflects a determined spirit of  
10 perseverance and cultural pride in its struggle to equally share in the  
11 opportunities of a nation founded upon the principles of freedom and liberty for  
12 all people ; and,

13 WHEREAS, African American citizens have participated in every American  
14 effort to secure, protect, and maintain the essence and substance of American  
15 democracy, as reflected by California Education Code Section 37221 (d) which  
16 establishes March 5 as Black American Day to commemorate the anniversary of the  
17 death of Crispus Attucks, the first African American martyr of the Boston  
18 Massacre; and,

19 WHEREAS, the California Board of Education recognized in its Multicultural  
20 Education Policy that each student needs an opportunity to understand the common  
21 humanity underlying all people; to develop pride in his or her own identity and  
22 heritage; and to understand, respect, and accept the identity and heritage of  
23 others; and,

24 WHEREAS, the History-Social Science Framework of California Public Schools,  
25 Kindergarten through grade 12, states that the history curriculum of community,  
26 state, region, nation, and world must reflect the experiences of men and women and  
27 of different racial, religious, and ethnic groups and must be integrated at every  
28 level.

1 NOW, THEREFORE, BE IT RESOLVED: That the Santa Ana Board of Education  
2 proclaims the month of February 2014 as *African American History Month* and  
3 encourages all schools, community organizations, businesses, and the City of Santa  
4 Ana to commemorate this occasion with appropriate instructional and celebratory  
5 activities.

6 Upon motion of Member Palacio and duly seconded, the foregoing  
7 Resolution was adopted by the following vote:

8 AYES: **Audrey Yamagata-Noji, Jose A. Hernandez, John Palacio, and Cecilia  
9 Iglesias**

10 NOES:

11 ABSENT

12 STATE OF CALIFORNIA )  
13 ) ss.  
14 COUNTY OF ORANGE )

15 I, Rob Richardson, Clerk of the Board of Education of the Santa Ana Unified  
16 School District of Orange County, California, hereby certify that the above and  
17 foregoing Resolution was duly adopted by the said Board at a regular meeting  
18 thereof held on the 11 day of February, 2014, and passed by a vote of  
19 2014 of said Board.

20 IN WITNESS WHEREOF, I have hereunto set my hand this 13 day of  
21 February, 2014.



22  
23 Rob Richardson  
24 Clerk  
25 Board of Education  
26 Santa Ana Unified School District  
27





11, 2014

**SANTA ANA UNIFIED SCHOOL DISTRICT****EXECUTIVE DIRECTOR OF ELEMENTARY CURRICULUM AND INSTRUCTION****JOB SUMMARY:**

Under the direction of the Assistant Superintendent of Elementary Education, supervise development of District and State standards-aligned curriculum and staff development to ensure effective implementation of District curriculum. Monitor implementation and assist with staff inservice for the same. Provide leadership and direction to curriculum specialists. Supervise grants and special projects within the Curriculum and Instruction Division. Provide leadership in the management of Charter Schools Elementary K-5.

**REPRESENTATIVE DUTIES:**

- Provide leadership and direction for Districtwide K-5 Student Achievement, curriculum, and staff development to ensure that an effective, standards-aligned curriculum is implemented for all students. **E**
- Provide leadership and direction for K-5 Student Achievement, curriculum, and implementation for after school, intersession, and summer school instruction for students performing below grade level. **E**
- Under the direction of the Deputy Superintendent/Designee, evaluate management personnel including site principals, coordinators, and curriculum specialist reporting to him/her regarding their effectiveness in carrying out their responsibilities and their capacity for growth and development, and counsel with them regarding such evaluations. **E**
- Facilitate and monitor preparation of curriculum and staff development activities and prepare annual and on-going reports for the Assistant Superintendent of Elementary Education. **E**
- Monitor curriculum conference attendance requests and coordinate activities, with District and site priorities and allocated resources. **E**
- Assist principals with site staff development efforts aligned to District curriculum, state standards site instructional needs. Prepare appropriate reports of site efforts for Cabinet and Board of Education. **E**
- Assist in planning and coordinating Districtwide K-5 staff development days aligned to District curriculum and site instructional needs. **E**

**REPRESENTATIVE DUTIES:** (continued)

- Communicate verbally and in writing with parents, community, and schools regarding the District curriculum program and staff development programs. **E**
- Assist in the development, implementation, and evaluation of staff development efforts for certificated, classified, and management. **E**
- Coordinate initial screening for all grants. Distribute grant applications to appropriate District and site staff. Prepare final grant proposal for Cabinet and Board approval. **E**
- Supervise grants and special projects as appropriate. **E**
- Provide technical assistance to Charter Schools K-5. **E**
- Review and evaluate Charter Schools K-5 in the areas of Curriculum/Instruction and identify areas of non-compliance with state and federal regulations. **E**
- Serve as the District contact person in all areas of the Charter School Program K-5. **E**
- Represent District at countywide curriculum, staff development and related meetings. **E**
- Coordinate staff development activities with designated Directors, and other appropriate administrators. **E**
- Attend inservice activities that facilitate K-5 programs. **E**
- Perform related duties as assigned.

**KNOWLEDGE AND ABILITIES:****Knowledge of:**

- Current curricular and instructional methods, practices, and research-based innovations for all elementary students.
- National state guidelines for Charter Schools, etc., and District content standards in Reading/Language Arts, English Language Development, Mathematics, Science, and History/Social Science.
- Current learning theories and instructional strategies.
- California Standards for the Teaching Profession, state programs for the preparation for the beginning teachers and interns.

KNOWLEDGE AND ABILITIES: (continued)Knowledge of: (continued)

- All aspects for NCLB legislation and Program Improvement regulations and state standards for instructional programs.
- Problem-solving techniques and decision-making methods and processes. School site practices and organization.
- Special Programs, such as School Improvement, Title I, GATE, Migrant Education, English Language Development, alternative programs for English Learners, and Program Improvement.
- Students of differing socio-economic, linguistic, and ethnic backgrounds.
- Applicable federal, state local laws and Education Code.
- City and community cultures.
- Current student needs of differing socioeconomic and ethnic backgrounds.
- Technology.
- State standards and assessments.

Ability to:

- Articulate District curricular and instructional policy to staff, parents, and community.
- Communicate effectively orally and in writing.
- Develop goals and objectives and position resources to meet established goals and deadlines timely.
- Evaluate educational programs, curriculum, instruction, and administration.
- Develop and present statistical data related to program performance and student achievement.
- Lead group discussions and make group presentations.
- Maintain records, prepare and present reports.
- Maintain weekly plans as well as long-range goals and objectives.
- Organize, plan, coordinate, and supervise work.
- Utilize computer records systems.
- Work effectively in an urban-school environment.
- Work independently and initiate action as needed.
- Function within appropriate line-staff relationships.
- Work effectively with administrators, staff, parents, community, and in multicultural and bilingual environments.
- Effectively interpret and analyze data and/or assessments.
- Perform the essential functions of the job.

EDUCATION AND EXPERIENCE:

Master's degree and a minimum of three (3) years teaching experience; site level administrative experience; site level principal experience; experience in conducting staff development programs and curriculum coordination.

LICENSES AND OTHER REQUIREMENTS:

Valid California teaching credential.  
Administrative credential.  
Valid California driver's license.  
Biliterate (English/Spanish) preferred.

LICENSES AND OTHER REQUIREMENTS: (continued)

One of the following:

Bilingual Cross-Cultural Specialist Credential  
Bilingual Certificate of Competence  
Language Development Specialist Certificate  
Cross-Cultural Language Academic Development (CLAD) or equivalent.  
AB75 training or willingness to be trained in AB75.

WORKING CONDITIONS:

Environment:

- Office/school environment.
- Numerous interruptions.
- Driving a vehicle to conduct work.

Physical abilities:

- Hearing and speaking accurately to exchange information and make presentations.
- Seeing to read a variety of materials and drive a vehicle.
- Sitting or standing for extended periods of time.
- Lifting or moving objects, normally not exceeding twenty (20) pounds.

Accommodations may be made to enable a person with a disability to perform the essential functions of the job with or without reasonable accommodation.

Board Approved: 2/11/14 (5/05)



## SANTA ANA UNIFIED SCHOOL DISTRICT

### EXECUTIVE DIRECTOR OF SECONDARY CURRICULUM AND INSTRUCTION

#### JOB SUMMARY:

Under the direction of the Assistant Superintendent of Secondary Education, supervise development of District and State standards-aligned curriculum and staff development to ensure effective implementation of District curriculum. Monitor implementation and assist with staff inservice for the same. Provide leadership and direction to curriculum specialists. Supervise grants and special projects within the Curriculum and Instruction Division. Provide leadership in the management of Charter Schools Secondary 6-12.

#### REPRESENTATIVE DUTIES:

- Provide leadership and direction for Districtwide 6-12 Student Achievement, curriculum, and staff development to ensure that an effective, standards-aligned curriculum is implemented for all students. **E**
- Provide leadership and direction for 6-12 Student Achievement, curriculum, and implementation for after school, intersession, and summer school instruction for students performing below grade level. **E**
- Under the direction of the Deputy Superintendent/Designee, evaluate management personnel including site principals, coordinators, and curriculum specialist reporting to him/her regarding their effectiveness in carrying out their responsibilities and their capacity for growth and development, and counsel with them regarding such evaluations. **E**
- Facilitate and monitor preparation of curriculum and staff development activities and prepare annual and on-going reports for the Assistant Superintendent of Secondary Education. **E**
- Monitor curriculum conference attendance requests and coordinate activities, with District and site priorities and allocated resources. **E**
- Assist principals with site staff development efforts aligned to District curriculum, state standards site instructional needs. Prepare appropriate reports of site efforts for Cabinet and Board of Education. **E**
- Assist in planning and coordinating Districtwide 6-12 staff development days aligned to District curriculum and site instructional needs. **E**
- Communicate verbally and in writing with parents, community, and schools regarding the District curriculum program and staff development programs. **E**

REPRESENTATIVE DUTIES: (continued)

- Assist in the development, implementation, and evaluation of staff development efforts for certificated, classified, and management. **E**
- Coordinate initial screening for all grants. Distribute grant applications to appropriate District and site staff. Prepare final grant proposal for Cabinet and Board approval. **E**
- Supervise grants and special projects as appropriate. **E**
- Provide technical assistance to Charter Schools 6-12. **E**
- Review and evaluate Charter Schools 6-12 in the areas of Curriculum/Instruction and identify areas of non-compliance with state and federal regulations. **E**
- Serve as the District contact person in all areas of the Charter School Program 6-12. **E**
- Represent District at countywide curriculum, staff development and related meetings. **E**
- Coordinate staff development activities with designated Directors, and other appropriate administrators. **E**
- Attend inservice activities that facilitate 6-12 programs. **E**
- Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:Knowledge of:

- Current curricular and instructional methods, practices, and research-based innovations for all secondary students.
- National state guidelines for Charter Schools, etc., and District content standards in Reading/Language Arts, English Language Development, Mathematics, Science, and History/Social Science.
- Current learning theories and instructional strategies.
- California Standards for the Teaching Profession, state programs for the preparation for the beginning teachers and interns.
- All aspects for NCLB legislation and Program Improvement regulations and state standards for instructional programs.
- Problem-solving techniques and decision-making methods and processes.
- School site practices and organization.

KNOWLEDGE AND ABILITIES: (continued)Knowledge of: (continued)

- Special Programs, such as School Improvement, Title I, GATE, Migrant Education, English Language Development, alternative programs for English Learners, and Program Improvement.
- Students of differing socio-economic, linguistic, and ethnic backgrounds.
- Applicable federal, state local laws and Education Code.
- City and community cultures.
- Current student needs of differing socioeconomic and ethnic backgrounds.
- Technology.
- State standards and assessments.

Ability to:

- Articulate District curricular and instructional policy to staff, parents, and community.
- Communicate effectively orally and in writing.
- Develop goals and objectives and position resources to meet established goals and deadlines timely.
- Evaluate educational programs, curriculum, instruction, and administration.
- Develop and present statistical data related to program performance and student achievement.
- Lead group discussions and make group presentations.
- Maintain records, prepare and present reports.
- Maintain weekly plans as well as long-range goals and objectives.
- Organize, plan, coordinate, and supervise work.
- Utilize computer records systems.
- Work effectively in an urban-school environment.
- Work independently and initiate action as needed.
- Function within appropriate line-staff relationships.
- Work effectively with administrators, staff, parents, community, and in multicultural and bilingual environments.
- Effectively interpret and analyze data and/or assessments.
- Perform the essential functions of the job.

EDUCATION AND EXPERIENCE:

Master's degree and a minimum of three (3) years teaching experience; site level administrative experience; site level principal experience; experience in conducting staff development programs and curriculum coordination.

LICENSES AND OTHER REQUIREMENTS:

Valid California teaching credential.

Administrative credential.

Valid California driver's license.

Biliterate (English/Spanish) preferred.

One of the following:

Bilingual Cross-Cultural Specialist Credential

Bilingual Certificate of Competence

Language Development Specialist Certificate

Cross-Cultural Language Academic Development (CLAD) or equivalent.

AB75 training or willingness to be trained in AB75.

WORKING CONDITIONS:

Environment:

- Office/school environment.
- Numerous interruptions.
- Driving a vehicle to conduct work.

Physical Abilities:

- Hearing and speaking accurately to exchange information and make presentations.
- Seeing to read a variety of materials and drive a vehicle.
- Sitting or standing for extended periods of time.
- Lifting or moving objects, normally not exceeding twenty (20) pounds.

Accommodations may be made to enable a person with a disability to perform the essential functions of the job with or without reasonable accommodation.

Board Approved: 2/12/14 (5/05)



SANTA ANA UNIFIED SCHOOL DISTRICT

BP 3270(a)

Business and Noninstructional Operations

Sale And Disposal Of Books, Equipment And Supplies  
(Personal Property)

When District-owned books, equipment and supplies become unusable, obsolete, or no longer needed, the Superintendent or designee shall identify these items to the Governing Board, together with their estimated value and a recommendation that they be sold or disposed of by one of the methods prescribed in law and administrative regulations. With Board approval or ratification, the Superintendent or designee shall arrange for the sale or disposal of these items.

Instructional materials may be considered obsolete or unusable when they:

1. Contain information rendered inaccurate or incomplete by new discoveries or technologies
2. Have been replaced by more recent versions or editions of the same material and are of no foreseeable value in other instructional areas
3. Contain demeaning, stereotyping or patronizing references to either sex, members of racial, ethnic, religious, vocational or cultural groups, or persons with physical or mental disabilities
4. Have been inspected and discovered to be damaged beyond use or repair
5. Are not aligned with the district's academic standards or course of study

The Superintendent or designee shall establish procedures to be used when selling equipment for which the federal government has a right to receive all or part of the proceeds. These procedures shall ensure a reasonable amount of competition so as to result in the highest possible revenue. (cf. 3440 - Inventories)

Legal Reference:

EDUCATION CODE

17540-17542	Sale or lease of personal property by one district to another
17545-17555	Sale of personal property
35168	Inventory, including record of time and mode of disposal
42291.5	Temporary school bus designation
42303	School bus sale to another district
60500	Determination of obsolescence
60510-60511	Donation or sale
60520-60521	Disposition of sale proceeds
60530	Methods of destruction
62000.4	Instructional materials program, sunset date

GOVERNMENT CODE

25505 District property; disposition; proceeds

CODE OF REGULATIONS, TITLE 5

3944	Consolidated categorical programs, district title to equipment
3946	Disposal of equipment purchased with state and federal consolidated application funds

UNITED STATES CODE, TITLE 40

549 Surplus property

CODE OF FEDERAL REGULATIONS, TITLE 34

80.32 Equipment acquired under a grant or sub-grant

## SANTA ANA UNIFIED SCHOOL DISTRICT

AR 3270(a)

Business and Noninstructional OperationsSale and Disposal Of Books, Equipment and Supplies

The Governing Board may dispose of personal property belonging to the district by any of the following methods:

1. If the Board members attending a meeting unanimously agree that the property is worth no more than \$2,500, the Board may designate any district employee to sell the property without advertising. (Education Code 17546)
2. The Board may advertise for bids and either sell the property to the highest responsible bidder or reject all bids. (Education Code 17545)

Notice for bids shall be posted in at least three public places in the district for at least two weeks or published at least once a week for at least two weeks in a newspaper having a general circulation in the district and, if possible, published within the district. (Education Code 17545)

Property for which no qualified bid has been received may be sold, without further advertising, by the Superintendent or designee. (Education Code 17546)

3. The Board may authorize the sale of the property by means of a public auction conducted by district employees, employees of other public agencies, or by contract with a private auction firm. Notice related to the auction shall be posted or published as described in item #2 above. (Education Code 17545)
4. Without advertising for bids, the Board may sell the property to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law (40 USC 484 renumbered to 40 USC 549). In such cases, the sale price shall equal the cost of the property plus estimated cost of purchasing, storing, and handling. (Education Code 17540)
5. Without advertising for bids, the Board may sell or lease the property to agencies of federal, state or local government or to any other school district. In such cases, the price and terms of the sale or lease shall be fixed by the Board and approved by the County Superintendent of Schools. (Education Code 17542)
6. If the Board members attending a meeting unanimously find that the value of the property is insufficient to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Board or may be disposed of by dumping. (Education Code 17546)

Money received from the sale of surplus property shall be either deposited in the district reserve or general fund or credited to the fund from which the original purchase was made. (Education Code 17547)

AR 3270(b)

#### Instructional Materials

Surplus or undistributed obsolete instructional materials that are usable for educational purposes may be sold by the district, in which case all of the proceeds of the sale shall be available to acquire basic instructional materials, supplemental instructional materials, or technology-based materials (Education Code 60510, 60510.1, 60521)

Surplus or undistributed obsolete instructional materials that are usable for educational purposes may be donated to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy. They also may be sold to any organization that agrees to use the materials for educational purposes. (Education Code 60510)

Any organization, agency or institution receiving obsolete instructional materials from the district shall certify to the Board that it agrees to use the materials for educational purposes and make no charge to any persons to whom the materials are given or lent. (Education Code 60511)

Surplus or undistributed obsolete instructional materials which are unusable or which cannot be distributed as specified above may be disposed of by either of the following: (Education Code 60530)

1. By being mutilated so as not to be salable and sold for scrap at the highest obtainable price.
2. By being destroyed by any economical means at least 30 days after the Board has given notice to all persons who have requested such notice.

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:** Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips

**ITEM:** Consent

**SUBMITTED BY:** Dawn Miller, Assistant Superintendent, Secondary Education

**PREPARED BY:** Dawn Miller, Assistant Superintendent, Secondary Education

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval of extended field trip(s) for the school(s) listed.

**RATIONALE:**

The Board recognizes that school-sponsored trips are important components of student development. In addition to supplementing and enriching classroom learning experiences, such trips encourage new interests among students, make them more aware of community resources, and help students relate school experiences to the outside world. The Board believes that careful planning can greatly enhance the value and safety of such trips. All trips involving out-of-state or overnight travel shall require prior approval of the Board. Approval is contingent upon national and international safety and security at the time of the trip.

Board Policy (BP) 6153 and Administrative Regulation (AR) 6153.1 require a parent waiver for school-sponsored trips. Trained staff will be employed by the hosting organization and will provide 24-hour supervision to the students. Parents have given permission for students to attend the trip under this provision. No eligible student will be denied the opportunity to attend.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Approve the extended field trip(s) in accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips.

  
DM:sz

SANTA ANA UNIFIED SCHOOL DISTRICT - EXTENDED FIELD TRIPS  
RECOMMENDED FOR APPROVAL - February 25, 2014

Date:	Schools/Location:	Funding and Cost:	Student(s):	Staff and Chaperone:
March 15-18, 2014 (Saturday - Tuesday)	Valley High School 2014 California ProStart Cup Competitions Sacramento Convention Center Sacramento	\$630.00 per student (s) (cost paid by High School Inc. Foundation and ROP)	10	2
March 20-22, 2014 (Thursday - Saturday)	Segerstrom High School California All State Honor Choir Community Center Theater Sacramento	\$761.00 per student (s) (cost paid by general funds)	2	1
March 20-22, 2014 (Thursday - Saturday)	Valley High School California All State Honor Choir Community Center Theater Sacramento	\$761.00 per student (s) (cost paid by general funds)	10	2
June 20-22, 2014 (Friday - Sunday)	Santa Ana High School Hugh O' Brian Youth Leadership Conference Chapman University Orange	\$150.00 per student (s) (cost paid by general funds)	1	0
June 20-22, 2014 (Friday - Sunday)	Segerstrom High School Hugh O' Brian Youth Leadership Conference Chapman University Orange	\$150.00 per student (s) (cost paid by general funds)	1	0

***Funding and costs for participation in educational activities related to field trips are in compliance with the ACLU settlement.***

Date:	Schools/Location:	Funding and Cost:	Student(s):	Staff and Chaperone:
June 21-28, 2014 (Saturday - Saturday)	Segerstrom High School 77 <sup>th</sup> Annual Boys State Leadership Conference California State University Sacramento	\$400.00 per student (s) (cost paid by general funds)	1	1
June 23-28, 2014 (Monday - Saturday)	Godinez Fundamental 71 <sup>st</sup> Annual Girls State Leadership Conference Claremont McKenna College Claremont	\$400.00 per student (s) (cost paid by general funds)	1	1
June 23-28, 2014 (Monday - Saturday)	Segerstrom High School 71 <sup>st</sup> Annual Girls State Leadership Conference Claremont McKenna College Claremont	\$400.00 per student (s) (cost paid by general funds)	1	1
June 23-28, 2014 (Monday - Saturday)	Valley High School 71 <sup>st</sup> Annual Girls State Leadership Conference Claremont McKenna College Claremont	\$400.00 per student (s) (cost paid by general funds)	1	1

***Funding and costs for participation in educational activities related to field trips are in compliance with the ACLU settlement.***

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:**                   **Approval of Submission of California Career Pathways Trust Grant Application for 2014-18 School Years**

**ITEM:**                   **Consent**

**SUBMITTED BY:**   **Dawn Miller, Assistant Superintendent, Secondary Education**

**PREPARED BY:**   **Patricia Carter, Director, Career Development/ROP**

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval to submit a grant application for the California Career Pathways Trust (CCPT) for the 2014-18 school years. The grant application must target K–14 career pathway programs that provide students with a sequenced pathway of integrated academic and career-based education and training, aligned to current or emerging regional economic needs. This will lead students to a postsecondary degree or certification in a high-skill, high-wage, and high-growth field.

**RATIONALE:**

The overarching goal of the CCPT is to build robust partnerships between employers, schools, and community colleges in order to better prepare students for the 21<sup>st</sup> century workplace and improve student transition into postsecondary education, training, and employment.

The CCPT is built on the following evidence-based assumptions and core principles:

- Students participating in career pathways programs will be more fully prepared for career and college.
- Collaborative regional or county-wide networks are more likely to build innovative and quality (high-skill, high-wage, and high-growth) career pathways programs that lead to employment or postsecondary education than programs designed by a single institution.
- Work-based educational and training opportunities will enhance the employment prospects of low and moderate income individuals, and contribute to the stability and economic development of their communities.
- Integrated academic and technical learning will best prepare students for both postsecondary education and careers in high-skill, high-wage, and high-growth sectors of the economy.

**FUNDING:**

California Career Pathways Trust grant: \$1,000,000 over a four-year period (July 2014-June 2018)

**RECOMMENDATION:**

Approve the submission of the California Career Pathways Trust grant application for the 2014-18 school years.

DM:PC:sz



## GRANT SUMMARY

Title:	California Career Pathways Trust Grant
Funding Source:	California Career Pathways Trust grant
Due Date:	March 28, 2014
Contact Person:	Patricia Carter, Director, Career Development/ROP
Amount/Duration:	\$1,000,000 over a four-year period (July 2014-June 2018)
Grade Level/Target Population:	K–14
Budget Impact:	None
Indirect Rate:	3.97%
Personnel Impact:	CTE (Career Technical Education) administration, teachers, and classified staff are involved in the administration of the grant. District and school administrators, teachers and classified staff, who are involved in chosen career pathways.
Survey Questions:	<i>None without prior District approval and parent consent</i>
<b>Grant Program Description</b>	
Applicants must target K–14 career pathway programs that provide students with a sequenced pathway of integrated academic and career-based education and training, aligned to current or emerging regional economic needs. Career pathway programs are designed to lead students to a postsecondary degree or certification in a high-skill, high-wage, and high-growth field.	
Goals/Objectives:	<p>The overarching goal of the CCPT is to build robust partnerships between employers, schools, and community colleges in order to better prepare students for the 21<sup>st</sup> century workplace and improve student transition into postsecondary education, training, and employment. To accomplish this goal:</p> <ol style="list-style-type: none"> <li>1. Establish or strengthen existing regional collaborative relationships and partnerships between business entities, community organizations, and educational agencies.</li> <li>2. Develop and integrate standards-based academics with a career-relevant, sequenced curriculum following industry-themed pathways that are aligned to high-skill, high-wage, high-growth jobs, or emerging regional economic sectors.</li> <li>3. Provide articulated pathways to postsecondary education aligned with regional economies.</li> <li>4. Leverage and build on any of the following: Existing structures, requirements, and resources of the Carl D. Perkins Career and Technical Education Improvement Act of 2006, California Partnership Academies, and Regional Occupational Centers and Programs (ROCPs) including staff knowledge, community relationships, and course development.</li> </ol>
Activities:	Ensure that all students have access to career pathway programs through the alignment of Common Core State Standards, curricula, assessments, articulation agreements, and professional development.

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:**                   **Approval of Agreement with The John W. Gardner Center for Youth and Communities at Stanford University for Confidential Data Exchange for 2013-15 School Years**

**ITEM:**                   **Consent**

**SUBMITTED BY:** **Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education**

**PREPARED BY:** **Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education**

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval of the agreement with The John W. Gardner Center (JGC) for Youth and Their Communities at Stanford University for confidential data exchange to assist the District, a member of CORE, to fulfill public reporting obligations under its federally-approved waiver from No Child Left Behind (NCLB waiver) school accountability provisions.

**RATIONALE:**

The JGC will collect and archive longitudinal administrative data to conduct policy analyses for the District leaders and practitioners in order to support the CORE School Quality Improvement System, all required reports, data, and evidence regarding progress in implementing the plans contained throughout its federal NCLB waiver request. Public policy questions to be addressed using the CORE Data Archive will be developed in collaboration with representatives of CORE.

The District and JGC will use a secure, mutually agreed upon means and schedule for transferring confidential information. The District will create data extracts and validate the data. Extracts will be updated using a mutually agreed upon schedule. Data may be transferred electronically to or from the parties only if a secure data transfer protocol can be implemented that satisfies both parties.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Approve the agreement with The John W. Gardner Center for Youth and Communities at Stanford University for confidential data exchange for 2013-15 school years.

**AGREEMENT FOR CONFIDENTIAL DATA EXCHANGE BETWEEN  
SANTA ANA UNIFIED SCHOOL DISTRICT AND  
THE JOHN W. GARDNER CENTER FOR YOUTH AND THEIR COMMUNITIES AT  
STANFORD UNIVERSITY**

This Data Use and Confidentiality Agreement (“Data Use Agreement”) between Santa Ana Unified School District (hereinafter referred to as District), and The Board of Trustees of the Leland Stanford Junior University by and through its John W. Gardner Center for Youth and Their Communities (hereinafter referred to as JGC) describes the means to be used by JGC to ensure the confidentiality and security and terms of use for information and data exchanged between District and JGC for the purposes stated below.

**I. GENERAL TERMS**

**A. PURPOSE**

The JGC has entered into a service and research support partnership with the California Office to Reform Education (hereinafter, CORE). CORE is a non-profit organization comprised of member California school districts. The purpose of this Agreement is to assist District, a member of CORE, to fulfill public reporting obligations under its federally-approved waiver from No Child Left Behind (NCLB waiver) school accountability provisions, submitted on February 28<sup>th</sup>, 2013 and approved by the US Department of Education, (USDOE) on August 6<sup>th</sup>, 2013. As well, the JGC will collect and archive longitudinal administrative data to conduct policy analyses for District leaders and practitioners in order to support the CORE School Quality Improvement System (CORE SQUIS), as outlined in a Memorandum of Understanding between CORE (CORE MOU) and District dated, February 12, 2014, which includes an agreement by District to provide CORE “in a timely manner, all required reports, data, and evidence regarding progress in implementing the plans contained throughout “ its federal NCLB waiver request. Public policy questions to be addressed using the CORE Data Archive (CDA) will be developed in collaboration with participating Districts and representatives of CORE.

**B. NATURE OF DATA**

To further the achievement of the above stated purpose, District will provide JGC with data extracts from the District data systems to include data elements, identified in **Attachment A**, necessary to produce and publicly report federally-required school accountability reports.

District may also provide JGC with any additional items required to answer research questions defined by District alone or with other CORE participants (PART II), as described in the CORE Waiver in terms of the Dual Data System.

District warrants that it has the authority to provide such data to JGC under the terms of this Agreement, and that District will not be in breach of any law or representations to any person by providing such information to JGC.

These data extracts will include historical information wherever possible. Additional data elements may be provided at the discretion of District.

In some cases, JGC may collect data that contain confidential information, the disclosure of which is restricted by a provision of law. Some examples of "confidential information" include, but are not limited to, "personal information" about individuals as defined in California Civil Code Section 1798.3 of the Information Practices Act and "personal information" about students as defined by the Code of Federal Regulations CFR Title 34 Volume 1 Part 99.3.

### **C. TRANSFER OF DATA**

District and JGC shall use a secure, mutually agreed upon means and schedule for transferring confidential information. District will create data extracts and validate the data. Extracts will be updated using a mutually agreed upon schedule. Data may be transferred electronically to or from the parties only if a secure data transfer protocol can be implemented that satisfies both parties.

### **D. PERIOD OF AGREEMENT**

This Agreement shall be effective per specifications in **Attachment B**, unless terminated earlier by either party pursuant to Section F.

### **E. JGC RESPONSIBILITIES**

JGC agrees to the following confidentiality statements:

1. JGC acknowledges that these data are confidential data and proprietary to District, and agree to protect such information from unauthorized disclosures and comply with all applicable confidentiality laws which may include but is not limited to, the Health Insurance Portability and Accountability Act (HIPAA), the California Education Code and the Family Education Rights and Privacy Act (FERPA) as set forth in this agreement. JGC is responsible for complying with all applicable District, Local, State and Federal confidentiality laws and regulations.
2. JGC will use appropriate safeguards to prevent the use or disclosure of the information other than as provided by this data use Agreement.
3. JGC shall (a) instruct all staff with access to confidential information about the requirements for handling confidential information (b) provide all staff with access to confidential information statements of organizational policies and procedures for the protection of human subjects and data confidentiality and (c) notify staff of the sanctions against unauthorized disclosure or use of confidential and private information. Other than as provided herein, no confidential data will be released by JGC.
4. JGC shall not assign this Agreement or any portion thereof to a third party without the prior written consent of District, and any attempted assignment without such prior written consent

in violation of this Section shall automatically terminate this Agreement.

5. JGC will use any information which could potentially allow the identification of any individual only for the purpose of creating the data sets using aggregate data and analyzing the data. JGC will not use or further disclose the information accessed or received other than as permitted by this Data Use Agreement or as otherwise required by law.
6. JGC will report only aggregate data and will not report any individual data, nor will data be reported in a manner that permits indirect identification of any individual. This paragraph will survive the termination of this Agreement.
7. JGC will not contact the individuals included in the data sets.
8. JGC agrees to obtain written approval from District prior to engaging any subcontractors to perform any services requiring access to any individually identifiable information. .
9. JGC shall not re-disclose any individual-level data with or without identifying information to any other requesting individuals, agencies, or organizations without prior written authorization by District.
10. JGC shall use the data only for the purpose stated above. These data shall not be used for personal gain or profit.
11. JGC shall keep all information furnished by District in a space physically and electronically secure from unauthorized access. Information and data shall be stored and processed in a way that unauthorized persons cannot retrieve nor alter the information by means of a computer, remote terminal, or other means. No data will be stored on laptop computers or other portable computing devices or media, e.g., flash drives, etc.
12. JGC shall permit examination and on-site inspections by District upon reasonable advance notice for the purpose of ascertaining whether the terms of this Agreement are being met.

## **F. TERMINATION**

1. This Agreement may be terminated as follows, after notification via the United States Postal Service (certified mail or registered mail) or recognized overnight delivery service (e.g., UPS, DHL or FedEx):
  - a. By JGC or District immediately in the event of a material breach of this Agreement by the other party.
  - b. By JGC or District upon 30 days notice to the other party.

2. Upon ninety (90) days written notice from District, JGC shall delete all confidential and/or sensitive information promptly so that it is no longer accessible for analysis and exists only on a temporary back-up server that is encrypted. JGC shall also securely destroy all physical media (e.g., data on CDs or USB drives) containing confidential and/or sensitive information utilizing a mutually approved method of confidential destruction, which may include shredding, burning, or certified/witnessed destruction for physical materials and verified erasure of magnetic media using approved methods of electronic file destruction. In the absence of such notice, JGC may continue to use such data for research, education or related purposes; or to meet CORE public reporting requirements.

**G. GENERAL UNDERSTANDING**

1. This Agreement contains the entire understanding of the parties and may only be amended in writing signed by the parties. This Agreement may be executed in two or more counterparts, each of which will be deemed an original and all of which taken together will be deemed to be one and the same document. The parties may sign and deliver this Agreement by facsimile or using other electronic means (including digital signatures). Copies of this Agreement shall be treated as originals.
2. This Agreement shall be governed by and construed under the laws of the State of California. Venue for any proceeding relating to enforcement of this Agreement shall be in the California state courts located in Santa Clara County, California.
3. Any waiver by a party of a violation of any provision of this Agreement shall not bar any action for subsequent violations of the Agreement.

Signed:  
**FOR SCHOOL DISTRICT**

**FOR THE JOHN W. GARDNER CENTER  
FOR YOUTH AND THEIR  
COMMUNITIES**

\_\_\_\_\_  
Stefanie P. Phillips, Ed.D., CBO,  
Deputy Superintendent

\_\_\_\_\_  
Amy Gerstein, Executive Director

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**II. ORGANIZATION-SPECIFIC AGREEMENTS: ATTACHMENTS**

## **ATTACHMENT A:**

### **SPECIFIC DATA ELEMENTS REPORTS TO COMPLY WITH THE FEDERAL CORE WAIVER**

The CORE Waiver includes a Dual Data *Dual Data System* that combines summative data for accountability reporting purposes (*School Quality Improvement Index*) with formative measures (Continuous Improvement Data Collection System) to support schools and districts in continuous improvement initiatives. Attachment A includes a comprehensive set of requested data elements designed to execute the School Quality Improvement Index, as well addressing the Continuous Improvement Data Collection System concept.



## **ATTACHMENT B: PERIOD OF AGREEMENT**

This agreement shall be effective beginning February 26<sup>th</sup>, 2014 through September 30<sup>th</sup>, 2015, unless terminated earlier by either party pursuant to Section F. The effective dates of this agreement may be modified by written amendment subject to acceptance of both parties.

**ATTACHMENT C: SCHOOL DISTRICT-SPECIFIC AGREEMENTS**

**In Re E. JGC RESPONSIBILITIES**

Except as required by CORE public reporting requirements, or by prior agreement between District and appropriate CORE leadership, JGC will not conduct any analyses using District data without prior approval by an authorized District representative. District shall designate the following person(s) as authorized representatives for the CORE Data Archive:

Name \_\_\_\_\_ Title \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:**                   **Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1**

**ITEM:**                   **Consent**

**SUBMITTED BY:** **Doreen Lohnes, Assistant Superintendent, Support Services**

**PREPARED BY:** **Sonia Rodarte-Llamas, Ed.D., Director, School Climate**

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval of student expulsions in violation of Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c).

**RATIONALE:**

The following students were recommended for expulsion from the District for various terms. The students received a hearing before the administrative hearing panel, which found students to have received due process and to be guilty of the charges brought forth. The panel has recommended the respective expulsion terms and remediation conditions for Board approval.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Approve expulsion of students for violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) according to Board Policy 5144.1.

# Recommendations for Expulsions

Board Meeting: February 25, 2014

	<u>Student Name</u>	<u>School/Grade</u>	<u>Charges</u>	<u>Recomm. Options</u>	<u>Placement</u>	<u>Date Eligible to Reapply</u>
1	316700	Saddleback/9	B, C	2	Community Day HS	06/19/14
2	419796	Valley/10	C, D	2	Community Day HS	06/19/14

## SUMMARY LIST OF SUBDIVISIONS UNDER THE CALIFORNIA EDUCATION CODE, SECTION 48900

- |  |  |
|--|--|
| (A) Caused, attempted, or threatened to cause physical injury  | (N) Committed or attempted to commit a sexual assault as defined by PC 261 or sexual battery PC 243.4  |
| (B) Possessed, sold, furnished a weapon, dangerous object, explosives  | (O) Harassed, threatened or intimidated a student who is a complaining witness in a school disciplinary proceeding for the purpose of either preventing that student by being a witness or retaliating against that student by being a witness |
| (C) Possessed, used, sold, furnished, or under the influence of any controlled substance (e.g. marijuana, cocaine, alcohol, intoxicants).  | (P) Offering to sell or selling SOMA   |
| (D) Offered, arranged, or negotiated to sell any controlled substance and then either sold, delivered or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance | (Q) Hazing   |
| (E) Committed or attempted to commit robbery or extortion  | (R) Engaged in the act of bullying, included but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of section 32261, directed specifically toward a pupil or school personnel           |
| (F) Caused or attempted to cause damage to school or private property  | (T) Aids or abets in physical injury   |
| (G) Stole or attempted to steal school or private property   | (.2) Engaged in sexual harassment (Grades 4-12 only), vulgarity  |
| (H) Possessed or used tobacco or tobacco products  | (.3) Engaged in hate crime (Grades 4-12 only)  |
| (I) Committed an obscene act or engaged in habitual profanity or vulgarity   | (.4) Harassment, threat, intimidation (Grades 4-12 only)   |
| (J) Possessed, offered, or arranged to sell paraphernalia  | (.7) Terrorist threats against school officials, school property or both   |
| (K) Disrupted school activities or willfully defied valid authority  |  |
| (L) Knowingly received stolen school or private property   |  |
| (M) Possessed an imitation firearm   |  |

## EXPULSION RECOMMENDATIONS

- Option 1 to expel for one semester
- Option 1A to expel for one semester and suspend enforcement of the expulsion order
- Option 2 to expel for two semesters
- Option 2A to expel for one calendar year (from the date of the Board meeting)
- Option 3 to expel for two semesters and suspend enforcement of the entire expulsion order
- Option 4 to expel for two semesters and suspend enforcement of the second semester of the expulsion order
- Option 5 to reject the Findings of Fact and not expel (only the Board can recommend this Option)

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:**                   **Approval of Payment and Reimbursement of Costs Incurred for Designated Instructional Services for Students with Disabilities for 2013-14 School Year**

**ITEM:**                   **Consent**

**SUBMITTED BY:** **Doreen Lohnes, Assistant Superintendent, Support Services**

**PREPARED BY:** **Doreen Lohnes, Assistant Superintendent, Support Services**

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval of payment and reimbursement of costs incurred for designated instructional services for students with disabilities.

**RATIONALE:**

In accordance with the students' Individualized Education Program (IEP) the parties on the attached list require reimbursement for designated instructional services or participated in a resolution session, settlement conference and/or mediation following the filing of a due process hearing and agreed to resolve the dispute by reimbursing those applicable for costs incurred.

**FUNDING:**

Special Education: Not to Exceed \$12,500

**RECOMMENDATION:**

Approve the payment and reimbursement of costs incurred for designated instructional services for students with disabilities for the 2013-14 school year.

**Reimbursement of Costs Incurred for Designated Instructional Services for Students with Disabilities for 2013-14 School Year**

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**Board Meeting: February 25, 2014**

Student ID#:	Amount:	Expenditure:	Attorney:
314036	\$12,500	Educational Services and/or Attorney Fees	Law Offices of Michelle Ortega Client Trust Account

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:**                   **Approval of Master Contracts and/or Individual Service Agreements with Nonpublic Schools and Agencies for Students with Disabilities for 2013-14 School Year**

**ITEM:**                   **Consent**

**SUBMITTED BY:**   **Doreen Lohnes, Assistant Superintendent, Support Services**

**PREPARED BY:**   **Doreen Lohnes, Assistant Superintendent, Support Services**

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval of Individualized Education Programs (IEP) services for students with disabilities. These students require services that address academic, social-emotional, and other unique needs as identified in their IEPs. The IEP teams recommended placement at a nonpublic school and/or a nonpublic agency for services as necessary, pursuant to an IEP or settlement agreement.

**RATIONALE:**

The District is required to provide appropriate education, at no cost to parents, for all students with disabilities who reside within the District in accordance with their IEPs. If a program is not available, necessary contract services are required through a private provider.

**FUNDING:**

Special Education: Not to exceed \$60,200

**RECOMMENDATION:**

Approve the master contracts and/or individual service agreements with nonpublic schools and agencies for students with disabilities for the 2013-14 school year.

**Master Contracts and/or Individual Service Agreements with Nonpublic Schools and Agencies for Students with Disabilities for 2013-14 School Year**

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**Board Meeting: February 25, 2014**

Student ID#	Amount	Master Contract and Individual Service Agreement for Nonpublic School/Agency
314036	\$60,200	Red Rock Canyon School



**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:**                   **Approval of Letter of Agreement with Orange County Health Care Agency for California Healthy Kids Survey for Spring 2014**

**ITEM:**                   **Consent**

**SUBMITTED BY:** **Doreen Lohnes, Assistant Superintendent, Support Services**

**PREPARED BY:** **Heidi Cisneros, Executive Director, Pupil Support Services**

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval of a Letter of Agreement with the Orange County Health Care Agency (HCA) to support administration of the California Healthy Kids Survey (CHKS) in the District for Spring 2014. The purpose of this agreement is to establish service benchmarks and procedures for the District to receive reimbursement for costs related to survey coordination. Students in grades 7, 9, and 11 will participate in this survey with active parent consent. Staff and parents from secondary schools will participate and parents will be invited to participate with the California Healthy Kids Survey for Spring 2014.

**RATIONALE:**

The CHKS provides a reliable and cost-effective method of collecting county-wide data important to individual schools and their school districts. Reimbursement from the HCA will significantly reduce costs of the overall administration of the survey in the District.

**FUNDING:**

Reimbursement of \$7,708.00

**RECOMMENDATION:**

Approve the Letter of Agreement with the Orange Health Care Agency for California Healthy Kids Survey for Spring 2014.

# Letter of Agreement

## Scope of Work

### Background

The California Healthy Kids Survey (CHKS) provides a reliable and cost-effective method of collecting countywide data on student health-risk behaviors and youth development factors that are used not only by the Orange County Health Care Agency (HCA), but is important to schools, districts and many community-level youth-oriented programs. To ensure the continuing availability of such countywide CHKS data for the 2013-14 school year, HCA is providing funding to support Orange County school districts that are not receiving Tobacco Use Prevention Education (TUPE) funds from the California Department of Education to administer the CHKS.

### Purpose

This purchase order will provide \$7,708.00 to *Santa Ana Unified School District* to be used exclusively for payment of the CHKS Basic Fee to WestEd, CHKS Southern California Regional Center, and to cover other costs related to administration of the CHKS to students in grades (7, 9, and 11) during the 2013-14 school year.

### Service Benchmarks

*Santa Ana Unified School District* shall perform the following procedural tasks and communicate/notify HCA of the completion of each task by the specified date.

Task	Date
1. Designate a staff person to coordinate the CHKS administration for your district	2/28/2014
2. Contact the WestEd/Regional Coordinator of Cal-School Climate, Health & Learning Survey (Cal-SCHLS) to initiate CHKS planning for 2013-14	2/28/2014
3. Select CHKS survey period: Fall 2013 or Spring 2014	March 2014
4. Obtain School Board or other district authority's approval	2/25/2014
5. Submit Memorandum of Understanding to WestEd/ Regional Coordinator	3/1/2014
6. Implement parental consent procedures: passive or active	Active
7. Order answer sheets (if not planning online administration)	3/3/2014)
8. Administer survey to students in grades 7, 9 and 11	March 2014
9. Submit survey materials to WestEd/CHKS Regional Coordinator (if applicable)	5/30/2014

\* Pending if Fall or Spring survey administration

### Payment Schedule

Contractor shall submit an invoice upon completion of Service Benchmarks #1 through #5 as described above in the amount of \$3,854.00 (one-half the contract total).

Contractor shall submit an invoice upon completion of Service Benchmarks #6 through #9 as described above in the amount of \$3,854.00 (one-half the contract total)

### Term of Agreement

Start date: March 11, 2014

End date: May 30, 2014

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:**                   **Approval of Memorandum of Understanding with California School Climate, Health, and Learning Survey System Regional Center Agency of WestEd for California Healthy Kids Survey for Spring 2014**

**ITEM:**                   **Consent**

**SUBMITTED BY:**   **Doreen Lohnes, Assistant Superintendent, Support Services**

**PREPARED BY:**   **Heidi Cisneros, Executive Director, Pupil Support Services**

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval of a Memorandum of Understanding with the California School Climate, Health, and Learning Survey System Regional Center Agency (Cal-SCHLS) of WestEd to support administration of the California Healthy Kids Survey (CHKS) in the District. The purpose of this agreement is to outline conditions to be met by Cal-SCHLS and the District as they relate to the administration of the CHKS in Spring 2014. Students in grades 5, 7, 9, and 11 will participate in this survey with active parent consent. District staff will participate in the School Climate Survey and parents will be invited to participate in parent components of The California Healthy Kids Survey for Spring 2014.

**RATIONALE:**

The CHKS provides a reliable and cost-effective method of collecting county-wide data important to individual schools and their school districts. By participating in the survey in Spring 2014, the District will be on the same survey cycle as school districts statewide. CHKS is a valuable tool to assess student, staff, and parents' perceptions of school climate in the District.

**FUNDING:**

Administration Costs - \$10,115.75

**RECOMMENDATION:**

Approve the Memorandum of Understanding with the California School Climate, Health, and Learning Survey System Regional Center Agency of WestEd for California Kids Survey for Spring 2014.

DL:HC:cvl

## MEMORANDUM OF UNDERSTANDING · 2013–2014 SCHOOL YEAR

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DISTRICT NAME: SANTA ANA UNIFIED

This agreement outlines conditions to be met by the above named district and the California School Climate, Health, and Learning Survey System (Cal-SCHLS) Regional Center as they relate to the administration of the CHKS. *The answer sheets will not be sent until a signed copy (or fax) of this Memorandum of Understanding (MOU) is received.*

### DISTRICT AGREES TO THE FOLLOWING CONDITIONS:

#### SURVEY ADMINISTRATION

- » **Grades and Schools.** Survey grades 5 through 12 as appropriate within the district. Please note: to receive the CDE subsidized price of 30 cents per enrollment number or target sample, the district must administer the Core Survey to grades 7 and 9 every two years.
- » **Parent Consent.** Follow the active parental consent process with grades below seven, and either active or passive parental consent with grade seven and above (model consent forms will be provided).
- » Follow written school board policy for active and/or passive consent, and provide notification to parents of the approximate date(s) of survey administration and the availability of survey instruments for review at school and/or district offices. This is required regardless of consent type.
- » **Coordination.** Provide one, district-level contact person for each participating district.
- » **Surveys.** Administer the Elementary survey to elementary students, and the Core Module A.
- » Use only the most recent, current version of the survey and the answer sheet provided by the county office of education and/or WestEd.
- » **Expectations to deliver reports within eight to twelve weeks are contingent on use of correct versions of the survey instrument and answer sheets or online survey system. CAL-SCHLS is not responsible for transferring data from incorrect to correct answer sheets.**

#### PAYMENT

- » For CDE subsidized surveys pay the 30 cents per student enrollment or target sample.
- » Postage and handling will be added to the total amount charged.
- » **Additional fees apply for custom administrations and modules, answer sheet rush orders, school reports, data on disk, etc. The district or county organization is always responsible for these additional fees. Please see below for fees.**
- » If invoiced, the district must provide a purchase order or check prior to receipt of report.

## DATA SUBMISSION AND REPORT PREPARATION

*If the following conditions are not met, there will be a delay in data processing and report generation.*

- » Provide complete information on the transmittal envelopes or online survey completion form.
- » Complete and return the Report Order Form via email or hard copy.
- » Submit completed answer sheets to your Regional Center.

## RESPONSE RATES

In order for the CHKS data to be representative of the students in your district, minimally meet standards A through C and either standard D or E as listed below.

- A. 100% of all district schools participated, or 100% of all selected schools participated in an approved sampling plan.
- B. An appropriate class subject or class period was identified and used.
- C. 100% of selected classrooms participated.
- D. The number of completed, usable answer forms or online submissions obtained per grade was 60% or more of the selected sample, or
- E. If active parental consent is used, 70% or more parents within each grade's selected sample returned signed permission forms, either consenting or not consenting to their child's participation.

If active consent is used and less than 60 percent of parents have not consented to their child's participation two days before the scheduled administration date, the survey should be postponed until either condition D or E can be met. *Note: If less than 25 students take the survey in a specific grade, the district may not be eligible for a report in that grade.*

## SCHOOL CLIMATE SURVEY FOR STAFF

- » Conduct the online California School Climate Survey (CSCS) at each school participating in the district's CHKS. To facilitate planning and administration, this should be done around the same time the students are taking the CHKS.
- » The survey must be anonymous and should be offered to **all staff working with grades five through twelve**, as well as by all staff involved in health, safety, and prevention. It may also be completed by other school staff at the district's discretion.
- » Staff participation is voluntary. Staff who do not wish to participate shall not be required to do so.
- » There are no additional fees for the basic administration of the CSCS. Additional fees will be charged for custom work.

## OTHER MISCELLANEOUS CONDITIONS

- » Read the *Guidebook for the California Healthy Kids Survey, Part I: Administration*, paying special attention to the section on active and passive consent procedures. In BOTH cases, specific tasks MUST be completed to insure that the rights of parents and pupils are protected.
- » Read the *Guidebook for the California Healthy Kids Survey, Part III: School Climate Survey for Teachers and Other Staff*.
- » Provide current student enrollment figures (or target sample if you are sampling) for all schools by grade level, and provide accurate staff counts by school.
- » Produce from the master copy the number of questionnaires needed.
- » Provide survey proctors (teachers or assigned proctors) for each classroom.
- » Have all surveyors (teachers or proctors) sign the Assurance of Confidentiality Agreement and read the Introductory Script to students. These are available on our website.

## THE CAL-SCHLS REGIONAL CENTER AGREES TO THE FOLLOWING CONDITIONS:

- » Ongoing technical assistance including phone consultation on module selection, sampling, and parent consent strategies.
- » Master copy of elementary, middle & high school surveys (all modules), and access to the CSCS online system.
- » *CHKS Guidebook* available on the website: [chks.wested.org](http://chks.wested.org).
- » Access to the Cal-SCHLS Website [cal-schls.wested.org](http://cal-schls.wested.org) and Listserv.
- » For paper administrations: answer sheets, transmittal envelopes, and school-specific CSCS logins and passwords.
- » For online administrations: one login/password per school for the CHKS as well as school-specific CSCS logins and passwords.
- » Scanning services.
- » District-level reports.

## CONFIDENTIALITY AGREEMENT

CDE requires local CAL–SCHLS results be publicly reported. District data on the California state–identified Performance Indicators will be available through the California Department of Education’s (CDE) Coordinated School Health and Safety Office Annual Reports. In addition, under the Public Records Act, any outside agency (for example, the media) can request already–produced district or school reports from CDE. Raw data will be provided to public and research agencies for analyses only under conditions of strict confidentiality in compliance with state and federal regulations.

Further, districts administering a custom understand that custom module data will be subject to the conditions stated above. Already–produced custom module reports will be available to outside agencies upon request, and raw data may be provided to public and research agencies for analysis under strict conditions of confidentiality.

**By signing this document the District and Cal–SCHLS Regional Center staff signify that each party understands and will comply with the conditions stated above.**

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LEA Representative:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Date

\_\_\_\_\_  
District Contact *(if different from above)*

\_\_\_\_\_  
Contact Email

\_\_\_\_\_  
Contact Phone

Cal–SCHLS Regional Center Staff:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Date

*For office use only*

Southern Region  
Office: LA  
WestEd  
Fax 562.799.5151

Northern Coast/Bay Area Region  
Office: Oakland  
WestEd  
Fax 510.302.4354

North Central Region  
Office: Chico  
Duerr Evaluation  
Fax 530.893.0409

CALIFORNIA *healthy kids* SURVEY

<b>Sales Order #LA1314-031</b>			
<b>Email questions to <a href="mailto:btrigg@wested.org">btrigg@wested.org</a></b>			Date: 2/3/14
District →	Santa Ana Unified	CDS →	0
Contact →	0	County →	0
Email →	0	Phone →	0
Street →	0		
City →	0	Zip →	0

CHKS Basic Administration:

Elementary Enrollment X 30 cents each	4073	\$1,221.90
Secondary Enrollment X 30 cents each	11326	\$3,397.80
Shipping and Handling		\$50.00
Elementary School Reports	33	\$1,650.00
K-8 School Reports (2 reports each)	2	\$200.00
Middle School Reports	9	\$450.00
High School Reports	6	\$300.00
NT School Reports	4	\$200.00
<b>CHKS Custom Reporting Subtotal:</b>		<b>\$7,469.70</b>

CSPS (Parent) Administration:

Parent Survey Base Fee (1=Sm, 2=Med or Lg)	2	\$500.00
Paper Copies X 15 cents each	7700*	\$1,155.00
Processed Paper Copies X 30 cents each	3080**	\$924.00
Elementary School Reports	33	\$1,650.00
K-8 School Reports (2 reports each)	2	\$100.00
Middle School Reports	9	\$450.00
High School Reports	6	\$300.00
NT School Reports	4	\$200.00
<b>Parent Survey Subtotal:</b>		<b>\$5,279.00</b>

CSCS (Staff) Administration:

Elementary School Reports	33	\$1,650.00
K-8 School Reports (2 reports each)	2	\$100.00
Middle School Reports	9	\$450.00
High School Reports	6	\$300.00
NT School Reports	4	\$200.00
<b>Staff Survey Subtotal:</b>		<b>\$2,700.00</b>



CHKS Fee Waivers and Discounts

S3 High School CHKS Waiver \$0.30 per enrollment number	6950	-\$2,085.00
S3 High School CHKS Report Fee Waiver \$50 per school	6	-\$300.00
S3 High School CSPA Base Fee Waiver	1	-\$500.00
S3 High School CSPA Printing Waiver \$0.15 per survey	3473*	-\$520.95
S3 High School CSPA Processing Waiver \$0.30 survey	1390**	-\$417.00
S3 High School CSPA Report Fee Waiver \$50 per school	6	-\$300.00
S3 High School CSCS Report Fee Waiver \$50 per school	6	-\$300.00
Biennial Survey Fee Waiver (Godinez and Villa)	1	-\$810.00
CSS School Report Fee Waiver \$50 per qualified school	2	-\$100.00
Fee Waivers and Discounts Subtotal:		-\$5,332.95
<b>Grand Total:</b>		<b>\$10,115.75</b>

\*Estimate based on 50% of enrollment  
 \*\*Estimate based on 20% of enrollment

If you have questions about this sales order, please email [btrigg@wested.org](mailto:btrigg@wested.org)

Please submit a check or purchase order to:  
 WestEd  
 Attn: Ben Trigg  
 4665 Lampson Avenue  
 Los Alamitos, CA 90720

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:**                   **Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of January 29, 2014 through February 11, 2014**

**ITEM:**                   **Consent**

**SUBMITTED BY:**       **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

**PREPARED BY:**       **Jonathan Geiszler, Director, Purchasing and Stores**

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board ratification of the Purchase Order Summary and Listing of Orders \$25,000 and over for the period of January 29, 2014 through February 11, 2014.

**RATIONALE:**

The Purchase Order Summary consists of all orders created during the period of January 29, 2014 through February 11, 2014. A detailed listing is also included for orders \$25,000 and over for various items and services. These are new or revised purchase orders that have been previously approved on the contracts report.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Ratify Purchase Order Summary and Listing of Orders \$25,000 and over for the period of January 29, 2014 through February 11, 2014.



# Santa Ana Unified School District

Stefanie P. Phillips, Ed.D.  
Deputy Superintendent, Operations

Richard L. Miller, Ph.D., Superintendent

Date: February 11, 2014  
To: Richard L. Miller, Ph.D., Superintendent  
From: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO  
Subject: Purchase Order Summary: From 29-JAN-2014 through 11-FEB-2014

Fund 01 General Fund	\$3,990,483.92
Fund 12 Child Development	\$15,619.65
Fund 13 Cafeteria Fund	\$713,111.48
Fund 14 Deferred Maintenance Fund	\$48,142.00
Fund 25 Capital Facilities Fund	\$1,475,099.17
Fund 26 Measure G Bond	\$8,000.00
Fund 35 County School Facilities Fund	\$11,317,314.13
Fund 40 Special Reserve Fund	\$313,840.63
Fund 49 Capital Project Fund for Blended Component Units (CFD)	\$26,400.00
Fund 68 Workers' Compensation	\$6,079.40
Grand Total:	\$18,272,437.09

Prepared By: Jonathan Geiszler, Director, Purchasing and Stores

1601 East Chestnut Avenue, Santa Ana, CA 92701-6322, (714) 558-5501

## BOARD OF EDUCATION

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Rob Richardson, Clerk • John Palacio, Member • Cecilia "Ceci" Iglesias, Member

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 29-JAN-2014 Through 11-FEB-2014

Page: 1 of 4

PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
290108	ORBACH, HUFF AND SUAREZ, LLP			
Cell Leases	Other Contracts	FACILITIES/GOVERNMENTAL		\$2,806.00
Facilities		RELATIONS		
Capital Facilities	Plans All Other	MONTE VISTA		\$96.00
Fund	Printing, etc.	ELEMENTARY SCHOOL		
Measure G Series E	Plans All Other	REMINGTON		\$1,723.50
	Printing, etc.	ELEMENTARY SCHOOL		
OPSC School	Plans All Other	SPURGEON		\$552.00
Facilities Bond	Printing, etc.	INTERMEDIATE SCHOOL		
OPSC School	Plans All Other	CENTURY HIGH SCHOOL		\$96.00
Facilities Bond	Printing, etc.			
SCE CA Solar	Plans All Other	FACILITIES/GOVERNMENTAL		\$192,157.50
Initiative CSI	Printing, etc.	RELATIONS		
290221	E.A.P. TECHNOLOGY, INC.			
Unrestricted	Equipment	INFORMATION		\$40,000.00
Discretionary	Maintenance	TECHNOLOGY CENTER		
Accounts	Supplies			
290234	MURDOCH WALRATH AND HOMES			
Capital Facilities	Legal Audit and	FACILITIES/GOVERNMENTAL		27,400.00
Fund	Election Contracts	RELATIONS		
Special Reserve	Legal Audit and	FACILITIES/GOVERNMENTAL		\$26,400.00
Fund	Election Contracts	RELATIONS		
Community	Legal Audit and	FACILITIES/GOVERNMENTAL		\$26,400.00
Facilities District	Election Contracts	RELATIONS		
290303	TURNING POINT CENTER FOR FAMILIES			2013/06/11
Medi-Cal Billing	Sub-Agreements for	PUPIL SUPPORT		\$5,000.00
Option	Services	SERVICES		
Medi-Cal Billing	Consultants	PUPIL SUPPORT		\$25,000.00
Option	Instructional	SERVICES		
Special Ed: Mental	Consultants	PUPIL SUPPORT		\$1,080.00
Health Services	Instructional	SERVICES		
290319	TAMMY SHELTON, MA, LMFT			2013/06/11
Special Ed: Mental	Sub-Agreements for	SPECIAL EDUCATION		\$25,424.00
Health Services	Services			
Special Ed: Mental	Consultants	SPECIAL EDUCATION		\$25,000.00
Health Services	Instructional			

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 29-JAN-2014 Through 11-FEB-2014

Page: 2 of 4

PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
290575	MCGRATH RENTCORP dba MOBILE MODULAR MANAGEMENT, CO.			
Capital Facilities Fund	Other Equipment	FACILITIES/ GOVERNMENTAL RELATIONS		\$1,445,002.00
290644	IRVINE PIPE AND SUPPLY			
Ongoing & Major Maintenance Account	Plumbing Supplies	BUILDING SERVICES		\$10,000.00
Deferred Maintenance Fund	Electrical/ Electronics Building Maintenance Supplies	BUILDING SERVICES		\$40,000.00
290777	DRIFTWOOD DAIRY			
Child Nutrition: School Programs	Food Inventory Site Distribution	NUTRITION SERVICES		\$58,204.50
290786	ORANGE COUNTY AUTO PARTS NAPA			
Ongoing & Major Maintenance Account	Equipment Maintenance Supplies	BUILDING SERVICES		\$30,000.00
290801	CATAPULT LEARNING WEST, LLC			
IASA:Title I Basic Grants Low-Income	Sub-Agreements for Services	ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT		\$3,313.00
IASA:Title I Basic Grants Low-Income	Consultants Instructional	NONPUBLIC SCHOOLS		\$34,060.01
Title III Limited English Proficiency LEP Student	Consultants Instructional	NONPUBLIC SCHOOLS		\$22,354.91
290890	IFUSION SOLUTIONS, INC.			
Child Nutrition: School Programs	Consultant Noninstructional	NUTRITION SERVICES		\$220,000.00
293417	DRIFTWOOD DAIRY			
Child Nutrition: School Programs	Food Inventory Site Distribution	NUTRITION SERVICES		\$80,000.00
295762	CULVER NEWLIN, INC.			
Unrestricted One time Funds	Non-Capitalized Equipment	BUSINESS SERVICES DIVISION		\$239,129.15
295962	NOETIX CORPORATION			
Unrestricted Discretionary Accounts	Consultant Noninstructional	INFORMATION TECHNOLOGY CENTER		\$55,000.00

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 29-JAN-2014 Through 11-FEB-2014

Page: 3 of 4

PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
296160	VMI, INC.			
Unrestricted Discretionary Accounts	Non-Capitalized Equipment	TELEVISION CENTER		\$4,470.00
Unrestricted One time Funds	Other Equipment	TELEVISION CENTER		\$73,505.00
296322	UNISOURCE WORLDWIDE, INC.			
General Fund	PUBLICATIONS INVENTORY	PUBLICATIONS		\$31,018.24
296414	FORM PLASTICS COMPANY			
Child Nutrition: School Programs	Stores	NUTRITION SERVICES		\$42,859.92
296422	FIELDTURF USA, INC.			
OPSC School Facilities Bond	Building Contractor	WILLARD INTERMEDIATE SCHOOL		\$459,791.25
296425	LENTZ MORRISSEY ARCHITECTURE, INC.			
OPSC School Facilities Bond	Building Architect	WILSON ELEMENTARY SCHOOL		\$53,568.00
296460	NATIONAL FOOD GROUP, INC.			
Child Nutrition: School Programs	Food Processing Charges	NUTRITION SERVICES		\$34,214.40
296533	ORANGE COUNTY DEPARTMENT OF EDUCATION SUPERINTENDENT			
Special Education	Other Tuition	SPECIAL EDUCATION		\$2,600,000.00
296567	SANTA ANA COLLEGE			
Special Education	Other Contracts	TRANSITION PROGRAMS		\$31,390.00
296584	WAXIE SANITARY SUPPLY			
General Fund	Stores	WAREHOUSE AND DELIVERY		\$35,603.00
296614	DAKTRONICS, INC.			
Fund 40 QZAB Solar Energy Savings 2012		MCFADDEN INTERMEDIATE SCHOOL		\$33,719.20
296617	AT&T DATACOMM, INC. dba AT&T DATACOMM			
OPSC School Facilities Bond		MONROE ELEMENTARY SCHOOL		\$56,627.04
296647	R.C. CONSTRUCTION SERVICES, INC.			
OPSC School Facilities Bond	Building Contractor	KING ELEMENTARY SCHOOL		\$4,392,800.00

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 29-JAN-2014 Through 11-FEB-2014

Page: 4 of 4

PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
296648	SECURITY BANK OF CALIFORNIA			
OPSC School	Building	KING ELEMENTARY		\$231,200.00
Facilities Bond	Contractor	SCHOOL		
296650	R.C. CONSTRUCTION SERVICES, INC.			
OPSC School	Building	FRANKLIN ELEMENTARY		\$5,806,400.00
Facilities Bond	Contractor	SCHOOL		
	Projects			
296651	SECURITY BANK OF CALIFORNIA			
OPSC School	Building	FRANKLIN ELEMENTARY		\$305,600.00
Facilities Bond	Contractor	SCHOOL		
296689	J2 RETAIL SYSTEMS, INC.			
Child Nutrition:	Non-Capitalized	NUTRITION SERVICES		\$55,822.00
School Programs	Equipment			
296709	SPORTS FACILITIES GROUP, INC.			
OPSC School		CENTURY HIGH SCHOOL		\$26,500.00
Facilities Bond				
296717	COUNCIL OF THE GREAT CITY SCHOOLS			
Unrestricted	Dues and	BUSINESS SERVICES		\$41,281.00
Discretionary	Memberships	DIVISION		
Accounts				
296892	CALIFORNIA TRACK & ENGINEERING, INC.			
OPSC School	Building	WILLARD		\$111,556.05
Facilities Bond	Contractor	INTERMEDIATE SCHOOL		
296899	CENGAGE LEARNING dba NATIONAL GEOGRAPHIC LEARNING			
IASA:Title I Basic	Materials &	STUDENT ACHIEVEMENT		\$32,280.50
Grants Low-Income	Supplies/Software			

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:**                   **Ratification of Expenditure Summary and Warrant Listing for Period of January 29, 2014 through February 11, 2014**

**ITEM:**                   **Consent**

**SUBMITTED BY:**   **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

**PREPARED BY:**   **Christeen Betz, Director, Accounting**

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board ratification of the Expenditure Summary and Warrant Listing for the expenditures \$25,000 and over on a bi-monthly basis.

**RATIONALE:**

The Expenditure Summary consists of all warrants created during the period of January 29, 2014 through February 11, 2014. A detailed listing for expenditures \$25,000 and over is also included. These items have already been submitted in the prior month's Purchase Order report.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Ratify Expenditure Summary and Warrant Listing of expenditures over \$25,000 for the period of January 29, 2014 through February 11, 2014.





# Santa Ana Unified School District

**Stefanie P. Phillips, Ed.D.**  
*Deputy Superintendent,  
Operations, CBO*

**Richard L. Miller, Ph.D., Superintendent**

Date: February 11, 2014  
To: Richard L. Miller, Ph.D., Superintendent  
From: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations  
Subject: Expenditures Summary: From 29-JAN-2014 through 11-FEB-2014

Fund 01 General Fund	\$3,794,897.95
Fund 12 Child Development	\$1,187.66
Fund 13 Cafeteria Fund	\$756,759.60
Fund 14 Deferred Maintenance Fund	\$49,129.71
Fund 24 SAUSD GO Bond, 2008 Election, Series A Building Fund	\$332.50
Fund 25 Capital Facilities Fund	\$23,362.21
Fund 26 Measure G Bond	\$3,146.06
Fund 29 Measure G	\$136,560.26
Fund 35 County School Facilities Fund	\$245,581.83
Fund 40 Special Reserve Fund	\$1,906,582.53
Fund 49 Capital Project Fund for Blended Component	\$16,940.00
Fund 68 Workers' Compensation	\$142,971.34
Fund 69 Health & Welfare	\$552,817.37
Fund 81 Property & Liability	\$693.87
Total Expenditures:	\$7,630,962.89

Prepared By: Christeen Betz, Director, Accounting

1601 East Chestnut Avenue, Santa Ana, CA 92701-6322, (714) 558-5501

## BOARD OF EDUCATION

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# SAUSD Board of Education Warrant Listing

January 29, 2014

Page 1 of 7

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
<b>Fund 01 General Fund</b>			
84189726	<b>CITY OF SANTA ANA</b> Unrestricted Discretionary Accounts	SCHOOL POLICE SERVICES	<b>\$60,975.63</b>
84189742	<b>ORANGE COUNTY HIGH SCHOOL OF THE ARTS</b> Special Education	SPECIAL EDUCATION	<b>\$161,548.19</b>
84189752	<b>TERRA PAVE, INC.</b> Civic Center Rental Fees	MONTE VISTA ELEMENTARY SCHOOL	<b>\$93,696.60</b>
84189809	<b>U S BANK - CAL CARD</b> ARRA Title 1 School Improvement Grant (SIG) PLAS Carl D. Perkins Section 131 Career and Technical Education act of 1998 Carol M. White PEP Grant Donations (Miscellaneous)	SANTA ANA HIGH SCHOOL VOCATIONAL EDUCATION SPECIAL PROJECTS/WELLNESS BUILDING SERVICES HOOVER ELEMENTARY SCHOOL LINCOLN ELEMENTARY SCHOOL LOWELL ELEMENTARY SCHOOL MADISON ELEMENTARY SCHOOL MARTIN ELEMENTARY SCHOOL REMINGTON ELEMENTARY SCHOOL SANTA ANA HIGH SCHOOL SANTIAGO ELEMENTARY SCHOOL SEPULVEDA ELEMENTARY SCHOOL SUPERINTENDENT'S OFFICE THORPE FUNDAMENTAL ELEMENTARY SCHOOL VILLA FUNDAMENTAL INTERMEDIATE SCHOOL GARFIELD ELEMENTARY SCHOOL LINCOLN ELEMENTARY SCHOOL LOWELL ELEMENTARY SCHOOL ROOSEVELT ELEMENTARY SCHOOL	<b>\$110,203.97</b>
	Economic Impact Aid		

# SAUSD Board of Education Warrant Listing

January 29, 2014

Page 2 of 7

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
		SANTA ANA HIGH SCHOOL	
		THORPE FUNDAMENTAL ELEMENTARY SCHOOL	
		WILSON ELEMENTARY SCHOOL	
	Economic Impact Aid-LEP	CENTURY HIGH SCHOOL	
		LOWELL ELEMENTARY SCHOOL	
		MCFADDEN INTERMEDIATE SCHOOL	
		PIO PICO ELEMENTARY SCHOOL	
		WILSON ELEMENTARY SCHOOL	
	Fundraiser (Non ASB-PTA Deposits)	WALKER ELEMENTARY SCHOOL	
	Global Business Academy [0190] VHS	VALLEY HIGH SCHOOL	
	Head Start	CHILD DEVELOPMENT	
	High School Inc.	VALLEY HIGH SCHOOL	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	EARLY CHILDHOOD EDUCATION	
		ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	
		HENINGER ELEMENTARY SCHOOL	
		JACKSON ELEMENTARY SCHOOL	
		JEFFERSON ELEMENTARY SCHOOL	
		KENNEDY ELEMENTARY SCHOOL	
		KING ELEMENTARY SCHOOL	
		LINCOLN ELEMENTARY SCHOOL	
		LOWELL ELEMENTARY SCHOOL	
		MADISON ELEMENTARY SCHOOL	
		MARTIN ELEMENTARY SCHOOL	
		MCFADDEN INTERMEDIATE SCHOOL	
		MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	
		MONTE VISTA ELEMENTARY SCHOOL	
		STUDENT ACHIEVEMENT	
		VALLEY HIGH SCHOOL	

# SAUSD Board of Education Warrant Listing

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	Kinder Readiness Program II	EARLY CHILDHOOD EDUCATION	
	Medi-Cal Billing Option	PUPIL SUPPORT SERVICES	
		SPECIAL EDUCATION	
		SPEECH & LANGUAGE	
	Ongoing & Major Maintenance Account	BUILDING SERVICES	
	Parent Involvement/School Climate Grant	PUPIL SUPPORT SERVICES	
	QZAB Solar Energy	CENTURY HIGH SCHOOL	
	Recognition Programs	DEPUTY SUPERINTENDENT'S OFFICE	
	S.D. Bechtel, Jr. Foundation	STAFF DEVELOPMENT	
	Special Ed: Alternative Dispute Resolution	SPECIAL EDUCATION	
	Special Ed: Early Ed Individuals with Exceptional Needs Infant Program	MITCHELL CHILD DEVELOPMENT CENTER	
		TAFT ELEMENTARY SCHOOL	
	Special Ed: IDEA Early Intervention Grants	MITCHELL CHILD DEVELOPMENT CENTER	
	Special Ed: Mental Health Services	GODINEZ FUNDAMENTAL HIGH SCHOOL	
	Special Education	MCFADDEN INTERMEDIATE SCHOOL	
		MITCHELL CHILD DEVELOPMENT CENTER	
		SPECIAL EDUCATION	
	Title II-Part A Improving Teacher Quality	ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	
	Two-Way Digital ITFS Licensee Revenue	TECHNOLOGY	
	Unrestricted - CalSafe (6091/6092)	EARLY CHILDHOOD EDUCATION	
	Unrestricted - Regional Occupational Centers/Program (ROC/P 6350)	REGIONAL OCCUPATIONAL PROGRAM	
	Unrestricted Discretionary Accounts	ACCOUNTING DEPARTMENT	
		BOARD OF EDUCATION	
		BUILDING SERVICES	
		BUSINESS SERVICES DIVISION	
		CARVER ELEMENTARY SCHOOL	
		CENTURY HIGH SCHOOL	
		COMMUNICATIONS	

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CONSTITUENCY SERVICES  
CONSTRUCTION  
DAVIS ELEMENTARY SCHOOL  
ELEMENTARY DIVISION  
ESQUEDA ELEMENTARY SCHOOL  
FACILITIES/GOVERNMENTAL RELATIONS  
FRANKLIN ELEMENTARY SCHOOL  
GODINEZ FUNDAMENTAL HIGH SCHOOL  
GREENVILLE FUNDAMENTAL ELEMENTARY  
SCHOOL  
HUMAN RESOURCES DIVISION  
INFORMATION TECHNOLOGY CENTER  
LINCOLN ELEMENTARY SCHOOL  
LOWELL ELEMENTARY SCHOOL  
MACARTHUR FUNDAMENTAL INTERMEDIATE  
SCHOOL  
MARTIN ELEMENTARY SCHOOL  
MCFADDEN INTERMEDIATE SCHOOL  
MENDEZ FUNDAMENTAL INTERMEDIATE  
SCHOOL  
PAYROLL DEPARTMENT  
PUBLICATIONS  
PUPIL SUPPORT SERVICES  
PURCHASING DEPARTMENT  
REMINGTON ELEMENTARY SCHOOL  
SADDLEBACK HIGH SCHOOL  
SANTA ANA HIGH SCHOOL  
SANTIAGO ELEMENTARY SCHOOL  
SCHOOL POLICE SERVICES  
SECONDARY DIVISION  
SIERRA PREPARATORY ACADEMY

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		SPURGEON INTERMEDIATE SCHOOL	
		STAFF DEVELOPMENT	
		SUPERINTENDENT'S OFFICE	
		VALLEY HIGH SCHOOL	
		WAREHOUSE AND DELIVERY	
	Visual & Performing Arts Professional Learning Community Grant	VISUAL & PERFORMING ARTS	
<b>84189851</b>	<b>SCHOLASTIC, INC.</b> Economic Impact Aid-LEP Fund 01 General Fund	LATHROP INTERMEDIATE SCHOOL ACCOUNTING DEPARTMENT	<b>\$65,635.47</b>
<b>84189721</b>	<b>ATKINSON, ANDELSON, LOYA, RUUD &amp; ROMO</b> Unrestricted Discretionary Accounts	HUMAN RESOURCES DIVISION	<b>\$36,914.92</b>
 <b>Fund 13 Cafeteria Fund</b>			
<b>84189964</b>	<b>G A SYSTEMS</b> Child Nutrition: School Programs	NUTRITION SERVICES	<b>\$37,660.89</b>
<b>84189956</b>	<b>A &amp; R WHOLESALE DISTRIBUTORS</b> Child Nutrition: School Programs	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL NUTRITION SERVICES SEGERSTROM HIGH SCHOOL VALLEY HIGH SCHOOL WILLARD INTERMEDIATE SCHOOL	<b>\$26,435.72</b>
<b>84189963</b>	<b>DRIFTWOOD DAIRY</b> Child Nutrition: School Programs	NUTRITION SERVICES	<b>\$33,962.57</b>
<b>84189967</b>	<b>GOLD STAR FOODS</b> Child Nutrition: School Programs	NUTRITION SERVICES SEGERSTROM HIGH SCHOOL	<b>\$37,147.60</b>
<b>84189969</b>	<b>GOLD STAR FOODS</b> Child Nutrition: School Programs	NUTRITION SERVICES	<b>\$57,720.25</b>

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
		SEGERSTROM HIGH SCHOOL	
		VALLEY HIGH SCHOOL	
84189962	<b>DRIFTWOOD DAIRY</b> Child Nutrition: School Programs	NUTRITION SERVICES	<b>\$29,402.51</b>
<b>Fund 29 Measure G</b>			
84190004	<b>AT&amp;T CALIFORNIA</b> Fund 29 Measure G Series E	MONROE ELEMENTARY SCHOOL	<b>\$75,790.59</b>
<b>Fund 40 Special Reserve Fund</b>			
84190040	<b>USA SHADE &amp; FABRIC STRUCTURES, INC.</b> QZAB Solar Energy Savings 2012	MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	<b>\$134,775.00</b>
84190033	<b>SUNPOWER CORPORATION, SYSTEMS</b> QZAB Solar Energy Savings 2012	SANTA ANA HIGH SCHOOL	<b>\$230,826.53</b>
84190034	<b>SUNPOWER CORPORATION, SYSTEMS</b> QZAB Solar Energy Savings 2012	CENTURY HIGH SCHOOL	<b>\$49,384.56</b>
84190035	<b>SUNPOWER CORPORATION, SYSTEMS</b> QZAB Solar Energy Savings 2012	MCFADDEN INTERMEDIATE SCHOOL	<b>\$898,872.57</b>
84190036	<b>SUNPOWER CORPORATION, SYSTEMS</b> QZAB Solar Energy Savings 2012	TAFT ELEMENTARY SCHOOL	<b>\$221,142.43</b>
84190037	<b>SUNPOWER CORPORATION, SYSTEMS</b> QZAB Solar Energy Savings 2012	VALLEY HIGH SCHOOL	<b>\$31,216.05</b>
84190038	<b>SUNPOWER CORPORATION, SYSTEMS</b> QZAB Solar Energy Savings 2012	CARR INTERMEDIATE SCHOOL	<b>\$42,211.35</b>
<b>Fund 68 Workers' Compensation</b>			
84190044	<b>SANTA ANA UNIFIED SCHOOL DISTRICT WORKERS' COMP.</b> Fund 68 Workers' Compensation	RISK MANAGEMENT	<b>\$73,255.49</b>

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<b>Fund 69 Health &amp; Welfare</b>			
84190047	VISION SERVICE PLAN		\$38,784.89
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
<b>Grand Total:</b>			<b>\$2,547,563.78</b>



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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
<b>Fund 01 General Fund</b>			
84190200	<b>CERTIFIED TRANSPORTATION SERVICE INC</b> 30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships Donations (Miscellaneous) Unrestricted Discretionary Accounts	DEPUTY SUPERINTENDENT'S OFFICE MARTIN ELEMENTARY SCHOOL CENTURY HIGH SCHOOL GODINEZ FUNDAMENTAL HIGH SCHOOL PUPIL SUPPORT SERVICES SANTA ANA HIGH SCHOOL VALLEY HIGH SCHOOL	\$26,435.50
84190051	<b>EL SOL SCIENCE AND ARTS ACADEMY</b> Fund 01 General Fund	CASH ACCOUNT	\$84,983.00
84190052	<b>NOVA ACADEMY EARLY COLLEGE HIGH SCHOOL</b> Fund 01 General Fund	CASH ACCOUNT	\$44,284.00
84190053	<b>ORANGE COUNTY EDUCATIONAL ARTS ACADEMY</b> Fund 01 General Fund	CASH ACCOUNT	\$62,719.00
84190054	<b>ORANGE COUNTY HIGH SCHOOL OF THE ARTS</b> Fund 01 General Fund	CASH ACCOUNT	\$201,494.00
84190058	<b>SOUTHERN CALIFORNIA EDISON</b> Head Start Unrestricted - Regional Occupational Centers/Program (ROC/P 6350) Unrestricted Discretionary Accounts	CHILD DEVELOPMENT REGIONAL OCCUPATIONAL PROGRAM DISTRICTWIDE	\$368,534.23
84190061	<b>ATKINSON, ANDELSON, LOYA, RUUD &amp; ROMO</b> Unrestricted Discretionary Accounts	BUSINESS SERVICES DIVISION HUMAN RESOURCES DIVISION	\$36,623.80
84190063	<b>CAL PERS SAFETY</b> Fund 01 General Fund	DISTRICT EMPLOYEE BENEFITS	\$58,583.33

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84190077	<b>MIND RESEARCH INSTITUTE</b> Economic Impact Aid	STUDENT ACHIEVEMENT	<b>\$122,998.00</b>
84190081	<b>REVOLVING CASH FUND</b> Economic Impact Aid Fund 01 General Fund IASA: Title I Basic Grants Low-Income and Neglected, Part A Unrestricted Discretionary Accounts	MONROE ELEMENTARY SCHOOL CASH ACCOUNT CENTURY HIGH SCHOOL ACCOUNTING DEPARTMENT BOARD OF EDUCATION CENTURY HIGH SCHOOL GODINEZ FUNDAMENTAL HIGH SCHOOL SADDLEBACK HIGH SCHOOL SANTA ANA HIGH SCHOOL SEGERSTROM HIGH SCHOOL VALLEY HIGH SCHOOL WASHINGTON ELEMENTARY SCHOOL	<b>\$55,064.60</b>
84190127	<b>ORANGE COUNTY DEPARTMENT OF EDUCATION</b> Special Education	SPECIAL EDUCATION	<b>\$1,168,713.86</b>
84190154	<b>HUFFMAN SECURITY COMPANY, INC.</b> Unrestricted One-time Funds	ACCOUNTING DEPARTMENT	<b>\$31,529.94</b>
84190171	<b>ORACLE AMERICA, INC.</b> Unrestricted Discretionary Accounts	INFORMATION TECHNOLOGY CENTER	<b>\$51,433.39</b>
84190050	<b>EDWARD B. COLE, SR. ACADEMY</b> Fund 01 General Fund	CASH ACCOUNT	<b>\$37,534.00</b>

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<b>84190195</b>	<b>AREY JONES EDUCATIONAL SOLUTIONS</b>		<b>\$39,086.29</b>
	Fund 01 General Fund	ACCOUNTING DEPARTMENT	
	Medi-Cal Billing Option	TRANSITION PROGRAMS	
	Unrestricted Discretionary Accounts	PUPIL SUPPORT SERVICES	
		SEGERSTROM HIGH SCHOOL	
		SUPERINTENDENT'S OFFICE	
	Unrestricted One-time Funds	CENTURY HIGH SCHOOL	
		LATHROP INTERMEDIATE SCHOOL	
		SIERRA PREPARATORY ACADEMY	
		WILLARD INTERMEDIATE SCHOOL	
<b>84190226</b>	<b>REVOLUTION PREP, LLC</b>		<b>\$26,113.47</b>
	Economic Impact Aid-LEP	CENTURY HIGH SCHOOL	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	CENTURY HIGH SCHOOL	
<b>84190183</b>	<b>SCHOLASTIC, INC.</b>		<b>\$31,594.85</b>
	ARRA Title 1 School Improvement Grant (SIG) PLAS	SADDLEBACK HIGH SCHOOL	
	Fund 01 General Fund	ACCOUNTING DEPARTMENT	

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<b>84190241</b>	<b>A &amp; R WHOLESALE DISTRIBUTORS</b> Child Nutrition: School Programs	CHAVEZ CONTINUATION HIGH SCHOOL  LORIN GRISET ACADEMY  MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL  NUTRITION SERVICES	<b>\$49,551.39</b>
<b>84190248</b>	<b>DRIFTWOOD DAIRY</b> Child Nutrition: School Programs	NUTRITION SERVICES	<b>\$46,918.54</b>
<b>84190251</b>	<b>GOLD STAR FOODS</b> Child Nutrition: School Programs	CARR INTERMEDIATE SCHOOL  LATHROP INTERMEDIATE SCHOOL  MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL  NUTRITION SERVICES	<b>\$32,623.71</b>
<b>84190253</b>	<b>GOLD STAR FOODS</b> Child Nutrition: School Programs	MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL  NUTRITION SERVICES	<b>\$69,310.60</b>
<b>84190255</b>	<b>GOLD STAR FOODS</b> Child Nutrition: School Programs	CARR INTERMEDIATE SCHOOL  NUTRITION SERVICES	<b>\$80,393.64</b>
<b>84190257</b>	<b>GOLD STAR FOODS</b> Child Nutrition: School Programs	LATHROP INTERMEDIATE SCHOOL  NUTRITION SERVICES	<b>\$32,441.03</b>

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84190261	LOEWY ENTERPRISES, INC. dba SUNRISE PRODUCE Child Nutrition: School Programs	CARR INTERMEDIATE SCHOOL  CENTURY HIGH SCHOOL  GODINEZ FUNDAMENTAL HIGH SCHOOL  LATHROP INTERMEDIATE SCHOOL  MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL MCFADDEN INTERMEDIATE SCHOOL  MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL NUTRITION SERVICES  SADDLEBACK HIGH SCHOOL  SANTA ANA HIGH SCHOOL  SEGERSTROM HIGH SCHOOL  SIERRA PREPARATORY ACADEMY  SPURGEON INTERMEDIATE SCHOOL  VALLEY HIGH SCHOOL  VILLA FUNDAMENTAL INTERMEDIATE SCHOOL  WILLARD INTERMEDIATE SCHOOL	\$71,545.42
84190262	P & R PAPER SUPPLY, CO. Child Nutrition: School Programs	NUTRITION SERVICES	\$37,602.27
<b>Fund 35 County School Facilities Fund</b>			
84190286	DALKE & SONS CONSTRUCTION, INC. Fund 35 OPSC School Facilities Bond Projects	DIAMOND ELEMENTARY SCHOOL	\$29,586.25
84190288	JL COBB PAINTING Fund 35 OPSC School Facilities Bond Projects	CARR INTERMEDIATE SCHOOL  CENTURY HIGH SCHOOL	\$40,524.64

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<b>Fund 40 Special Reserve Fund</b>			
84190295	AT&T CALIFORNIA Fund 40 Special Reserve Fund	VALLEY HIGH SCHOOL	\$265,234.84
<b>Fund 68 Workers' Compensation</b>			
84190303	SANTA ANA UNIFIED SCHOOL DISTRICT WORKERS' COMP. Fund 68 Workers' Compensation	RISK MANAGEMENT	\$47,286.90
<b>Fund 69 Health &amp; Welfare</b>			
84190307	SANTA ANA UNIFIED SCHOOL DISTRICT Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	\$500,000.00
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
<b>Grand Total:</b>			<b>\$3,750,744.49</b>

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:**                   **Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of January 29, 2014 through February 11, 2014**

**ITEM:**                   **Consent**

**SUBMITTED BY:**   **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

**PREPARED BY:**   **Jonathan Geiszler, Director, Purchasing and Stores**

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval/ratification of the listing of agreements/contracts with Santa Ana Unified School District and various consultants submitted for the period of January 29, 2014 through February 11, 2014.

**RATIONALE:**

Consultants have been requested by school sites and District staff to enhance and support educational programs and provide professional development to improve student achievement.

The attached list identifies various consultants that will provide services throughout the District whose compensation is under \$250,000.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Approve/ratify the listing of agreements/contracts with the Santa Ana Unified School District and various consultants submitted for the period of January 29, 2014 through February 11, 2014.

**2013-14 LISTING OF CONSULTANTS/CONTRACTED SERVICES**  
**Submitting Division: Educational Services**  
**February 25, 2014**

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED	REQ. NO.
1.	Padres Unidos dba Patricia Huerta	<b>Hoover Elementary School:</b> Increase to P.O. #293129-1. Will provide an educational module targeted at preparing parents of grades 4 and 5 EL students for the transition to intermediate school.	February 26, 2014 through June 30, 2014		Title I	\$2,000.00	155560
2.	Bureau of Lectures	<b>Walker Elementary School:</b> Will provide an assembly of Chinese acrobats. These dancers will perform contortions, plate spinning, and students will learn facts about Chinese culture and customs. The assembly was a reward for those students who met their reading goal established at the beginning of the year.	June 10, 2014		Donation Fund	\$550.00	155528
3.	Discovery Science Center	<b>Monte Vista Elementary School:</b> Will provide a hands-on science exploration of changing habitats and why do changes in the environment cause some living things to become extinct.	March 25, 2014 through May 8, 2014		FEDCO Grant Fund	\$1,339.75	154799



2013-14 LISTING OF CONSULTANTS/CONTRACTED SERVICES

Submitting Division: Educational Services

February 25, 2014

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NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED	REQ. NO.
4.	Padres Unidos dba Patricia Huerta	<b>Head Start:</b> Will provide 12-week classes to Head Start parents. The program runs concurrently with Head Start academic curriculum and meets the goals and objectives of the program to increase parent's ability to be self-sufficient and effectively teach skills to promote kindergarten readiness in preschool children.	February 26, 2014 through June 30, 2014	N/A	Head Start	\$5,000.00	155670
5.	Amplify Education, Inc.	<b>Educational Services:</b> Increase to P.O. #296777 -1. Will develop and create assessments for ELA and math for grades 2-5.	February 26, 2014 through June 30, 2014		EIA/SCE	\$1,600.00	155814
6.	Education Trust West	<b>Educational Services:</b> Will facilitate implementation of the Community Engagement for the Local Control Accountability Plan (LCAP) and develop a transcript analysis for Secondary Education.	February 25, 2014 through June 30, 2014		General Fund	\$41,000.00	154895

**2013-14 LISTING OF CONSULTANTS/CONTRACTED SERVICES**  
**Submitting Division: Business Services**  
**February 25, 2014**

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED	REQ. NO.
7.	WestEd	Will facilitate implementation of the Local Control Accountability Plan (LCAP) and the Local Control Funding Formula (LCFF).	February 12, 2014 through June 30, 2014		General Fund	\$37,500.00	155768

**2013-14 LISTING OF CONSULTANTS/CONTRACTED SERVICES**  
**Submitting Division: Facilities and Governmental Relations**  
**February 25, 2014**

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED	REQ. NO.
8.	Rayburn Corporation (Maintenance Login)	Increase to P.O. #290233-1. Will provide services to outline compliance plan needed to adhere to the new State mandated basic services for "Facilities in good repair" as a component of the Local Control Accountability Plan (LCAP).	February 26, 2014 through June 30, 2015	On-going	Fund 1 Resource 9134 Calif Endowment	\$10,000.00	156156
9.	Progressive Synergy, Inc. (P.S.I)	Will provide services for assistance in developing a Local Control Accountability Plan (LCAP) for Bridging Healthy Communities.	February 26, 2014 through June 30, 2015	On-going	Fund 1 Resource 9134 Calif Endowment	\$55,000.00	156182
10.	American Trainco, Inc.	Will provide services for on-site boiler operation, maintenance and safety training for all HVAC and plumbing District employees.	February 26, 2014 through June 30, 2015	On-going	Fund 1 Resource 8150	\$7,450.00	155062
11.	The Planning Center	Increase to P.O. #294716. Will provide services to complete the California Environmental Act (CEQA) for the Valley Sports Complex.	February 26, 2014 through June 30, 2015	On-going	Fund 40	\$82,915.00	156178

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:**                   **Authorization to Extend Contract for Installation of Structured Cabling System and Network Equipment with AT&T at Various E-rate Eligible Sites for 2014-15 Fiscal Year**

**ITEM:**                   **Consent**

**SUBMITTED BY:**   **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

**PREPARED BY:**   **Ricardo Enz, Director, Information Technology Center**  
**Jonathan Geiszler, Director, Purchasing and Stores**

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval to authorize staff to extend the contract for the installation of structured cabling system and network equipment with AT&T at various E-rate eligible sites for the 2014-15 fiscal year.

**RATIONALE:**

At its February 12, 2013 meeting, the Board approved a contract with AT&T, for E-Rate Year 16, Fiscal Year 2013-14 for the installation of structured cabling system and network equipment pursuant to Bid No. 05-13, at the following sites:

Carver Elementary	Roosevelt Elementary	MacArthur Fundamental
Fremont Elementary	Taft Elementary	McFadden Intermediate
Heninger Elementary	Thorpe Fundamental	Willard Intermediate
Kennedy Elementary	Walker Elementary	Century High School
Monroe Elementary	Washington Elementary	Seegerstrom High School
Remington Elementary	Lathrop Intermediate	Valley High School

This is the first extension to this contract for fiscal year 2014-15. The District received E-rate funding for this project. However, all aspects of the installation have not been completed. The Federal Communications Commission allows the extension of spending to provide sufficient time to complete. This project is a continuation of previous E-rate funding upgrades and enhancements to the network; there will be no change in the original awarded scope of work or vendor. This item only provides for an extension of time to complete work under the terms of the original bid. Staff requests that this contract be extended from July 1, 2014 through June 30, 2015.

**FUNDING:**

Measure G Bond/Unrestricted General Fund 10%:	\$2,954,930.40
E-Rate Contribution 90%:	<u>\$26,594,373.64</u>
Total Cost:	<u>\$29,549,304.04</u>

**RECOMMENDATION:**

Authorize staff to extend the contract for installation of structured cabling system and network equipment with AT&T at various E-rate qualified sites, for the 2014 -15 fiscal year, pursuant to Bid No. 05-13, and the provisions of Public Contract Code Section 20118.

SP:mm

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:** Authorization to Renew Contracts for Cellular Services Districtwide with Verizon Wireless and Sprint Nextel Under E-rate for 2014-15 Fiscal Year

**ITEM:** Consent

**SUBMITTED BY:** Stefanie P. Phillips Ed.D., Deputy Superintendent, Operations, CBO

**PREPARED BY:** Ricardo Enz, Director, Information Technology Center  
Jonathan Geiszler, Director, Purchasing and Stores

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval to authorize staff to renew contracts for cellular services Districtwide with Verizon Wireless and Sprint Nextel, under E-rate for the 2014-15 fiscal year.

**RATIONALE:**

At its February 28, 2012 meeting, the Board authorized staff to award contracts for cellular services Districtwide for the 2012-13 fiscal year, under E-rate to Verizon Wireless and Sprint Nextel. The District can extend these contracts for up to a maximum of three years without issuing new Request for Proposals (RFP) for services. Staff has evaluated the District's current rates and recommends extension of these contracts at this time.

It is anticipated that the District will receive 88 percent of the total costs from Schools and Libraries Division (SLD) as E-rate funding. Unrestricted General funds will be budgeted for 2014-15 fiscal year to cover the District's share of expenses for this agenda item.

Staff recommends contract renewals with the following providers. Vendor selection was in compliance with Board Policy.

<b>Awarded Provider</b>	<b>Service Provided</b>	<b>Amount</b>
Verizon Wireless	Cellular Service, Data Service, Push-to Talk Service	\$240,000.00
Sprint Nextel of California	Push-to-talk Service	\$36,000.00

**FUNDING:**

Unrestricted General Fund Matching 12%: \$33,120.00  
E-Rate Contribution 88%: \$242,880.00  
Total Cost: \$276,000.00

**RECOMMENDATION:**

Authorize staff to renew contracts for cellular services Districtwide with Verizon Wireless and Sprint Nextel, under E-Rate for the 2014-15 fiscal year, pursuant to RFP No. 14-12.

SP:mm

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:** Authorization to Renew Contract for Various Telecommunication and Internet Access Services Districtwide with AT&T Under E-rate for 2014-15 Fiscal Year

**ITEM:** Consent

**SUBMITTED BY:** Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO

**PREPARED BY:** Ricardo Enz, Director, Information Technology Center  
Jonathan Geiszler, Director, Purchasing and Stores

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval to authorize staff to renew a contract for various telecommunication and internet access services Districtwide with AT&T, under E-rate for the 2014-15 fiscal year.

**RATIONALE:**

At its February 12, 2013 meeting, the Board authorized staff to award a contract for various telecommunication and internet access services Districtwide, under E-rate for the 2013-14 fiscal year to AT&T. These services include but are not limited to local and long distance services, landline phone service, and internet access connections between sites and the District office. The District can extend this contract for up to a maximum of three years without issuing a new Request for Proposals (RFP) for services. Staff has evaluated the District's current rates and recommends extension of the contract at this time. Vendor Selection was in compliance with Board Policy.

It is anticipated that the District will receive 88% of the total costs from Schools and Libraries Division (SLD) as E-rate funding. General fund unrestricted dollars will be budgeted for 2014-15 to cover the District's share of expenses.

**FUNDING:**

General Fund Matching 12%:	\$110,393.50
E-Rate Contribution 88%:	<u>\$809,552.30</u>
Total Cost:	<u>\$919,945.80</u>



**RECOMMENDATION:**

Authorize staff to renew a contract for various telecommunication and internet access services Districtwide with AT&T, under E-rate for the 2014-15 fiscal year, pursuant to RFP No. 04-13.

SP:mm

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:**                   **Authorization to Renew Contract for CiscoBASE Maintenance and Maintenance of Network Equipment and Cabling Districtwide with NIC Partners, Inc., Under E-rate for 2014-15 Fiscal Year**

**ITEM:**                   **Consent**

**SUBMITTED BY:**   **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

**PREPARED BY:**   **Ricardo Enz, Director, Information Technology**  
**Jonathan Geiszler, Director, Purchasing and Stores**

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval to authorize staff to renew a contract for CiscoBASE maintenance and maintenance of network equipment and cabling Districtwide with NIC Partners, Inc., under E-rate for the 2014-15 fiscal year.

**RATIONALE:**

At its February 12, 2013 meeting, the Board authorized staff to award a contract for CiscoBASE maintenance and maintenance of network equipment, and cabling Districtwide, under E-rate, for the 2013-14 fiscal year to NIC Partners, Inc. The District can extend this contract for up to a maximum of three years without issuing a new Request for Proposals (RFP) for services. Staff has evaluated the District's current rates and recommends extension of these contracts at this time. Vendor selection is in compliance with Board Policy.

It is anticipated that the District will receive 88 percent of the total costs from Schools and Libraries Division (SLD) as E-rate funding. Unrestricted General funds will be budgeted for 2014-15 fiscal year to cover the District's share of expenses.

**FUNDING:**

Unrestricted General Fund 12%:	\$31,299.85
E-Rate Contribution 88%:	<u>\$229,532.25</u>
Total Cost:	<u>\$260,832.10</u>

**RECOMMENDATION:**

Authorize staff to renew a contract for the CiscoBASE maintenance and maintenance of network equipment, and cabling Districtwide, with NIC Partners, Inc., under E-rate for the 2014-15 fiscal year, pursuant to RFP No. 06-13.

SP:mm

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:**                   **Authorization to Award Contract for Web Hosting Services Districtwide to SchoolWires, Inc., Contingent on E-rate Funding for Fiscal Year 2014-15**

**ITEM:**                   **Consent**

**SUBMITTED BY:**   **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

**PREPARED BY:**   **Ricardo Enz, Director, Information Technology Center**  
**Jonathan Geiszler, Director, Purchasing and Stores**

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval to award a contract for web hosting service Districtwide to SchoolWires, Inc., contingent on E-rate funding for fiscal year 2014-15.

**RATIONALE:**

Web hosting services address the District's Technology Plan Goals to provide a school and teacher with a webpage to support student achievement of the academic standards and supports communication and access to classroom and school information. The implementing of the web hosting services is also in alignment to District Goal 5.1 Clear Communication – Ensuring strong communication systems that are proactive, accurate, responsible, and timely. An E-rate 2014-15 Application Form 470 requesting telecommunication services and Internet access was posted on the Schools and Libraries Division (SLD) website, in compliance with guidelines set forth by the Schools and Libraries Division (SLD). The Federal Communications Commission (FCC) has made funds available for Telecommunication and Internet Access, which includes web hosting. In the past, the District has been E-rate funded at 89% for a portion of these services. This one-year agreement will provide web hosting services from July 1, 2014 through June 30, 2015, with costs as follows:

**FUNDING:**

General Fund 12%:	\$8,772.49
E-Rate Contribution 89%:	<u>\$70,977.46</u>
Yearly Total Cost	\$79,749.95

**RECOMMENDATION:**

Authorize staff to award contract for web hosting services Districtwide contingent on E-rate funding to SchoolWires, Inc., in the amount of \$79,749.95 renewable yearly, for a period not to exceed three years.

SP:mm

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:** Adoption of Resolution 13/14-3004 - Proclaiming March 3 – 7, 2014,  
as National School Breakfast Week

**ITEM:** Consent

**SUBMITTED BY:** Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO

**PREPARED BY:** Mark Chavez, Director, Nutrition Services

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board adoption of Resolution No. 13/14-3004 to declare March 3-7, 2013, as National School Breakfast Week.

**RATIONALE:**

The School Nutrition Association and school districts across the nation join in celebrating National School Breakfast Week each March. This annual event promotes the importance of eating breakfast daily to nourish students for improved academic performance, and recognizes the dedicated food service professionals who save parents time and money by serving breakfast to their children every morning.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Adopt Resolution No. 13/14-3004 proclaiming March 3-7, 2013, National School Breakfast Week.

RESOLUTION NO. 13/14-3004  
BOARD OF EDUCATION  
SANTA ANA UNIFIED SCHOOL DISTRICT  
ORANGE COUNTY, CALIFORNIA

**Proclamation Declaring National School Breakfast Week - March 3-7, 2014**

WHEREAS, the School Breakfast Program has served our nation admirably since it was permanently established in 1989; and

WHEREAS the School Breakfast Program is dedicated to the health and well-being of our nation's children; and

WHEREAS the School Breakfast Program joins and has been joined through the years by many other excellent child nutrition programs; and

WHEREAS there is evidence of continued need for nutrition education and awareness of the value of school nutrition programs; and

WHEREAS Nutrition Services is dedicated to supporting education by serving healthy meals to the students of Santa Ana; and

NOW THEREFORE, BE IT RESOLVED: That the Santa Ana Unified School District's Board of Education declares March 3-7, 2014, as "NATIONAL SCHOOL BREAKFAST WEEK" and devote this week to the recognition of the dedicated and hardworking people who make the School Breakfast Program a reality in their community schools, and I encourage all residents of the City of Santa Ana to become aware of the solid foundation for learning provided by a nutritious School Breakfast.

Upon motion of Member \_\_\_\_\_ and duly seconded, the foregoing Resolution was adopted by the following vote:

- AYES:
- NOES:
- ABSENT:

STATE OF CALIFORNIA )  
 ) SS:  
COUNTY OF ORANGE )

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I, Audrey Yamagata-Noji, Ph.D., President of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the 25th day of February, 2014, and passed by a vote of \_\_\_\_\_ of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Audrey Yamagata-Noji, Ph.D.,  
President of the Board of Education  
Santa Ana Unified School District

\_\_\_\_\_  
José Alfredo Hernández, J.D.,  
Vice President of the Board of Education  
Santa Ana Unified School District



**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:** Approval of Deductive Change Order No. 1 for Bid Package No. 15 General Construction at Spurgeon Intermediate School Under Modernization Program

**ITEM:** Consent

**SUBMITTED BY:** Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

**PREPARED BY:** Todd Butcher, Director, Construction

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval of Deductive Change Order No. 1 for Bid Package No. 15 General Construction for the Modernization project at Spurgeon Intermediate School. Change orders must be processed and approved. Failure to process change order requests in a timely manner can result in delaying the scheduled completion.

**RATIONALE:**

During the course of construction, changes to the contracts occurred, creating a net deduction on the contracts. Change orders pertain to the following:

<b>Project</b>	<b>Bid Package</b>	<b>Original Contract Amount</b>	<b>Deductive Change Order Amount</b>	<b>Revised Total Contract Amount</b>	<b>Contractor</b>
Spurgeon IS Modernization	No. 15 General Construction	\$439,700.00	(\$19,017.00)	\$420,683.00	Inland Building Construction Companies, Inc.
<b>TOTAL SAVINGS:</b>		<u>\$439,700.00</u>	<u>(\$19,017.00)</u>	<u>\$420,683.00</u>	

**FUNDING:**

State School Facilities Program/Measure G: Reduction of \$19,017.00

**RECOMMENDATION:**

Approve Deductive Change Order No. 1 for Bid Package No. 15 General Construction at Spurgeon Intermediate School in the amount of \$19,017.00.

  
JD:rb

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:** Acceptance of Completion of Contracts for Various Projects Districtwide

**ITEM:** Consent

**SUBMITTED BY:** Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

**PREPARED BY:** Todd Butcher, Director, Construction

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board acceptance of completion of contracts for various projects Districtwide.

**RATIONALE:**

The District staff confirmed that the work has been completed in accordance with the terms of the contract. Public Contract Code Sections 9201-9203 require the local agency to withhold retention from the contract price until final completion and acceptance of the projects.

Project	Bid Package	Amount	Retention @ 5%	Change Order	Contractor
Spurgeon IS Modernization	No. 15 General Construction	\$420,683.00	\$21,034.15	1	Inland Building Construction Companies, Inc.
Pio Pico ES	Fencing Project	\$166,000.00	\$8,300.00	0	Wolverine Fence Company, Inc.
	<b>TOTAL:</b>	<b><u>\$586,683.00</u></b>	<b><u>\$29,334.15</u></b>		

**FUNDING:**

State School Facility Program/Measure G (Spurgeon IS): \$21,034.15

Capital Facilities Fund (Pio Pico ES): \$8,300.00

**RECOMMENDATION:**

Accept the February 25, 2014, completion of contracts for various projects Districtwide.

  
JB.rb

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:** Approval of Personnel Calendar

**ITEM:** Consent

**SUBMITTED BY:** Mark A. McKinney, Associate Superintendent, Human Resources

**PREPARED BY:** Mark A. McKinney, Associate Superintendent, Human Resources

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval of the Personnel Calendar.

**RATIONALE:**


Board approval of the Personnel Calendar is required for all Certificated and Classified personnel reports, non-confidential leaves of absences, and effective dates of resignations and retirements.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Approve the Personnel Calendar.

  
MAM:nr

**Personnel Calendar  
Board Meeting - February 25, 2014  
CERTIFICATED PERSONNEL CALENDAR**

<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>COMMENTS</b>
<b>RETIREMENTS</b>					
Armstrong, Lori	Teacher	Garfield	June 20, 2014		Retirement- 26 years
Cordes, Elaine	Teacher	Greenville	June 20, 2014		Retirement- 25 years
Jacquier, Cynthia	Teacher	Mitchell	June 20, 2014		Retirement - 18 years
Kovash, Mary	Teacher	Franklin	June 20, 2014		Retirement- 30 years
Mac Lean, Shelia	Teacher	Jackson	June 20, 2014		Retirement- 14 years
Maloziec, Diana	Teacher	Heninger	June 20, 2014		Retirement- 26 years
Miller, Gail E.	Speech and Language Pathologist	Speech Department	June 20, 2014		Retirement - 34 years
Pherrin, Katherine	Teacher	Jackson	June 20, 2014		Retirement- 34 years
Searcy, Peggy	Teacher	Greenville	June 20, 2014		Retirement- 23 years
Shipley, Nancy	Teacher	Thorpe	June 20, 2014		Retirement- 25 years
Spivack, Alice	Teacher	Heninger	June 20, 2014		Retirement- 19 years

Personnel Calendar  
Board Meeting - February 25, 2014

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>RETIREMENTS (Continued)</b>					
Twigg, Dora	Speech and Language Pathologist	Speech Department	June 20, 2014		Retirement- 5 years
<b>RESIGNATIONS</b>					
Cesner, Carey	Teacher	Madison	June 20, 2014		Personal- 2 years
Medina, Howard	Teacher	Saddleback	February 10, 2014		Accepted another position- 3 years
Nafiu, Jila	Teacher	Greenville	June 20, 2014		Family Responsibilities- 12 years
Phillips, Nicole	Teacher	Spurgeon	June 20, 2014		Personal- 1 year
Sanchez, Julia	Guidance Counselor	McFadden	June 20, 2014		Moving/Family Responsibilities- 9 years
Sellers, Angie	Teacher	Spurgeon	June 20, 2014		Other- 1 year
<b>NEW HIRES/RE-HIRES</b>					
Beecher, Robert Jr.	Teacher	Lathrop	February 3, 2014		New Hire- Temporary 44920

**CERTIFICATED PERSONNEL CALENDAR**

**Personnel Calendar  
Board Meeting - February 25, 2014**

<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>COMMENTS</b>
<b>NEW HIRES/RE-HIRES (Continued)</b>					
Bickham, Karen	Teacher	Sierra	February 3, 2014		New Hire - Temporary 44909
Cronmiller, Kelsey	Teacher	Sierra	February 3, 2014		New Hire - Temporary 44909
Dietsche, Jocelyn	Teacher	Saddleback	February 18, 2014		New Hire- Temporary 44920
Guillen, Grant	Teacher	Sierra	February 7, 2014		New Hire- Temporary 44909
Kalander, Andrea	Teacher	Lathrop	February 6, 2014		New Hire- Temporary 44909
Keck-Centeno, Julie	Teacher	Willard	February 3, 2014		New Hire - Temporary 44920
Latta, Erica	Teacher	Sierra	February 7, 2014		New Hire- Temporary 44909
Negrete, Bernard III	Teacher	Willard	February 3, 2014		New Hire - Temporary 44909
Nieto Miller, Paula	Teacher	Valley	January 31, 2014		New Hire - Temporary 44909
Pratt, Theodore	Teacher	Willard	February 6, 2014		New Hire- Temporary 44920 (50% of everyday)
Sheppard, Janelle	Teacher	Sierra	February 6, 2014		New Hire- Temporary 44909

**Personnel Calendar  
Board Meeting - February 25, 2014**

**CERTIFICATED PERSONNEL CALENDAR**

<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>COMMENTS</b>
<b>ABSENCE (3 to 20 duty days) - Without Pay with Benefits</b>					
Salcedo, Jessica	Teacher	Santa Ana	February 3, 2014	March 4, 2014	Child Care
<b>FAMILY CARE AND MEDICAL LEAVE (3 to 20 duty days) - Paid with Benefits</b>					
Sell, Ortencia	Teacher	Valley	February 11, 2014	March 6, 2014	Self Care
<b>EXTENSION ON FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Paid with Benefits</b>					
Chiara, Celeste	Teacher	King	February 19, 2014	March 16, 2014	Self Care
<b>FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits</b>					
Crow, Karen	Teacher	Carr	February 6, 2014	April 1, 2014	Self Care
Sommer, Kimberly	Teacher	Mitchell	February 12, 2014	April 23, 2014	Self Care
<b>CORRECTION ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Without Pay with Benefits</b>					
Sommer, Kimberly	Teacher	Mitchell	January 13, 2014	February 11, 2014	Statutory
<b>EXTRA DUTY 2013-14</b>					
Alfaro, Marina	Teacher	Willard	February 3, 2014	June 19, 2014	Extra Period
Bickham, Karen	Teacher	Sierra	February 3, 2014	June 19, 2014	Extra Period
Buckley, Brianne	Teacher	Sierra	February 3, 2014	June 19, 2014	Extra Period
Camacho, Graciela	Teacher	Sierra	February 3, 2014	June 19, 2014	Extra Period



**Personnel Calendar  
Board Meeting - February 25, 2014  
CERTIFICATED PERSONNEL CALENDAR**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>EXTRA DUTY 2013-14 (Continued)</b>					
Chen, George	Teacher	Century	February 3, 2014	June 19, 2014	Extra Period
Cronmiller, Kelsey	Teacher	Sierra	February 3, 2014	June 19, 2014	Extra Period
Eastly, Nicole	Teacher	Lathrop	February 3, 2014	June 19, 2014	Extra Period
Faust, Eric	Teacher	Willard	February 3, 2014	June 19, 2014	Extra Period
Goodrich, Nathan	Teacher	Century	February 3, 2014	June 19, 2014	Extra Period
Guillen, Grant	Teacher	Sierra	February 7, 2014	June 19, 2014	Extra Period
Hanson, Lisa	Teacher	Willard	February 3, 2014	June 19, 2014	Extra Period
Herrera-Torres, Evelyn	Teacher	Sierra	February 3, 2014	June 19, 2014	Extra Period
Hunter, Nicole	Teacher	Willard	February 3, 2014	June 19, 2014	Extra Period
Johnson, Kristen	Substitute	Spurgeon	January 13, 2014	June 19, 2014	Substitute Daily Rate
Maxwell, Chelsea	Teacher	Willard	February 3, 2014	June 19, 2014	Extra Period
Mc Carthy, Patrick	Teacher	Willard	February 3, 2014	June 19, 2014	Extra Period
McCabe, Rosemarie	Teacher	Sierra	February 3, 2014	June 19, 2014	Extra Period
Medina, Anthony	Teacher	Lathrop	February 3, 2014	June 19, 2014	Extra Period
Moure, Deborah	Teacher	Willard	February 3, 2014	June 19, 2014	Extra Period
Petrova, Nikolina	Teacher	Lathrop	February 3, 2014	June 19, 2014	Extra Period
Pickels, Susan	Teacher	Willard	February 3, 2014	June 19, 2014	Extra Period
Rigby, Heather	Teacher	Willard	February 3, 2014	June 19, 2014	Extra Period
Schlenker, Nicholas	Teacher	Valley	August 27, 2010	June 20, 2011	Extra Period
Sheppard, Janelle	Teacher	Sierra	February 6, 2014	June 19, 2014	Extra Period
Smith, Thomas	Teacher	Century	February 3, 2014	June 19, 2014	Extra Period
Weber, Michael	Teacher	Willard	February 3, 2014	June 19, 2014	Extra Period
Wolff, Amanda	Teacher	Lathrop	February 3, 2014	June 19, 2014	Extra Period



**AGENDA ITEM REQUESTS  
CERTIFICATED  
2013-14**

<b>TITLE OF ACTIVITY</b>	<b>SITE</b>	<b>FUNDING</b>	<b>NOT TO EXCEED</b>	<b>EFFECTIVE</b>
2013-14 After-School Grades 6-8 Intramural Sports Boys' Basketball and Girls' Soccer - Certificated	Special Project/Wellness	ASES-After School Program	\$26,000	March 10, 2014
After School Tutoring	Carl Harvey	EIA/LEP	\$10,000	February 26, 2014
After School Tutoring	Walker	EIA/LEP	\$10,000	February 26, 2014
After School Tutoring	Spurgeon	EIA/LEP	\$14,500	February 26, 2014
After/Before School Tutoring	Hoover	EIA/LEP	\$2,500	February 26, 2014
Curriculum Writing for Common Core Units and Curriculum Maps	Education Services K-12	Title 1 Set Aside Funds	\$18,500	February 25, 2014
District Writing Assessment Scorers Grades 6-12 Retired Teachers	English Learner Programs and Student Achievement	Title I	\$10,080	February 26, 2014
Early Childhood Education Program	Early Childhood Education	Prop. 10	\$18,506	February 26, 2014
Intramural Tournament - Track & Field	Special Project/Wellness	ASES-After School Program	\$350	February 28, 2014
Long-Term Intervention Substitute	Villa	EIA/LEP	\$14,753	February 25, 2014
Migrant Education Training Staff Development Instructor	English Learner Programs and Student Achievement	Migrant Education	\$600	February 26, 2014
Migrant Education Tutoring Instructor Program Planning	English Learner Programs and Student Achievement	Migrant Education	\$600	February 26, 2014
Migrant Education Tutoring Tutor Professional Development	English Learner Programs and Student Achievement	Migrant Education	\$1,600	February 26, 2014

**AGENDA ITEM REQUESTS  
CERTIFICATED  
2013-14**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Migrant Education Tutoring Tutor- Professional Development	English Learner Programs and Student Achievement	Migrant Education	\$2,600	February 26, 2014
Pentathlon Coaches (Ratification)	McFadden	General Funds	\$7,500	January 29, 2014
Program Planning	Villa	EIA/SCE	\$8,000	March 3, 2014
Staff Development	Santiago	EIA/SCE	\$1,000	February 26, 2014
Staff Development	Garfield	EIA	\$200	February 25, 2014

**CLASSIFIED PERSONNEL CALENDAR**

Personnel Calendar  
Board Meeting - February 25, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>RETIREMENTS</b>						
Acuña, Nancy	Admin. Secretary	Visual & Performing Arts	June 30, 2014			30 years, 1 month
Avalos, Gloria	Fd. Svc. Wkr.	Nutrition Svcs.	September 10, 2014			23 years, 6 months
Houk, Jim	Fd. Svc. Wkr.	Nutrition Svcs.	August 12, 2014			33 years, 7 months
Saldana, Josefina	Sch. Off. Mgr. Elem.	Garfield	June 30, 2014			23 years, 7 months
<b>RESIGNATIONS</b>						
Diaz, Alberto Jr.	Buyer	Purchasing Dept.	February 21, 2014			Personal - 4 years, 5 months
Dunk, Leslie	Head Start Teacher	Child Dev.	February 4, 2014			Personal - 9 months
Escobar, Mauricio	Buyer	Purchasing Dept.	February 21, 2014			Personal - 7 years, 10 months
Garcia, Dianna	Fd. Svc. Wkr.	Century	January 15, 2014			Personal - 7 months
Loyola, Christian	Buyer	Purchasing Dept.	February 21, 2014			Personal - 10 years
Meza, Sarah	Site Clerk	Wilson	February 5, 2014			Personal - 2 years, 5 months

**CLASSIFIED PERSONNEL CALENDAR**

Personnel Calendar  
Board Meeting - February 25, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>RESIGNATIONS (Continuation)</b>						
Muñoz, Liana	Activity Supervisor	Century	February 11, 2014			Personal - 6 years, 2 months
<b>39 MONTH REEMPLOYMENT (100 Day Differential Ended)</b>						
Kobert, Lynn	Site Clerk	Monte Vista	January 23, 2014			
<b>ABSENCE (3 to 20 duty days) - Without Pay</b>						
Herp, Christina	Preschool Teacher	ECE	February 7, 2014	March 10, 2014		Personal
<b>CFRA (California Family Rights Act) - Paid</b>						
Garcia, Olivia	Preschool Teacher	ECE	January 13, 2014	January 17, 2014		Statutory Leave
Pulido, Daniel	Custodian	Lathrop	January 27, 2014	April 27, 2014		Statutory Leave
<b>FAMILY CARE &amp; MEDICAL LEAVES (3 to 20 duty days) - Paid</b>						
Garcia, Olivia	Preschool Teacher	ECE	January 13, 2014	January 17, 2014		Statutory Leave
Zaragoza, Alejandro	Custodian	Bldg. Svcs.	January 16, 2014	February 14, 2014		Statutory Leave
Macias, Roman	Custodian	Child Development	January 13, 2014	January 22, 2014		Statutory Leave

**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar**

**Board Meeting - February 25, 2014**

<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>SALARY</b>	<b>COMMENTS</b>
<b>FAMILY CARE &amp; MEDICAL LEAVES (21 duty days or more) - Paid</b>						
	Community and Family Outreach					
Lozano, Meliza	Liason	Santa Ana	March 3, 2014	May 7, 2014		Statutory Leave
Martinez, Juliana	Instr. Asst. Sev. Dis.	Mitchell	March 3, 2014	May 9, 2014		Statutory Leave
Pulido, Daniel	Custodian	Lathrop	January 27, 2014	April 27, 2014		Statutory Leave
Tran, Hanh	Network Technician	ITC	January 23, 2014	February 26, 2014		Statutory Leave
<b>PROBATIONARY APPOINTMENTS</b>						
Covarrubias, Veronica	Site Clerk	Adams	February 3, 2014		24/1	
Harrigan, Echo	SSP Sp. Ed.	Century	January 29, 2014		19/1	
McGhee, Nyjis	SSP Sp. Ed.	Lincoln	February 3, 2014		19/1	
Pittman, Ivonne	Site Clerk	Garfield	January 30, 2014		24/1	
Quiñonez, Arlene	SSP Sp. Ed.	Mendez	February 3, 2014		19/1	
Rizk, Yasmeen	SSP Sp. Ed.	Esqueda	February 6, 2014		19/1	
Sanchez, Ana	Site Clerk	Walker	February 5, 2014		24/1	
	Autism					
Smith, Heather	Paraprofessional	Mitchell	February 11, 2014		24/1	
<b>PROMOTION APPOINTMENT</b>						
Viramontes, Esteban	Maintenance Wkr. I	Bldg. Svcs.	February 5, 2014		26/4	

**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar**

**Board Meeting - February 25, 2014**

<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>SALARY</b>	<b>COMMENTS</b>
<b>TEMPORARY ASSIGNMENTS - Out of Class Compensation</b>						
Aguilar, Humberto	Plant Custodian Elem.	Bldg. Svcs.	January 13, 2014	January 17, 2014	28/1	
Barrett, Shawn	Rv. Ld. Custodian	Bldg. Svcs.	January 2, 2014	January 10, 2014	28/3 + Diff.	
Carmen, Celestino	Rv. Ld. Custodian	Bldg. Svcs.	January 13, 2014	January 24, 2014	28/5 + Diff.	
Lopez, Jose Jr.	Plant Custodian Elem.	Bldg. Svcs.	January 6, 2014	January 10, 2014	28/2	
		Human Resources				
Marroquin, Saydee	Personnel Assistant	Resources	February 11, 2014	February 21, 2014	29/2 + Bil.	
Perez, Juan	Plant Custodian HS	Bldg. Svcs.	January 1, 2014	January 31, 2014	35/2	
Prado, Alejandro	Plant Custodian Inter.	Bldg. Svcs.	January 13, 2014	February 5, 2014	32/1	
<b>ACTIVITY SUPERVISORS</b>						
Avina, Lucila	Activity Supervisor	Diamond	February 4, 2014			
Barajas, Jenesa	Activity Supervisor	Valley	February 4, 2014			
Carrillo, Jennifer	Activity Supervisor	Valley	February 11, 2014			
Noriega, Richard	Activity Supervisor	King	February 5, 2014			
<b>HOURLY APPOINTMENTS</b>						
Moreno, Fernando	Instr. Provider	Lathrop	February 12, 2014			
Renteria, Jocelyn	Instr. Provider	Godinez	February 7, 2014			
<b>SUBSTITUTES</b>						
Aboytes, Eduardo	Custodian		January 30, 2014		23/1	
Avalos, Gloria	Fd. Svc. Wkr.		January 30, 2014		11/1	



**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar**

**Board Meeting - February 25, 2014**

<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>SALARY</b>	<b>COMMENTS</b>
<b>SUBSTITUTES (Continuation)</b>						
Cortes, Melody	Preschool Teacher		February 6, 2014		\$105	
Lopez, Gomez, Maria	Custodian		February 5, 2014		23/1	
Pinto Valdivieso, Mauricio	Custodian		February 11, 2014		23/1	
Ramirez, Elizabeth	SSP Sp. Ed.		February 3, 2014		19/1	
Reyes, Silvia	SSP Sp. Ed.		January 31, 2014		\$105	
Ujpi, Kenneth	Custodian		February 3, 2014		23/1	
<b>ATHLETIC SPECIALIST</b>						
Andrade, Aida	Asst. Basketball	Valley	November 18, 2013		\$18.98	
Astorga, Luis	Asst. Soccer	Valley	November 21, 2013		\$18.98	
Benitez, Ulises	Asst. Basketball	Valley	November 18, 2013		\$18.98	
Carrillo, Ricardo	Asst. Soccer	Valley	November 18, 2013		\$18.98	
Casarez, Ariel	Asst. Wrestling	Valley	February 13, 2014		\$18.98	
Esparza Lopez, Adrian	Asst. Soccer	Valley	November 18, 2013		\$18.98	
Gallegos, Cesar	Asst. Wrestling	Valley	November 18, 2013		\$18.98	
Huynh, Tommy	Asst. Soccer	Valley	November 18, 2013		\$18.98	
Luna, Gabriela	Asst. Basketball	Valley	November 18, 2013		\$18.98	
Marchan, Mayra	Asst. Soccer	Valley	December 5, 2013		\$18.98	
Martin, Roberto	Asst. Baseball	Valley	November 18, 2013		\$18.98	
Martinez, Yobany	Head Coach Soccer	Valley	November 18, 2013		\$23.73	
Pineda, Jesus	Asst. Soccer	Valley	November 18, 2013		\$18.98	
Sarinana, Mayra	Asst. Waterpolo	Valley	November 18, 2013		\$18.98	

**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar  
Board Meeting - February 25, 2014**

<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>SALARY</b>	<b>COMMENTS</b>
<b>ATHLETIC SPECIALIST (Continuation)</b>						
Swanson, Paul Jr.	Asst. Wrestling	Saddleback	January 27, 2014		\$18.98	
Vargas, Alberto	Asst. Waterpolo	Valley	November 18, 2013		\$18.98	



**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:**                    **Acceptance of Gifts in Accordance with Board Policy 3290 – Gifts, Grants, and Bequests**

**ITEM:**                    **Consent**

**SUBMITTED BY:**    **David Haglund, Ed.D., Deputy Superintendent, Educational Services**

**PREPARED BY:**    **David Haglund, Ed.D., Deputy Superintendent, Educational Services**

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board acceptance of gifts, grants, and bequests on behalf of school sites and the District. For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

**RATIONALE:**

The Board may accept any bequest or gift of money or property on behalf of the District. While greatly appreciating suitable donations, the Board discourages any gifts which may directly or indirectly impair its commitment to provide equal educational opportunities for all District students. The Board shall carefully evaluate any conditions or restrictions imposed by the donor in light of District philosophy and operations. If the Board believes the District will be unable to fully satisfy the donor's conditions, the gift shall not be accepted. Gift books and instructional materials shall be accepted only if they meet District criteria. At the Superintendent or designee's discretion, a gift may be used at a particular school.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Accept gifts in accordance with Board Policy (BP) 3290 – Gifts, Grants, and Bequests.

DH:lr

SANTA ANA UNIFIED SCHOOL DISTRICT  
GIFTS RECOMMENDED FOR ACCEPTANCE - February 25, 2014

School:	Gift:	Amount:	Donor:	Used for:
Adams Elementary		\$2,000	Adams PFO Ms. Leticia Franco Santa Ana	Field trips
Kennedy Elementary		\$3,250	Kennedy PTA Mrs. Rocio Guzman Santa Ana	Instructional materials, field trip transportation, and laminator machine
Lincoln Elementary		\$2,442	Lincoln PTA Mrs. Leslie Horta President Santa Ana	Instructional materials, field trip transportation, and student incentives
Pio Pico Elementary	Backpacks with supplies, Payless gift cards, Winter holiday bags with supplies, Visa gift cards, tutoring cost	\$1,725	Tzu Chi Foundation Orange County Service Center Ms. Emily Chu Laguna Hills	Students and families
Early Childhood Education		\$1,500	Santa Ana Kiwanis Dr. Lewis Bratcher Santa Ana	Cal-Safe Program student Incentives
Middle College		\$250	Families of Floral Park Santa Ana	Calculators for SAT prep
Segerstrom High School		\$1,000	Orange County Community Foundation Ms. Briset Flores Newport Beach	Art and News Club
<b>February 25, 2014 donations</b>		<b>\$12,167</b>		
<b>2014 Total donations</b>	<b>\$25,652</b>	<b>\$37,819</b>		

For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:** Academic Impact of Preschool Participation

**ITEM:** Presentation

**SUBMITTED BY:** Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

**PREPARED BY:** Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to present to the Board data to support the participation in high quality early childhood education, including State Preschool and Head Start programs.

**RATIONALE:**

Data will show the impact of the preschool program on the incoming kindergarteners literacy and mathematical knowledge and the sustained impact on graduation rates.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Presented for information.



# Academic Impact of Preschool Participation

February 25, 2014

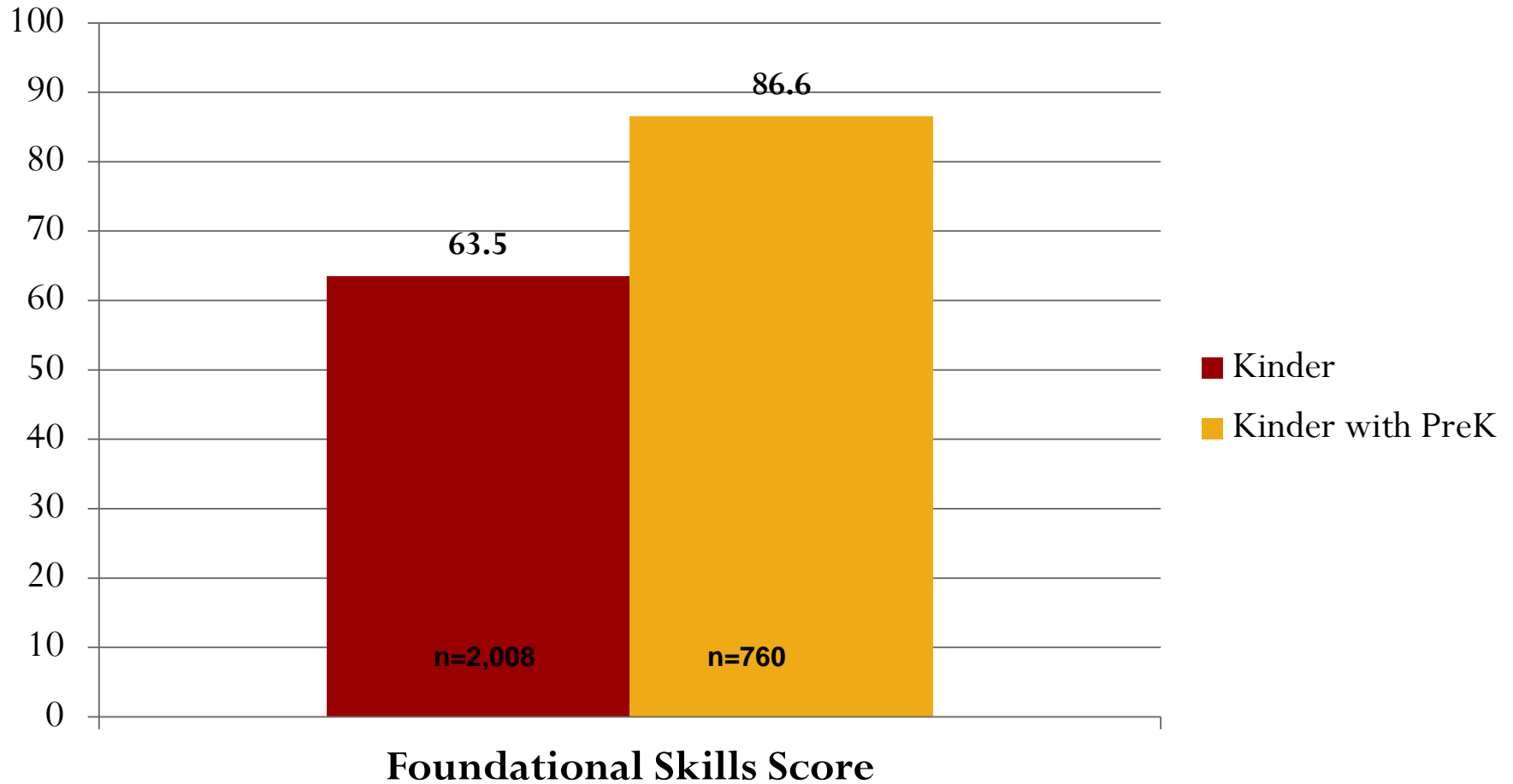
Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

Keely Orlando, Early Childhood Education Coordinator

Charlotte Ervin, Head Start Coordinator

# SAUSD

## 2012 Kinder Foundational Skills Assessment (Entry)

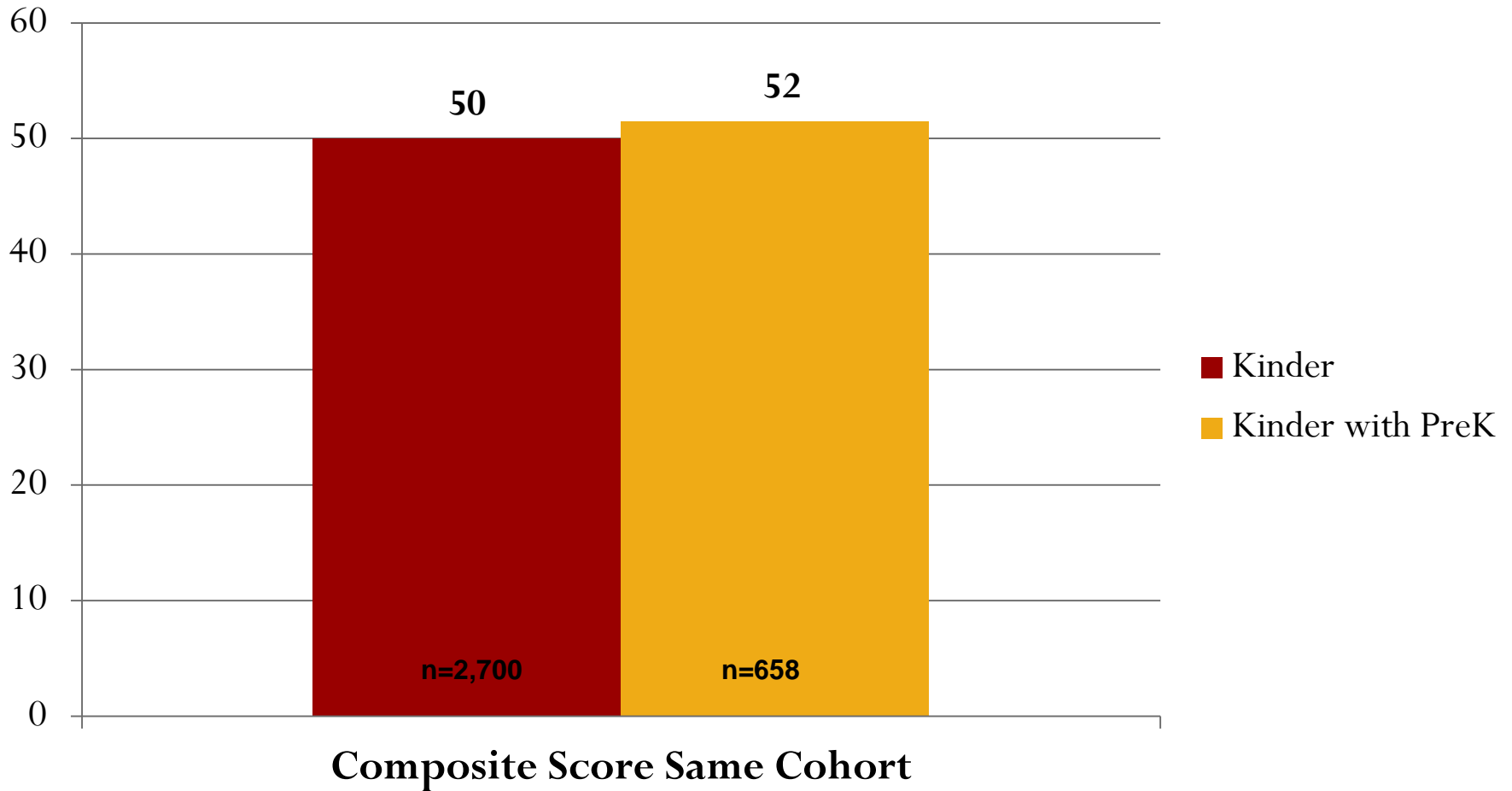




# SAUSD

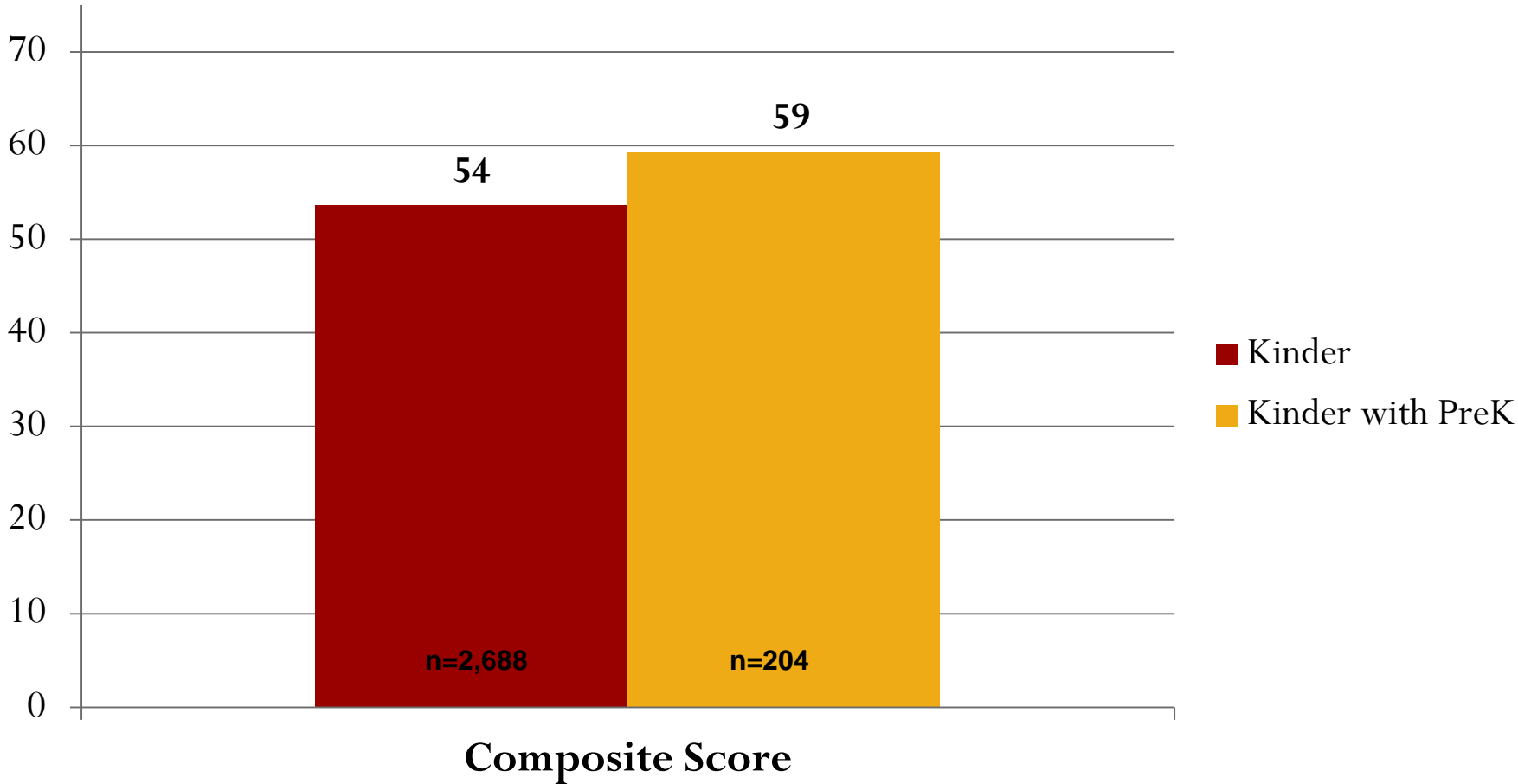


## Percent Meeting Proficiency 2013-14 DIBELS (Reading) 1<sup>st</sup> Grade Beg-Year



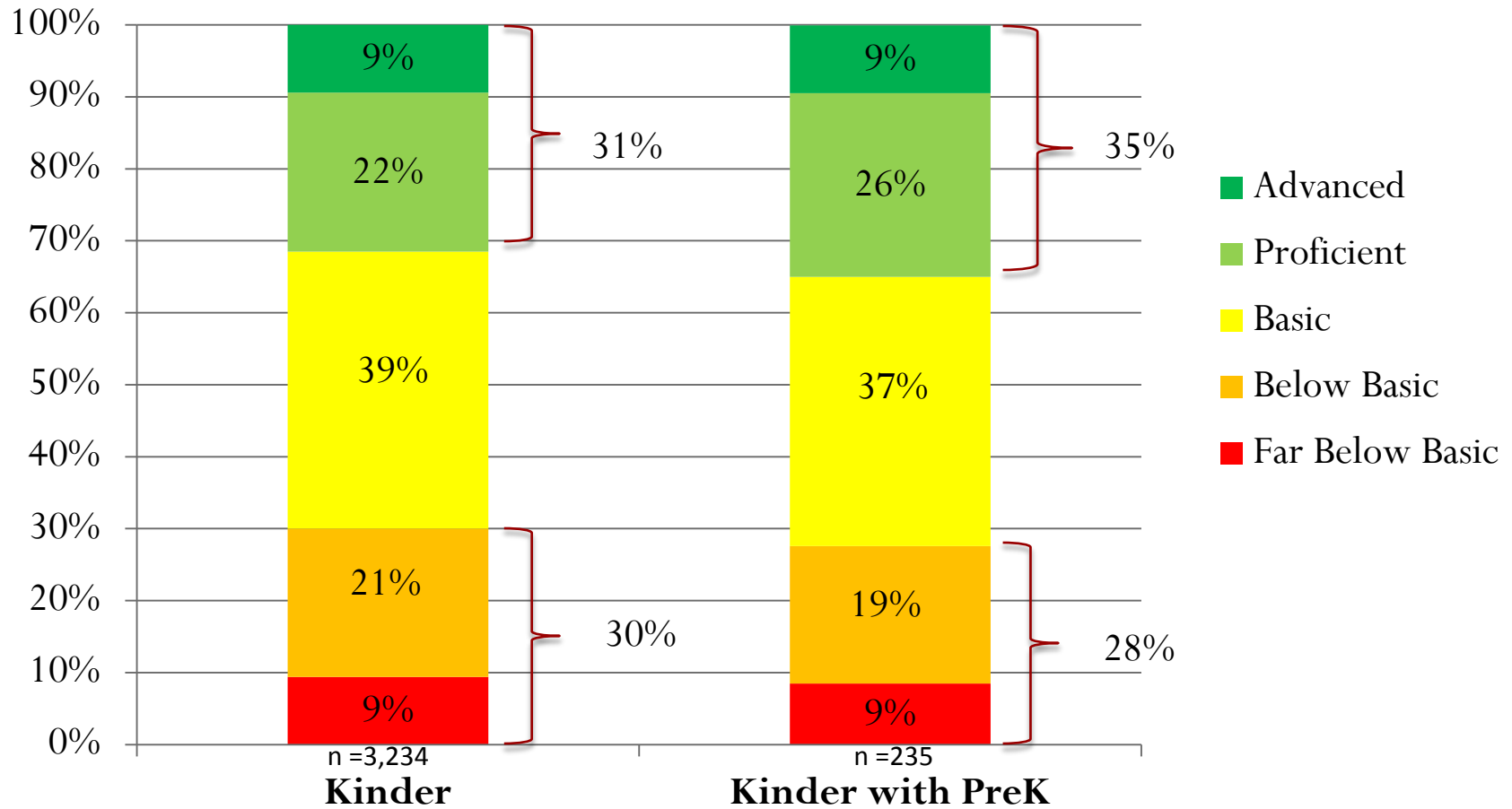
# SAUSD

## Percent Meeting Proficiency 2012-13 DIBELS (Reading) 3rd Grade End-Year



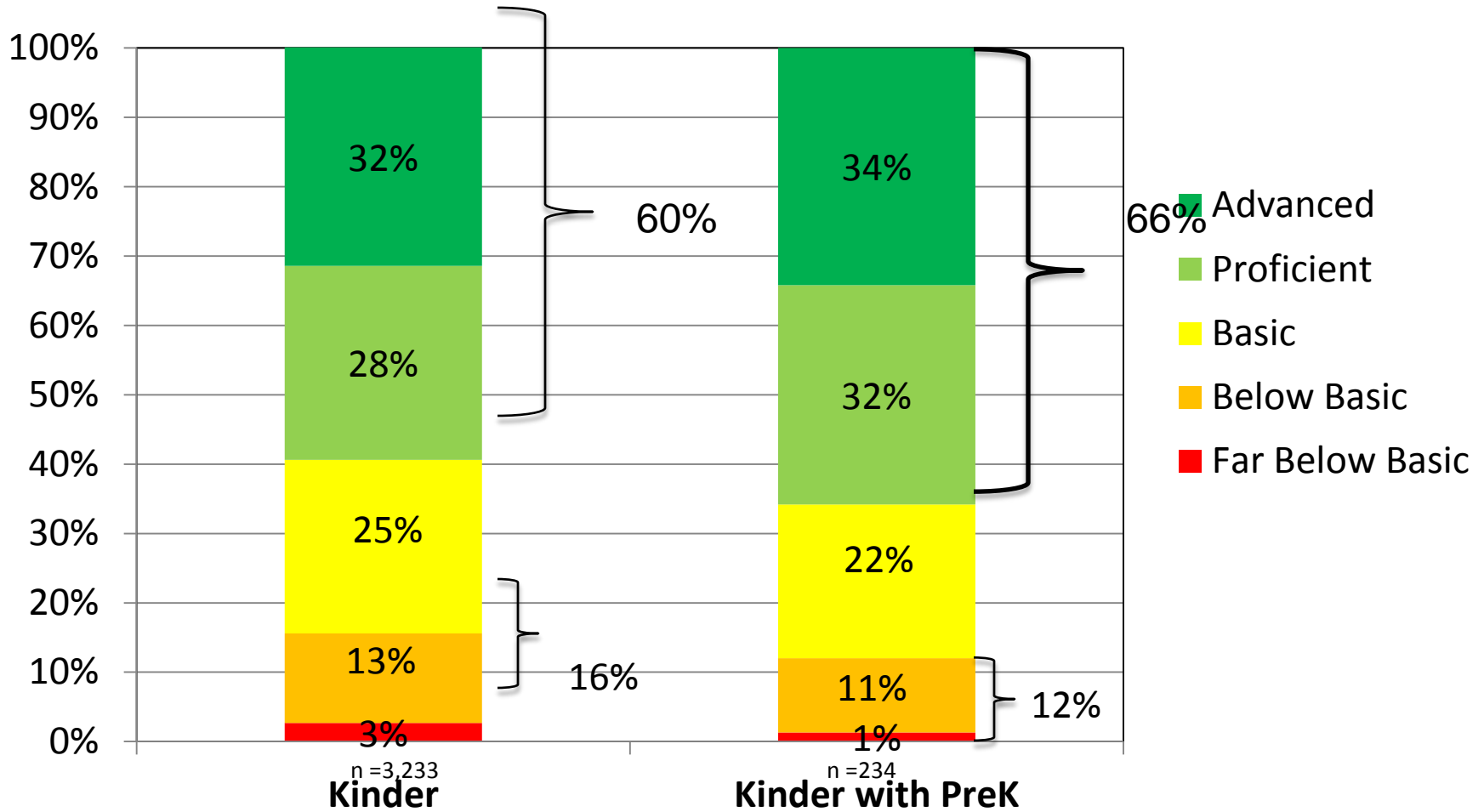
# Kinder and Kinder-with-Preschool Comparisons

## 2012-13 CST 3<sup>rd</sup> Grade ELA Performance Bands



# Kinder and Kinder-with-Preschool Comparisons

## 2012-13 CST 3<sup>rd</sup> Grade Math Performance Bands



**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:** Update - Community Day School Implementation of Memorandum of Agreement with Orange County Probation Department

**ITEM:** Presentation

**SUBMITTED BY:** Doreen Lohnes, Assistant Superintendent, Support Services

**PREPARED BY:** Heidi Cisneros, Executive Director, Pupil Support Services

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to provide an update to the Board on the implementation of a Memorandum of Agreement with the Orange County Probation Department, entitled Project REACH to align with PBIS (Positive Behavioral Interventions and Supports) representing the Community Day School behavioral expectation of Respect, Expectations, Achievement, Commitment, and Honesty.

With the approval of the Board, this collaboration has developed extensive afterschool reentry services for at-risk Community Day School students through partnerships with the Santa Ana W.O.R.K. Center, the Orange County Bar Foundation, the Orange County Probation, the Orange County Health Care Agency, and the Behavioral Health Intervention and Support services of Phoenix House. Through a multi-disciplinary assessment of student needs, connections to these services are established for the students and their families.

**RATIONALE:**

This presentation will inform the Board of the status of Project REACH implementation at Community Day School.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Presented for information.



# **REACH** Program Community Day School

**Doreen Lohnes, Assistant Superintendent, Support Services**

**Heidi Cisneros, Executive Director, Pupil Support Services**

**Sonia Rodarte-Llamas, Ed.D., Director, School Climate**



# REACH PROGRAM

Demographics	<p>65 students currently enrolled in REACH at CDS</p> <ul style="list-style-type: none"><li>• 11 students receiving special education services</li><li>• 24 students currently serving expulsion term</li><li>• 28 students reentering from County ACCESS or Juvenile Detention facility</li><li>• 7 Pupil Placement Committee discipline transfers</li></ul>
Goals of REACH	<p>Prevent dropouts, Increase student engagement, prevent recidivism, provide 2 – 3 interventions per student, provide more timely Tier 3 level/wraparound interventions, reinforce positive school climate- PBIS</p>
Program Schedule	<p>Monday – Thursday, 3 – 8 p.m. in addition to special events such as Health Fair, Saturday, March 8, 2014.</p>
Parent Involvement	<p>15 families are actively participating in OC Bar - Madres Unidas program. 15 additional families will participate in HCA - Stop the Cycle parent series.</p>
Services at CDS and Outreach to designated students at other District Schools	<p>Of the 65 CDS students;</p> <ul style="list-style-type: none"><li>• 34 CDS students have an assigned REACH DPO.</li><li>• Remaining 31 students participate in specified services.</li></ul> <p>In addition, case management is provided to students at other schools to ensure monitoring and access to services.</p>

# COMMUNITY PARTNERS

**The coordination of Project REACH is facilitated and monitored by on-site administration in collaboration with partnering staff.**

- **Orange County Probation including tutoring/mentoring**
- **Santa Ana W.O.R.K. Center**
- **Orange County Bar Foundation**
- **Orange County Health Care Agency- Stop the Cycle**
- **Behavioral Health Intervention & Support Services (BHIS)**
- **Latino Health Access (pending Board approval)**
- **Gary Center– Substance Abuse Services (pending Board approval)**



**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:**                   **Consideration/Approval of Local Control Accountability Plan  
Community Engagement Process**

**ITEM:**                   **Action**

**SUBMITTED BY:**   **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

**PREPARED BY:**   **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to present to the Board an overview of the Local Control Accountability Plan (LCAP) community engagement process.

The Local Control Funding Formula (LCFF), which was approved in California's 2013-14 Budget Act, requires each district and county office of education to develop, and approve a Local Control Accountability Plan by which entity will be accountable to its local community. The LCAP taskforce comprised of over 30 internal and external stakeholders have already started work to consolidate our existing 2013-14 District plans (activities) into our base year of the LCAP template. This is based on activities and budgets that the Board has previously approved up to this point.

The community engagement process that is detailed in this item will outline the method and timeline in which SAUSD will engage the community and receive input and feedback from our various stakeholder groups.

**RATIONALE:**

From February through April, for 44 days, District staff will engage various school communities and stakeholder groups throughout the District. The first three weeks were filled with meetings (approximately 20) of internal stakeholders to include: students, teachers of the year, classified support persons of the year, SAEA, CSEA, District Instructional Leadership, Assistant Principals, Principals, DAC/DELAC, PTA, TOSAs, CLAS teachers, the Continuous Improvement Team, and SAUSD School Police. Dependent on size and complexity of the group, these meetings are scheduled from 90 minutes to three hours in length.

Beginning in March, the Board and District staff will begin going out to school communities to hold listening forums. These 90 minute forums will be rotated from school community to school community. These meetings (approximately 25) will continue through mid-April and the input given will be recorded and reported back to the full Board and for synthesis, and inclusion into the final LCAP. Groups that will be included are schools staff and parent groups to include local PTAs as well as varied community interest, advocacy groups and faith-based groups. (See

attached schedule and list) This list is not exhaustive. All individuals and/or groups are very welcome to attend any scheduled meeting in March or April. These meetings are open meetings and anyone is welcome to attend. We are rotating throughout the community to make the process more accessible for our parents.

<i><b>The individual sessions might look as follows:</b></i>	
• Welcome by the Board members	Board members
• Brief explanation of the issue	Board members/staff
• Facilitated discussion/input into the 8 categories	Education Trust West
• Information to the public regarding on-going surveys	Staff members
• Close the meeting by thanking the group and leave participants with handouts or take-away with website/phone number ( <b>and a dedicated line</b> ) to provide additional ideas or comments	Board members/staff

<i><b>Assigned Roles in the LCAP Process:</b></i>
• <b>LCAP writer/formatter:</b> Done by internal designated staff members.
• <b>Data/Information gathered:</b> WestEd – We are proposing that they do this work. They are an unbiased and credible organization that will ensure the data is recorded and analyzed and summarized in a very unbiased and objective fashion.
• <b>Logistics:</b> Dr. Frances Byfield, will be contracted for this work to ensure that each of these venues is set up and ready to run as we are moving from site-to-site on a daily and sometimes more frequent basis. Dr. Byfield, will be setting up everything from room set up to AV to technology, and easel set up/food, childcare, and team down for our parents.
• <b>Presenter/Facilitator:</b> Staff is working with Education Trust West to provide a facilitator at each event as we want to offer the greatest level of comfort and support to our parents as they offer their input in a way they have never been engaged before.
• <b>Publicity/Media Relations:</b> The Communications Department will facilitate the advertisement of events, and man the dedicated phone line.

As we move through the process, experience will allow staff to refine the sessions as necessary.

The input of the Board, parents, community and staff, through meetings, forums surveys, and email/phone comments, will be synthesized into the draft LCAP for the Board to review. Once the Board has held a public hearing and provides the staff direction on any final changes, the LCAP and budget will be adopted at a subsequent meeting.

**FUNDING:**

General Fund: We anticipate that all costs that are expended to implement this process will be mandate reimbursable.

**RECOMMENDATION:**

Approve the Local Control Accountability Plan community engagement process.

SP:mm

# DRAFT

## PARENT AND COMMUNITY INPUT SESSIONS SCHEDULE

Registration will begin 30 minutes before meeting time.

DATES	LOCATION	TIME	SCHOOL SITE	SCHOOL SITE	SCHOOL SITE
<b>WEEK 1</b>					
<b>MON 3/3</b>	Willard IS	9:00 a.m.	Willard IS	Davis ES	Heroes ES
<b>TUES 3/4</b>	Sierra IS	6:30 p.m.	Sierra IS	Hoover ES	Garfield ES
<b>WED 3/5</b>	Mendez FIS	6:30 p.m.	Santiago ES	Wilson ES	
<b>THUR 3/6</b>	Mendez FIS	6:30 p.m.	Mendez FIS	Middle College	Muir FES
<b>SAT 3/8</b>	Villa FIS	9:00 a.m.		OPEN TO ALL SITES	
<b>WEEK 2</b>					
<b>WED 3/12</b>	Villa FIS	6:30 p.m.	Villa FIS	Walker ES	Remington ES
<b>THUR 3/13</b>	McFadden IS	6:30 p.m.	McFadden IS	Saddleback HS	Jefferson ES
<b>FRI 3/14</b>	Spurgeon IS	6:30 p.m.	Spurgeon IS	Carver/Romero-Cruz ES	Fremont ES
<b>WEEK 3</b>					
<b>MON 3/17</b>	Lincoln ES	6:30 p.m.	Lincoln ES	Community Day	
<b>TUES 3/18</b>	Lowell ES	8:15 a.m.	Lowell ES	Pio Pico ES	
<b>WED 3/19</b>	Santa Ana HS	6:30 p.m.	Santa Ana HS	Heninger ES	Roosevelt ES
<b>THUR 3/20</b>	Esqueda ES	6:30 p.m.	Washington ES	Esqueda ES	
<b>WEEK 4</b>					
<b>WED 3/26</b>	Martin ES	6:30 p.m.	Martin ES	Lorin Grisot	
<b>THUR 3/27</b>	Lathrop IS	6:30 p.m.	Lathrop IS	Franklin ES	
<b>SAT 3/29</b>	McFadden IS	9:00 a.m.		OPEN TO ALL SITES	
<b>WEEK 5</b>					
<b>MON 3/31</b>	Valley HS	8:15 a.m.	Valley HS	Diamond ES	Adams ES
<b>TUES 4/1</b>	Edison ES	9:00 a.m.	Chavez HS	Edison ES	Monroe ES
<b>WED 4/2</b>	MacArthur FIS	6:30 p.m.	MacArthur FIS	Taft ES	
<b>THUR 4/3</b>	Carr IS	6:30 p.m.	Carr IS	Harvey ES	Sepulveda ES
<b>WEEK 6</b>					
<b>MON 4/14</b>	Century HS	6:30 p.m.	Century HS	Kennedy ES	Madison ES
<b>TUES 4/15</b>	Godinez FHS	6:30 p.m.	Godinez FHS	Jackson ES	Mitchell CDC
<b>WED 4/16</b>	Segerstrom HS	6:30 p.m.	Segerstrom HS	Greenville FES	Thorpe FES
<b>THUR 4/17</b>	King ES	8:15 a.m.	King ES	Monte Vista ES	

**ALL EYES ON LEARNING**  
**SAUSD LCAP 2013-14**



# SOME HISTORY AND FUTURE PERSPECTIVE

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>June</b> === <b>State Budget</b>						SBOE Draft of rules	1/16 SBOE apprv rules		3/1 SBOE tmplt			

14-15

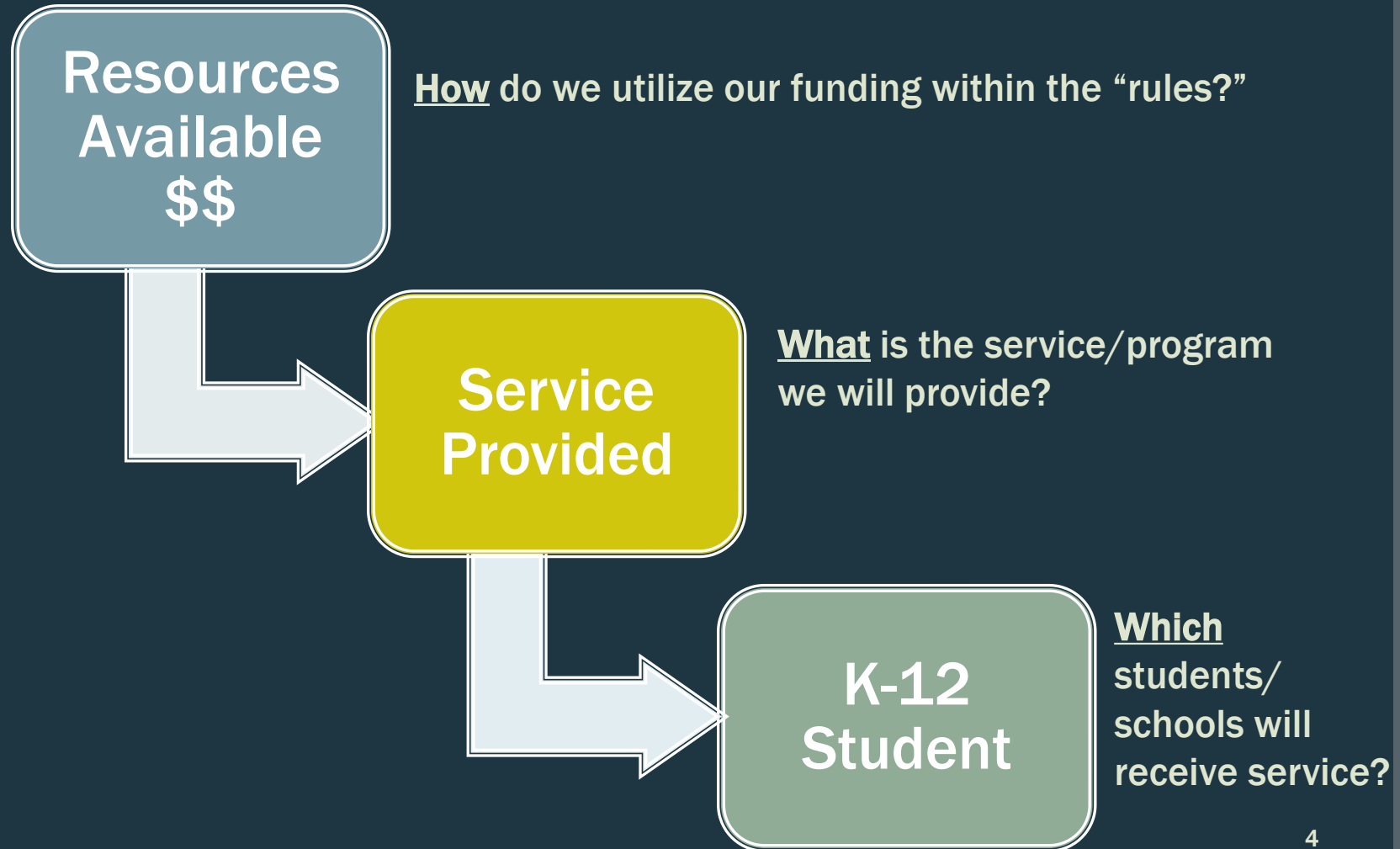
## 2014

Jan	Feb	Mar	Apr	May	Jun
1/14 <b>Board</b> Input	Internal Stakeholder Input	Listening to the Community	Listening to the community	5/13 Draft LCAP / Public Hearing 5/27 Adoption of LCAP	<b>June 24<sup>th</sup></b> Budget adoption aligned with LCAP

# SYSTEM SHIFTS

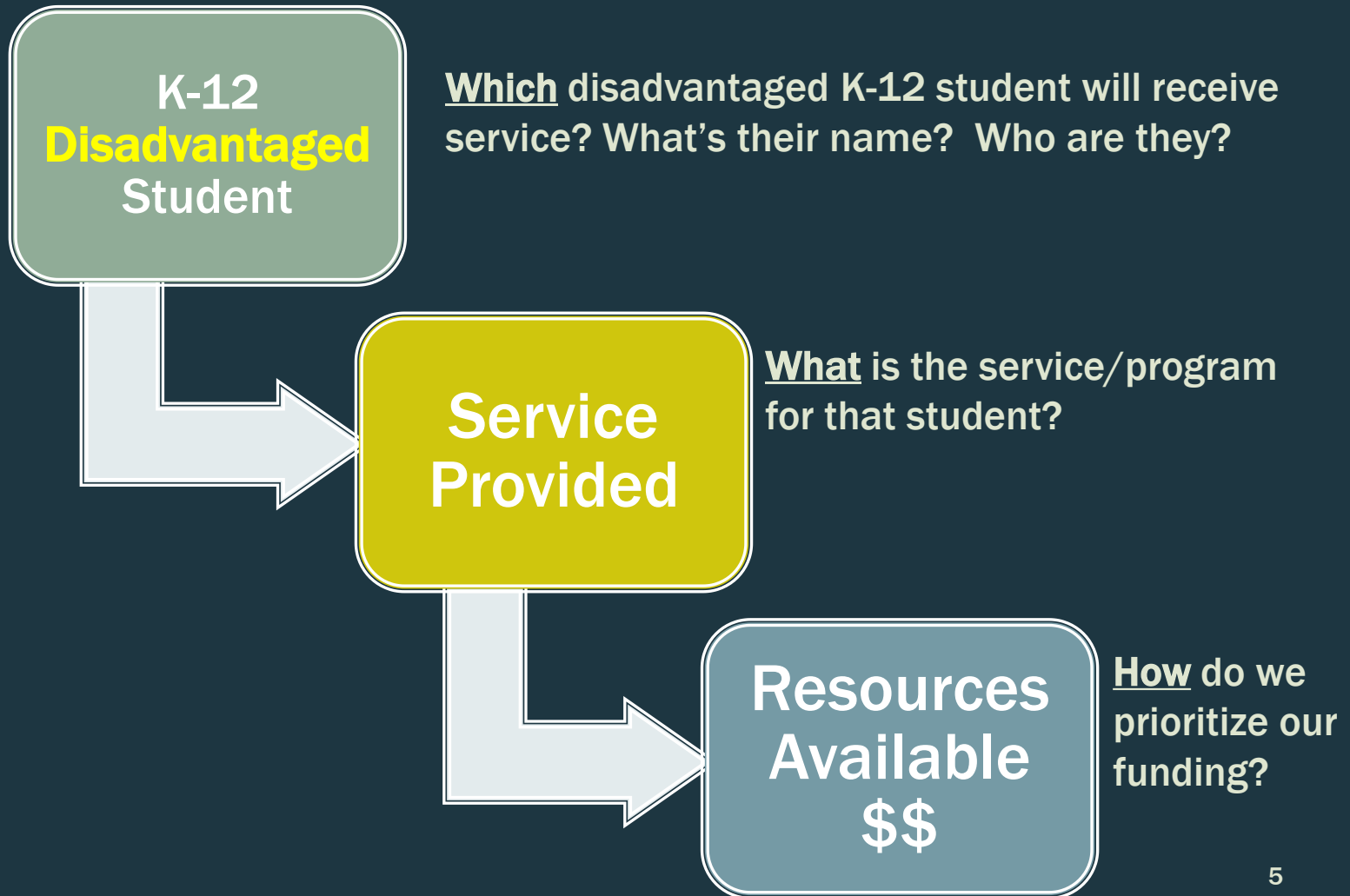
- Equity in Funding
- Role of local Board
  - State system – in the middle
  - Compliance / Budget
- Role of County
  - AB 1200 – Financial
- Equity of Outcomes
- Role of local Board
  - **Local** system
    - Based on community / parental input
  - **Accountability** for learning results
    - Elimination of Achievement Gaps
- Role of County
  - AB 1200 -- Financial
  - **LCAP Oversight**

# OLD PROCESS





# NEW PROCESS



# ALL EYES ON LEARNING

## OUR GOAL

Our students must learn and perform better than the students in any community, state, or nation.

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How do we show we have accomplished our goal?

# **EIGHT STATE PRIORITIES**

- 1. Basic Services**
- 2. Implementation of CCSS**
- 3. Parental Involvement Efforts**
- 4. Student Achievement**
- 5. Pupil Engagement**
- 6. School Climate**
- 7. Course Access for ALL**
- 8. Other Pupil Outcomes**

# 1. BASIC SERVICES

- **STATE PRIORITY – Basic Services**

- Fully credentialed, highly qualified teachers
  - Instructional Materials
  - School Facilities
- 
- 

- **BOARD PRIORITY – Basic Services**

- Valley High School facilities and potential Sports Complex (equality)
- Better utilize our capital assets
- Use of interactive technology (dashboards)
- Arts education/music – all schools have programs

## 2. IMPLEMENTATION OF CCSS

- **STATE PRIORITY – Implementation of Common Core State Standards**
    - Implementation of Common Core State Standards for ALL students
- 

- **BOARD PRIORITY – Implementation of Common Core State Standards**

# 3. PARENTAL INVOLVEMENT EFFORTS

## ■ STATE PRIORITY - Parental Involvement Efforts

- Unduplicated
  - Special Education
- 

## ■ BOARD PRIORITY - Parental Involvement Efforts

- Parents as educators
- Special Education: How to provide more support? – Differentiate interventions (mainstreaming)
- Student need

## ■ BOARD CONCERNS

- » Student needs – behaviors; e.g. Special Education: increase in autism
- » Include parents earlier – always playing catch-up
- » Families leaving SAUSD if not admitted to Fundamental Schools
- » Change perceptions of our students and schools
- » Charter schools knocking on our door due to our lack of success at all schools

# 4. STUDENT ACHIEVEMENT

## ■ STATE PRIORITY - Student Achievement

- Standardized Testing
  - College and Career Readiness (A-G courses)
  - ELL Re-designation Rate
  - AP Pass Rate
  - EAP Ready
- 

## ■ BOARD PRIORITY – Student Achievement

- Learn from models that work; classroom-based research, in-classroom assistance

## ■ BOARD CONCERNS

- » Students ready to function
  - Work environment
  - Higher Education

# 5. PUPIL ENGAGEMENT

## ■ STATE PRIORITY - Pupil Engagement

- Attendance
  - Dropout Rate
  - Graduation Rate
- 

## ■ BOARD PRIORITY – Pupil Engagement

- Reverse Image: District with Problems (to address) vs. “Problem District”
- Input from students
- Introduction to high school/intermediate (integrated & summer)

## ■ BOARD CONCERNS

- » Focus on needs of students earlier
  - Career/future planning and awareness
  - Counselors overwhelmed
  - Classes need to mean something
  - Roadmaps to their future
- » Increase graduation rate and increase rigor
  - Diploma means something
  - Students ready to compete
- » Struggles at secondary level
  - Instructional environment
  - Impact of community on school environment and on students



# 6. SCHOOL CLIMATE

## ■ STATE PRIORITY - School Climate

- Suspension Rates
- Expulsion Rates
- Student Survey Outcomes
- Staff Connectedness

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## ■ BOARD PRIORITY – School Climate

- Better oversight – Don't wait too long to take action/investigate
- Expand paradigm of success – take greater advantage of our resources (PBIS; credit recovery)

## ■ BOARD CONCERNS

- » Revisit goals of Fundamental Schools – duplicate?
- » Make all schools competitive
- » Divergent success rates between schools
- » Not taking advantage of our diversity (advanced language)
- » How to improve non-fundamental schools/how to deal with perceptions of some schools as “less than”
- » Strengthen (some school site leadership)

# 7. COURSE ACCESS

- **STATE PRIORITY – Course Access**
    - **A-G Courses Offered**
- 

- **BOARD PRIORITY – Course Access**

# 8. OTHER PUPIL OUTCOMES

## ■ STATE PRIORITY - Other Pupil Outcomes

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## ■ BOARD PRIORITY – Other Pupil Outcomes

- How to get more – Look at amount of instructional time
- Thoughtful approach to reinvigorate partnerships – business; faith-based organizations

## ■ BOARD CONCERNS

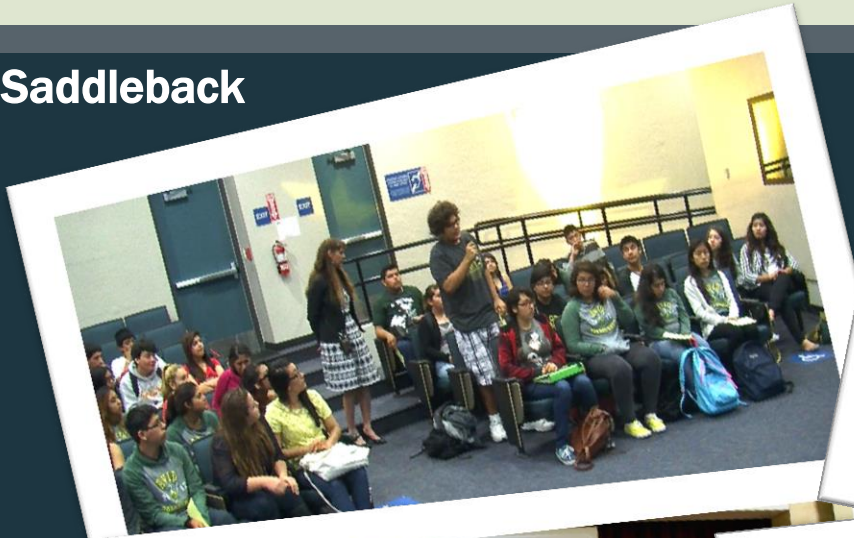
- » Engage Community resources/organizations to support our work (churches, etc.)
  - To have a seven day approach
- » Why are some schools unsuccessful/successful?
- » Why kids fall off in intermediate school?
- » Some kids have tremendous skills – some are struggling – quality of our graduates – What is happening to our grads?

# INTERNAL STAKEHOLDERS



# STUDENT CONVERSATIONS

Saddleback



Lorin Griset



Godinez



Middle College



# PARENT AND COMMUNITY INPUT

DATES	LOCATION	TIME	SCHOOL SITE	SCHOOL SITE	SCHOOL SITE
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WED 3/12	Villa FIS	6:30 p.m.	Villa FIS	Walker ES	Remington ES
THUR 3/13	McFadden IS	6:30 p.m.	McFadden IS	Saddleback HS	Jefferson ES
FRI 3/14	Spurgeon IS	6:30 p.m.	Spurgeon IS	Carver/Romero-Cruz ES	Fremont ES
<b>WEEK 3</b>					
MON 3/17	Lincoln ES	6:30 p.m.	Lincoln ES	Community Day	
TUES 3/18	Lowell ES	8:15 a.m.	Lowell ES	Pio Pico ES	
WED 3/19	Santa Ana HS	6:30 p.m.	Santa Ana HS	Heninger ES	Roosevelt ES
THUR 3/20	Esqueda ES	6:30 p.m.	Washington ES	Esqueda ES	
<b>WEEK 4</b>					
WED 3/26	Martin ES	6:30 p.m.	Martin ES	Lorin Griset	
THUR 3/27	Lathrop IS	6:30 p.m.	Lathrop IS	Franklin ES	
SAT 3/29	McFadden IS	9:00 a.m.		OPEN TO ALL SITES	
<b>WEEK 5</b>					
MON 3/31	Valley HS	8:15 a.m.	Valley HS	Diamond ES	Adams ES
TUES 4/1	Edison ES	9:00 a.m.	Chavez HS	Edison ES	Monroe ES
WED 4/2	MacArthur FIS	6:30 p.m.	MacArthur FIS	Taft ES	
THUR 4/3	Carr IS	6:30 p.m.	Carr IS	Harvey ES	Sepulveda ES
<b>WEEK 6</b>					
MON 4/14	Century HS	6:30 p.m.	Century HS	Kennedy ES	Madison ES
TUES 4/15	Godinez FHS	6:30 p.m.	Godinez FHS	Jackson ES	Mitchell CDC
WED 4/16	Segerstrom HS	6:30 p.m.	Segerstrom HS	Greenville FES	Thorpe FES
THUR 4/17	King ES	8:15 a.m.	King ES	Monte Vista ES	

# PARENT AND COMMUNITY INPUT

## MEETING STRUCTURE (WHAT TO EXPECT)

- WELCOME
- PRESENTATION
- PARENT ENGAGEMENT AND INPUT
  - *WHAT DOES SUCCESS LOOK LIKE FOR YOUR CHILD?*
  - *WHAT DO YOU WANT FOR YOUR CHILD'S SCHOOL?*
  - *HOW CAN WE BEST PARTNER TO ENSURE YOUR CHILD'S SUCCESS?*

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:**                   **Approval of Common Core Plan for Infrastructure and Student Technology**

**ITEM:**                   **Action**

**SUBMITTED BY:** **David Haglund, Ed.D., Deputy Superintendent, Educational Services**

**PREPARED BY:** **David Haglund, Ed.D., Deputy Superintendent, Educational Services**  
**Michelle Rodriguez, Ed.D., Chief Academic Officer**  
**Anthony Wold, Ed.D., Executive Director, Business Services**

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval of the Common Core Plan for Infrastructure and Student Technology. The Common Core Block Grant Funding proposal, as required by Assembly Bill 86 (AB 86), which appropriated \$1.25 billion (approximately \$200 per student from the 2012-13 school year enrollment) in the 2013-15 school years to support the integration of academic content standards and related assessments. All funds must be expended by June 30, 2015.

**RATIONALE:**

A public hearing for the Common Core Block Grant Funding Proposal was conducted by the Board of Education on January 28, 2014. A second presentation was given on February 11, 2014, at which time additional information was requested.

AB 86 funds can be expended towards any of the following purposes:

- Technology
- Professional Development
- Learning Resources

As a condition of receiving AB 86 funds, the District is required to:

- Develop and adopt a plan delineating how the granted funds will be spent
- Report expenditures to the California Department of Education before July 1, 2015

To address the plan, the District convened a Common Core Block Grant Taskforce (attachment) on October 28, 2013. The group met multiple times over the course of eight weeks and consisted of 32 representatives including representatives from ten departments (Educational Services, Educational Technology, Business Services, Research and Evaluation, Special Education, Information Technology, Purchasing, Logistics, Human Resources, and Facilities), seven site administrators (elementary, intermediate, and secondary levels), parents, and leadership from Santa Ana Educators Association and California School Employees Association. Additionally, Community Focus Group meetings were held with representation from District Advisory



Committee/District English Learners Advisory Committee, Special Education, Parent-Teacher Association, and students were engaged in a student “technology road show” that allowed them to voice their preferences and needs relating to the use of technology as a tool to accelerate their learning

The Taskforce, with the input from these stakeholder groups, developed a purposeful plan to utilize the funding provided by the State to support the implementation of the new State standards and assessments.

The following high-level descriptors represent the anticipated application of the \$10,750,095 AB 86 funds (SAUSD’s 2013-2015 Common Core Implementation Block Grant allocation) in phases prior to June 30, 2015.

Phase I (\$2,280,000) – Secure parts to upgrade existing computer labs to meet system requirements and install prior to beginning of the Smarter Balanced Assessment Consortium (SBAC) Field Test in April of 2014. Secure and implement technology related to enhancements of network infrastructure, including wireless access at each school site.

Phase II (\$4,070,093) – Place initial order for devices and computer carts sufficient to implement SBAC testing in grades 3-8, and where required for the field test in April of 2014. Ensure staff receives professional development to support effective implementation of new tools in the testing environment. (NOTE: The type of device was determined after consultation with the leadership teams at each site and is being supportive of the instructional priorities at the school).

Phase III (\$4,400,000) – Secure additional devices and learning resources for each site, so students in grades 3-8 and 11 have routine access to the digital tools with which they will learn and be assessed. These expenses will be encumbered after securing the necessary resources to support the SBAC Field Test.

It is anticipated that there will be additional expenditures including technology support, ongoing capacity building, future upgrades to infrastructure, and expansion and refreshing of devices to ensure all SAUSD students have access to effective 21st-century learning environments. Additional and on-going expenditures will be determined and may be supported through the Local Control Formula as identified in the Local Control Accountability Plan and/or through subsequent AB 86-related allocations.

**FUNDING:**

The State has allocated \$10,750,095 in AB 86 funds to SAUSD for these purposes.

**RECOMMENDATION:**

Approve the Common Core Plan for Infrastructure and Student Technology.

Stakeholder Group	Member's Name	Title	Working Group
Chair	Dr. Michelle Rodriguez	Assistant Superintendent	All
Co-Chair	Dr. Tony Wold	Exec Dir of Business Ops	All
Ed. Services	Ms. Nuria Solis	Director of EL Programs	Instructional Materials
Ed. Tech	Ms. Alex Ito	Dir Instr Technology	Devices and Scheduling
Ed. Services	Ms. Sharon Johnson	Dir of Research and Evaluation	Devices and Scheduling
Ed. Services	Dr. Lupe Gomez	Coord Special Projects	Devices and Scheduling
Ed. Services	Ms. Michele Cunha	Testing Coordinator	Devices and Scheduling
Ed. Services	Mr. Ed Winchester	Exec Dir Secondary Education	Instructional Materials
Ed. Services	Ms. Maggie Barnes	District Librarian	Instructional Materials
Special Ed	Ms. Diane Lappi	Director of Special Education	Instructional Materials
Facilities	Mr. Joe Dixon	Assistant Superintendent	Infrastructure
Info Tech	Mr. Ricardo Enz	Director of ITC	Infrastructure
Purchasing	Mr. Jon Geiszler	Director of Purchasing	All
Logistics	Mr. Holger Kasper	Director of Logistics	All
Human Res.	Ms. Bianca Barquin	Director of Employee Relations	Devices and Scheduling
Facilities	Ms. Jessica Mears	Facilities Planner	Infrastructure
Info Tech	Mr. Bob Chavez	Info Technology Manager	Infrastructure
ES Admin	Ms. Marisela Longarce	Principal	Instructional Materials
ES Admin	Mr. Norris Perez	Principal	Devices and Scheduling
ES Admin	Mr. Bill Skelly	Principal	Devices and Scheduling
IS Admin	Mr. Edward Bustamante	Principal	Devices and Scheduling
IS Admin	Mr. Jonathan Swanson	Principal	Instructional Materials
HS Admin	Ms. Katy Castellanos	Principal	Devices and Scheduling
HS Admin	Ms. Lucinda Pueblos	Principal	Devices and Scheduling
Construction	Mr. Hugo Hernandez	Network Technician	Infrastructure
Ed Tech	Mr. James Fowler	Curriculum Specialist	Infrastructure
Ed Tech	Ms. Juanita Fast	Curriculum Specialist	Instructional Materials
Ed Tech	Mr. David Lofink	Curriculum Specialist	Devices and Scheduling
Parent	Ms. Lilly Serrano	Parent at Muir and Segrestrom	Instructional Materials
Parent	Ms. Juana Nunez	Parent at MacArthur	Instructional Materials
SAEA Rep.	Ms. Susan Mercer	President of SAEA	General Task force Only
CSEA Rep.	Ms. Laura Moore	President of CSEA	Devices, Scheduling and Infrastructure

CCSS Implementation Grant – Task Force Members

# **AB 86 Block Grant Implementation Plan**

Dr. David Haglund  
Deputy Superintendent  
Educational Services

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# AB 86 Task Force

- The AB 86 Implementation Plan was created by a diverse group of SAUSD stakeholder
  - Taskforce consisted of 32 individuals from across the district, including District staff, principals, parents, and leadership from the certificated and classified associations
  - A calendar was developed to support the process of developing a well crafted plan
  - A series of meetings began on October 28<sup>th</sup>
-

F	W	Date	Time	Activity
X		October 28	9:00-10:00 am	Initial Kick off Meeting of Full Committee
	X	November 4	11:00-12:30 pm	Devices Working Group Meeting
	X	November 6	1:30-2:30 pm	Infrastructure Working Group Meeting
	X	November 8	12:00-1:00 pm	Instructional Materials Working Group Meeting
	X	November 13	10:00-11:00 am	Infrastructure Working Group Meeting
X		November 18	8:30-9:30 am	Full Committee review of working group updates and establish next steps
	X	November 18	11:00-12:00 pm	Infrastructure Working Group Meeting
	X			Instructional Materials Working Group Meeting
	X	November 20	9:00-10:00 am	Infrastructure Working Group Meeting
	X	December 2	11:00-12:00 pm	Devices Working Group Meeting
	X	December 2-6		Student Feedback Sessions with Various Devices
		December 2	6:00-7:30 pm	Parent and Community Focus Group
X		December 2-6		Established Writing Team to create first draft of CCBG Plan
	X	December 4	10:00-11:00 am	Infrastructure Working Group Meeting
	X	December 11	10:00-11:00am	Devices Working Group Meeting
	X	December 11	10:00-11:00 am	Infrastructure Working Group Meeting
X		December 17	8:30-10:00 am	Full Committee review of working group updates and provide input on grant draft

# Student, Parent, and Community Input

- Schedule included two parent and community focus groups with leaders from advisory groups (e.g., DELAC, Special Education, PTA)
  - A “Technology Road Show” visited three schools to allow students to touch sample devices and voice their preference regarding the devices to be used as tools to accelerate their learning
-


# Charge of the Committee

The Task Force, with input from stakeholders, will develop a strategic and purposeful plan to utilize AB 86 funds to support the implementation of the new State academic content standards.

The plan must support the following goals and objectives:

- Address goals and concerns of the Board of Education
  - Support the implementation of both new State standards and the related new assessments
  - Alignment with other existing plans (e.g., Common Core Four-year Plan, the SAUSD Technology Use Plan, etc.)
  - Evidence ongoing collaboration with various stakeholder groups
  - Strategic use of AB 86 funds with other resources (e.g., LCFF, Bechtel Grant, ESCAPE Science Grant, and CORE set-aside monies)
-

# Spring Assessment Window

SBAC	Grades	Administration Window
 <p><b>SBAC Field Test</b></p>	<p>3-8</p> <p>(9) MC &amp; (10) Godinez</p>	<p><b>April 14 - May 30, 2014</b></p> <p>4/21 - 5/23 <b>Elementary</b> 4/28 - 5/30 <b>Intermediate</b> 4/14 - 5/16 <b>High School</b></p>
CST MULTIPLE CHOICE	Grades	Administration Window
		<p><b>April 24 - May 29, 2014</b></p> <p>4/28 - 5/22 - <b>Elementary</b> 4/24 - 5/23 - <b>Intermediate</b> 4/24 - 5/21 - <b>High School</b></p> <p>4/24 - 5/29 <b>CAPA</b></p>
EAP	Grades	Administration Window
	<p>11</p>	<p><b>February 3 - March 31, 2014</b></p> <p>4/24 – 5/21</p>



# The Math Behind Delivering the New Assessments

- Total students to be tested = 25,294
  - Total testing window = 6 weeks
  - Total testing environments needed = 158
  - Current locations = 92
  - Still needed = 66
-

# Upgrade Existing Labs

All existing equipment in school labs has been reviewed by IT staff to determine next steps to make labs SBAC-ready. (Phase I)

- Upgrade computers to SBAC standards
  - Replace all non-working computers
  - Address power issues
  - Cost: \$542,260
-

# Network Improvements

The testing locations will be connected to Internet via an improved wireless network that includes an infrastructure of ~3000 access points and meets industry standards. (Phase I)

- Improvements to bandwidth / throughput
  - Increased wireless presence in testing areas and beyond, as funds are available
  - Cost: \$2.8M (non-eRate reimbursable costs)
-

# AB 86 Related Expenses

## Total Cost of Infrastructure

	Cost for Wireless	Cost for Bandwidth	Total
Budget Cost	\$7,273,492	\$7,912,000	\$15,185,492
Budget Cost with Erate	\$1,347,843	\$1,424,640	\$2,772,483

## Wireless Access Points (AP)

<b>Classroom/ Test Environment</b>	<b>Wireless (1) 2/25/14 - 4/14/14</b>	<b>Wireless (2) 4/14/14 - 6/30/15</b>
Growth		150
Current	60	2479
Total W1 +W2		2689

The classrooms identified in the Wireless (1) timeframe of Feb 25 – April 14, 2014 will require 60 Wireless Access Points (AP). The classrooms identified in Wireless (2) timeframe of April 14, 2014 – June 30, 2015 will require 2479 APs. With anticipated growth in classrooms of 150 the total project will install 2689 APs.

## Distribution of Wireless AP Cost

Distribution	Wireless District Funded	Wireless Erate 17 Funded (FY14-15)	Wireless Erate 16 Funded (FY13-14)	Wireless Erate 15 Funded (FY12-13)	Wireless Erate 14 Funded (FY11-12)	Wireless Controller Supporting 3000 AP
Number of Access Point	173	299	361	812	894	1
Budget Cost	\$449,800	\$777,400	\$938,600	\$2,111,200	\$2,324,400	\$582,092
Budget Cost with Erate	\$449,800	\$93,288	\$112,632	\$253,344	\$278,928	\$69,851

The total budget cost of Wireless Access Points will be \$7,273,492. The total budget cost of Wireless Access Points with Erate will be \$1,347,843.

## Distribution of Bandwidth Cost

Distribution	Bandwidth District Funded	Bandwidth Erate 17 Funded (FY14-15)	Bandwidth Erate 16 Funded (FY13-14)	Bandwidth Erate 15 Funded (FY12-13)	Bandwidth Erate 14 Funded (FY11-12)	Bandwidth Network Upgrade to 10 Gbs
Number of Bandwidth POE Switches	28	39	49	113	141	17
Budget Cost	\$540,000	\$783,000	\$945,000	\$2,151,000	\$2,736,000	\$757,000
Budget Cost with Erate	\$540,000	\$93,960	\$113,400	\$258,120	\$328,320	\$90,840

The total budget cost of Bandwidth will be \$7,912,000. The total budget cost of Bandwidth with Erate will be \$1,424,640.

# Decision to Use a Cart Strategy

Task Force members wanted to follow a strategy that would:

- ✓ Leverage Existing resources and plans
  - ✓ Support both assessment and instruction
  - ✓ Provide schools with choice between several options
  - Phase II includes 66 carts
  - Cost: \$1.8M (based on device choice)
-



# Cart Choice Options

## HP Laptops

Cart of 40	unit cost	extended
HP 430 Laptop	\$810	\$32,400
Integration Services	\$10	\$396
Bretford Cart	\$2,500	\$2,500
	<b>Cart Total</b>	<b>\$35,296</b>
	<b>31 Carts</b>	<b>\$1,094,176</b>

Domain access  
 Supports software needs  
 Processing speed

Tablet style computer  
 Use of “apps” vs. software  
 Ease of use

## iPads

Cart of 40	unit cost	extended
Apple iPad	\$479	\$19,160
integration services	\$10	\$396
bretford cart	\$2,800	\$2,800
keyboard	\$60	\$2,400
Integrated case w/ stand	\$50	\$2,000
	<b>Cart Total</b>	<b>\$26,756</b>
	<b>16 Carts</b>	<b>\$428,096</b>

## Chromebooks

Cart of 40	unit cost	extended
Dell Chromebook	\$300	\$12,000
Integration Services	\$10	\$396
Bretford cart	\$2,500	\$2,500
	<b>Cart Total</b>	<b>\$14,896</b>
	<b>20 Carts</b>	<b>\$297,920</b>

Cloud-based applications  
 Collaboration (Google apps)  
 Teacher controls

# Ancillary Devices

Device-specific equipment may be needed to ensure the devices are SBAC compliant.

- Earbuds will be provided for individual use
  - Mice (or a stylus) and a keyboard will be provided for students using tablets
  - Device Management software
  - Cost: \$136,200
-

# SBAC Support (February-April)

Provide differentiated, role-based staff development to support our students and schools in delivering the new State standards and assessments

- Teachers
- Lab aides
- Testing coordinators
- Technicians
- Cost: \$250,000

Participants	Description	Meeting Dates
School administrators	Comprehensive overview of technology, training and support needs of school, student practice opportunities	2/13 principal meeting  2/14, 3pm principal technology meeting, room 106  2/18, 1pm principal technology meeting, room 125
School test coordinators	Assessment implementation focus, practice test, ta interface, security, procedures – train the trainer model for test facilitators	2/7 or 2/14 or 2/21 or 2/28 test coordinator meetings, research & evaluation
School test coordinators	New info, accessibility/accommodations – train the trainer model for test facilitators	3/14, 8-10am or 1-3pm test coordinator meetings, research & evaluation  3/21, 8-10am or 1-3pm test coordinator meetings, research & evaluation
School technical support staff	Assessment technology troubleshooting and support strategy	2/26, 9am-12 all, including IT staff  3/11, 9am-12 (elementary), 1-3pm(secondary)

# If approved...what next?

- On Wednesday (2/26/14) **\$5.5M of the \$10.8M**
    - Order equipment to upgrade network and bandwidth
    - Order equipment to upgrade existing computer labs
    - Order new carts for April assessments in grades 3-8 (and field test sites)
    - Train school staff to facilitate assessments
  - By June 2014
    - Secure labs/carts for grades 9 through 11
    - All schools have at least one cart
    - School staff /students will be surveyed regarding first SBAC assessment
  - By June 2015 (all AB 86 funds must be spent by 6/30/2015)
    - Secure digital resources to support instruction
    - Begin transition to 1-to-1 (as funds are available)
-

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:** Approval of Summer School Programs for 2014-15 School Year

**ITEM:** Action

**SUBMITTED BY:** Dawn Miller, Assistant Superintendent, Secondary Education  
Doreen Lohnes, Assistant Superintendent, Support Services

**PREPARED BY:** Dawn Miller, Assistant Superintendent, Secondary Education  
Doreen Lohnes, Assistant Superintendent, Support Services

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval for the summer school programs for the 2014-15 school year. In order to be fiscally sound and work within the State level of funding, a more tightly focused program will target the six comprehensive high schools and the two continuation high schools. Special Education students will be served in Extended School Year in accordance with their Individualized Educational Programs (IEPs). The dates for summer session are as follows:

<b>Program</b>	<b>Dates</b>
High School Summer School	June 24 - July 30, 2014
Alternative School Summer School	June 24 - July 30, 2014
Community Day Summer School	August 4 - August 21, 2014
Extended School Year for Students with Disabilities - High School Students: Mild to Moderate (M/M) and Deaf and Hard of Hearing (DHH)	June 24 - July 30, 2014
Extended School Year for Students with Disabilities - High School Students: Severely Handicapped (SH)	June 30 - July 25, 2014
Extended School Year for Students with Disabilities - Preschool, Elementary, and Intermediate School Students	June 30 - July 25, 2014
Extended School Year for Students with Disabilities - Adult Transition	June 23 - July 18, 2014

**RATIONALE:**

The District will provide a variety of summer school programs:

- For students who have not passed one or both parts of California High School Exit Exam (CAHSEE), who need opportunities for credit recovery, or A-G completion.
- For students who may benefit from taking additional courses during the summer, enabling them to qualify for honors or Advanced Placement courses during the regular school year.
- For non-graduating seniors who need credit recovery opportunities in order to qualify for August graduation.
- For students with disabilities who will be served in the Extended School Year. The program shall be provided without regard to State funding.
- The Santa Ana Regional Occupational Program (ROP) will offer a program, as well as the Migrant Education Program, pending funding allocations.

**FUNDING:**

\$1.2 million - For Comprehensive High Schools and Alternative High Schools  
\$2 million - For Special Education

**RECOMMENDATION:**

Approve the Summer School Programs for the 2014-15 school year.

DM/DL/EW/sz

## SAUSD 2014 Summer School Programs for Incoming 9th Graders

### Century

Summer University	3 classes (English, Math, Technology)	Students will receive 10 credits, 5 for each 13-day "semester."
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### Cesar Chavez

n/a*	n/a*	n/a*
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\*No incoming 9th graders - Alternative Education Program

### Godinez

Summer Advancement Program	4 classes (Algebra Readiness, Spanish 1, Drawing and Painting, Creative Writing)	Students will receive 10 credits, 5 for each 13-day "semester."
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### Lorin Griset

n/a*	n/a*	n/a*
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\*No incoming 9th graders - Alternative Education Program

### Middle College

Math Boot Camp	2 classes (Algebra Readiness, Algebra 1)	Students will receive 10 credits, 5 for each 13-day "semester."
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### Saddleback

Summer Academy	3 classes (English, Math, Technology)	Students will receive 10 credits, 5 for each 13-day "semester."
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### Santa Ana

VAPA-Themed Summer Program	4 classes (Concert Band, Art, Drama, English)	Students will receive 10 credits, 5 for each 13-day "semester."
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### Seegerstrom

Summer Advancement Program	2 classes (Algebra Readiness, Creative Writing)	Students will receive 10 credits, 5 for each 13-day "semester."
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### Valley

Algebra 1 Step Up Program	1 class (Algebra Readiness)	Students will receive 10 algebra readiness credits.
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**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:**                   **Authorization to Award Contract for Installation of Structured Cabling System and Network Equipment to Digital Networks Group, Inc., at Various E-rate Eligible Sites**

**ITEM:**                   **Action**

**SUBMITTED BY:**   **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

**PREPARED BY:**   **Ricardo Enz, Director, Information Technology Center**  
**Jonathan Geiszler, Director, Purchasing and Stores**

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval to authorize staff to award a contract for the installation of structured cabling system and network equipment to Digital Networks Group, Inc., at various E-rate eligible sites.

**RATIONALE:**

At its October 8, 2013 meeting, the Board authorized staff to obtain bids for the installation of structured cabling system and network equipment at E-rate eligible sites. The installation of network equipment at these sites is necessary to allow current District computers to be connected onto the network to provide improved network infrastructure and wireless network access.

It is anticipated that the District will receive 90 percent of the total costs from Schools and Libraries Division (SLD) as E-rate funding. Measure G funds and unrestricted General funds will be budgeted for 2014-15 fiscal year to cover the District's share of expenses for this agenda item.

Twenty-nine bidders requested bids and two submitted bids. The award is recommended to the lowest responsive, responsible bidder, Digital Networks Group, Inc., in the amount of \$29,549,304.04. Vendor selection is in compliance with Board Policy.

<b>Qualified Bidders</b>	<b>Amount</b>
Digital Networks Group, Inc.	\$34,106,392.03
AT&T	\$41,637,518.90

**FUNDING:**

Measure G Bond/Unrestricted General Fund/ Common Core Block Grant (10%):	\$3,410,639.20
E-Rate Contribution (90%):	\$30,695,752.83
Total Cost:	<u>\$34,106,392.03</u>



**RECOMMENDATION:**

Authorize staff to award a contract for installation of structured cabling system and network equipment at various E-rate eligible sites, in the amount of \$34,106,392.03, pursuant to Bid No. 03-13 to Digital Networks Group, Inc.

SP:mm

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:**                   **Approval of 2014 Representatives to Delegate Assembly for California School Boards Association Region 15**

**ITEM:**                   **Action**

**SUBMITTED BY:**   **Rick L. Miller, Ph.D., Superintendent**

**PREPARED BY:**   **Rick L. Miller, Ph.D., Superintendent**

**BACKGROUND INFORMATION:**

The purpose of this agenda item is for Board members to appoint eight (8) representatives to the California School Board Association (CSBA) 2014 Delegate Assembly for Region 15.

**RATIONALE:**

There are eight (8) vacancies at this time in Region 15. The Board as a whole may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. The ballot also contains a provision for write-in candidates. Names and Districts must be clearly printed in the space provided. Election results will be available no later than Tuesday, April 1, 2014. If there is a tie vote, a run-off election will be held. Terms are for two years beginning April 1, 2014 through March 31, 2016. Ballots must be postmarked by the U.S. Post Office on or before March 17, 2014. Résumés were sent home for your review previously.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Approve representatives (list up to eight names) \_\_\_\_\_ to the Delegate Assembly for California School Boards Association (CSBA) Region 15.

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office no later than **MONDAY, MARCH 17, 2014**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.  
*A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

**OFFICIAL 2014 DELEGATE ASSEMBLY BALLOT  
 REGION 15  
 (Orange County)**

Number of vacancies: 8 (Vote for no more than 8 candidates)

---

*Delegates will serve two-year terms beginning April 1, 2014 – March 31, 2016*

*\*denotes incumbent*

- |   |   |
|---|---|
| <input type="checkbox"/> Dana Black (Newport-Mesa USD)*       | <input type="checkbox"/> Jamison Power (Westminster SD)               |
| <input type="checkbox"/> Stephen Blount (Cypress SD)          | <input type="checkbox"/> Rosemary Saylor (Huntington Beach City SD)   |
| <input type="checkbox"/> Lauren Brooks (Irvine USD)*          | <input type="checkbox"/> Francine Scinto (Tustin USD)                 |
| <input type="checkbox"/> Meg Cutuli (Los Alamitos USD)*       | <input type="checkbox"/> Don Sedgwick (Saddleback Valley USD)*        |
| <input type="checkbox"/> Judith Franco (Newport-Mesa USD)*    | <input type="checkbox"/> Michael Simons (Huntington Beach Union HSD)* |
| <input type="checkbox"/> Alkamalee Jabbar (Anaheim Union HSD) |   |

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*Provision for Write-in Candidate Name*

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*School District*

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*Provision for Write-in Candidate Name*

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*School District*

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*Signature of Superintendent or Board Clerk*

---

*Title*

---

*School District/COE Name*

---

*Date of Board Action*

*See reverse side for a current list of all Delegates in your Region.*

# 2014 Delegate Assembly Candidate Biographical Sketch Form



**DUE: Tuesday, January 7, 2014 (U.S.P.S.)**

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | or fax 916.371.3407

Please complete, sign and date this required one page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one page candidate form will not be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department. Late submissions will not be accepted.

Name: <u>Dana Black</u>	CSBA Region: <u>Region 15</u>
District or COE: <u>Newport-Mesa USD</u>	Years on board: <u>17 Years</u>
Contact Number: <u>714-390-8247</u>	E-mail: <u>jfranco@nmusd.us</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, how long have you served as a Delegate? <u>2 yrs</u>	

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

My service on CSBA's Delegate Assembly over the past two years has been an education; I learned the importance that why more than ever we need to speak with one voice. We need to continue to come together with the support of our communities through CSBA and send our collective message to Sacramento that the true quality of life starts with education. Our communities will demand evidence regarding the passage of Proposition 30 and how their support will affect the implementations of the LCFF, Common Core, equal access to 21st century technology, able to attract highly qualified teachers and at the same time ensure our public schools have the flexibility to be competitive, accountable and most of all innovative.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

Served in the capacity of Board President, 4 years; Vice President and Clerk of the Board 3 years each; attended CSBA Annual Conference 16 years; attendee Legislative Network Conference in Sacramento; Attended OCSBA Dinner Meetings; FRN Conference in Washington, D.C.; CSBA Curriculum Institute; CSBA Welcome Back to School; CSBA Board President Workshop; local Budget Advisory Committee Member; City of Costa Mesa's Student/Community member; Special Education Community Advisory Committee member; District's English Language Lerner Advisory Committee member; Student Board Member Liaison; Coastline ROP: CTE High School Advisor; the Bill and Melinda Gates Foundation's guest and participant at American Federation of Teachers National Forum in Washington D.C. Completed both "Masters in Governance" and "Masters in Boardmanship", attended the local 2013 Presidents' meetings with Huntington Beach City, Fountain Valley, Westminster, Ocean View, Huntington Beach Union and Coast Community College Districts. Proud recipient of 3 P.T.A., Honorary Service Awards and Harbor Council's P.T.A. Continuing Service Award.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

I am a business woman for 25 years; through my successful real estate career I come in contact daily with all walks of life in our community particularly our families, teachers and support staff. I know what a priority education is in our community. I was elected to the board in 1996, and have come to rely on CSBA and all of you for evidence of what is really happening in our State and across our Nation. I will make sure that the facts about what is happening to our schools and our students is presented clearly and understood in our community. Our elected representatives must hear the truth about what impact their decisions have on the students attending the public schools in our State. I would appreciate the opportunity to continue serving you as a Delegate Assembly member for CSBA.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Dana Evans Black

Date: 1-6-2014

# 2014 Delegate Assembly Candidate Biographical Sketch Form



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Name: Steve Blount	CSBA Region: 15
District or COE: Cypress School District	Years on board: 3+
Contact Number: 714-995-2128	E-mail: stblount@ca.rr.com
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how long have you served as a Delegate?	

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

- 1) Community/Government Engagement – it is vital that a political will be established that does what is right and needed by our students and districts. Richard Henry Dana, Jr. stated in his book *Two Years Before the Mast*, "The ship made great progress when the crew had a will to work."
- 2) STEM/STEAM – I prefer STEAM because it includes the arts and because steam is symbolic of the maturing of the Industrial Revolution with its steam locomotives and steam ships. The arts are the most immediate application of STEM and the arts can apply STEM during the first years of school. Dr. Alison Gopnik, UC Berkeley psychology prof, stated in a recent Wall Street Journal article that, "Scientists, artists and 3-year-olds are united in their embrace of reality and possibility."
- 3) Making Common Core all that it can be – Bring Common Core standards up to the standards of STEAM. Make "deeper learning" through student driven and produced projects available and instituted at as early as possible in one's education to enable one to have a head start and the primary tools for a successful career in one's chosen field. Suzanne McCarron, the President of the Exxon/Mobil Foundation has said she wants to "Inspire our nation's youth to pursue STEM careers by capturing their interest at an early age." I know it worked for me as by the time I was six I had seen in forty states seeing and noting the manmade & natural wonders of America, its industrial might, and the creativity and intelligence of its people; forty-nine states by the time I was thirteen. – All 3 priorities support the mission of CSBA.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

Represent the district to the Cypress Chamber of Commerce for which I serve as an Ambassador; member of the Board of Directors of the Greater Anaheim SELPA; Board liaison to Cypress PTA Council; member of the Cypress Kiwanis Club; represent the Cypress School District and the Cypress Chamber of Commerce on the Regional Military Affairs Committee that meets at the Los Alamitos Joint Forces Training Base; Director of Corporate & Foundation Relations for the Friends of Morris Educational Foundation affiliated with the Juliet Morris Elementary School in the Cypress School District; regularly attend throughout the year luncheons, symposiums and seminars sponsored, organized, and moderated by state legislators as well as business association functions and various state of the city, & county luncheons. Outside of the district I am a member of the Education & Arts Committee of the San Pedro Chamber of Commerce, which is led by a university president.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

I would bring my entrepreneurial instincts, business savvy, big idea intuition, my ability to relate to people and engage people of influence, means, importance and consequence for political and business purposes, my MBA in Entrepreneurship with a concentration in Economics education, my thirty-four years of being part of the critical success factors of corporations, my gift of gab, storytelling, and networking, and sense of humor to accomplish the mission and aspirations of the CSBA, and to fulfill its potential and enlarge its potential. Additionally, I bring to the CSBA the capability of staying in the capital area free as long as I need to see the people I want to and to accomplish what I need to, as I have three sets of relatives in the Sacramento area and due to the fact that I am retired.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: \_\_\_\_\_

Date: 11/6/14

**NAME:** Steve Blount

**CONTACT INFO:** stblount@ca.rr.com 714-995-2128 9371 Alderbury St., Cypress, CA 90630-2806

**SLOGAN:** You Can Count on Blount

**MOTTO:** Making History & Changing the World Together Through Education

**CLAIM TO FAME:**

My father's, father's, father was the first school teacher in Northern New Mexico. My father's, mother's, father was the first school superintendent in Phoenix.

My father was for seventeen years the right hand man and vice-president to a gentleman that was for many years officially nominated for the Nobel Peace Prize. My father ended his career in academia as the Director of International Student Affairs at the University of Oklahoma. From kindergarten to MBA, I attended seventeen schools spread-out over six states.

One of my aunts was the most powerful women in American museums for over thirty years by virtue of being the Executive Assistant to the number two person (highest person not appointed by the President) at the Smithsonian Institution, America's depository of its history & science.

**POLITICAL ACTIVITY:**

Declared candidate for Congress in 2007, did not file, ran for the state assembly, received 65,622 votes in a losing effort in 2008, and elected to the Cypress School District Board of Trustees in 2010.

For several years a delegate to my political party's state convention and a member of the Orange County Central Committee of my political party during which time I was the Chair of the Redistricting Oversight Task Force, Chair of the Outreach Committee, a member of the Finance Committee and a member of the Candidate Recruitment and Services Committee. Working relationship with two state wide office holders, two members of Congress, two state senators, four members of the state assembly, and on the e-mail list of countless political activists and elected office holders nationwide

**COMMUNITY ACTIVITY:**

Member of the Cypress Kiwanis Club

Ambassador for the Cypress Chamber of Commerce

Director of Corporate & Foundation Relations for the Friends of Morris Foundation, affiliated with Juliet Morris Elementary School in the Cypress School District

Speaker before the Cypress City Council

Frequent attendee at City of Cypress Business Retention, Attraction, Creation, & Expansion (BRACE) and Assist, Grow, Educate, Network, & Thrive (AGENT) seminars

Member of the San Pedro Chamber of Commerce Education & Arts Committee

**AFFILIATIONS:**

Individual memberships in the California Science Teachers Association and the California Consortium of Education Foundations

**WORK HISTORY:**

Controller for a very successful manufacturer the last seventeen years before retirement

Ten years with my own bankruptcy consulting practice

Thirty-four years of involvement in the critical success factors of businesses primarily in accounting, finance, and money management

**EDUCATION:**

BA in Social Science with an emphasis in Sociology

MBA in Entrepreneurship with a concentration in Economics

Course work toward an MPA

# 2014 Delegate Assembly Candidate Biographical Sketch Form



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Name: <u>Lauren Brooks</u>	CSBA Region: <u>15</u>
District or COE: <u>Irvine Unified School District</u>	Years on board: <u>1</u>
Contact Number: <u>714.292.2033</u>	E-mail: <u>laurenbrooks@iusd.org</u>

Are you a continuing Delegate?  Yes  No If yes, how long have you served as a Delegate?

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

1) Secure adequate funding at both the state and federal levels to ensure a quality education for every child. CSBA must remain steadfast in its efforts to inform state leaders about the impacts of the Local Control Funding Formula to ensure fair and equitable funding for all students and provide local Boards with the flexibility and authority to allocate resources specific to their students' needs.

2) Promote and support transition to the California Common Core Standards. Communication and information are key to the successful implementation of the CCSS, which provide an unprecedented opportunity to promote college and career readiness and to connect students to the real world. CSBA's influence and reach will be instrumental in both harnessing the resources to support effective implementation and ultimately, in preparing students for their future.

3) Leverage technology to foster personalized, engaging, and deep learning opportunities for each student. Technology creates opportunities to personalize learning through adaptive programs and provides access to meaningful and relevant resources to extend learning, analyze diverse sources, and create new knowledge. Strategic use of technology in schools is a path toward transformative teaching and learning.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

My interest and service in the Irvine Unified School District spans over 20 years including:

- IUSD Board of Education (Liaison to Coalition for Leg Action, Irvine Child Care Project, Emergency Prep Interagency Committee, ROP)
- School Site Council - Turtle Rock Elementary, Santiago Hills Elementary, Sierra Vista Middle School and Northwood High School
- Irvine Unified PTA Council Executive Board - 10 years
- PTA President - Santiago Hills Elementary and Sierra Vista Middle School
- PTA Leadership - Parliamentarian, Legislative Action Chair, Grad Night Chair
- Irvine Public Schools Foundation (IPSF) - Executive Board Member, Community Relation Co-Chair, Legacy Partner
- IUSD Committees - WASC Accreditation, Principal Selection, Curriculum/Homework Committee, Health & Wellness Committee
- Advocate - 10 years advocacy in Sacramento for Irvine Schools; co-founder of IUCPTA annual H.S. Student Advocacy trip to Sacramento
- Irvine Unified School District/IPSF - Volunteer of the Year 2009
- PTSA - Golden Oak Recipient (highest honor bestowed by California PTA)
- Irvine Children's Fund - Board Member

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

Legislative advocacy has always been a strong interest of mine as a community volunteer, even before my election to the school board. I visited Sacramento as a parent advocate with Fourth District PTA's Sacramento Safari on several occasions, and I have had the distinct pleasure of facilitating Irvine's High School Student Advocacy trip to Sacramento for the past eight years. I have seen firsthand the significant impact of student-led conversations with legislators and would relish the opportunity to become involved as a CSBA Delegate.

There are numerous critical challenges facing our schools, from Common Core to technology to funding issues. I am excited about the opportunity to become more involved in policy and political leadership affecting the educational experience of each student in California. Irvine is one of the fastest growing and highest performing school districts in the nation and represents a significant part of Region 15's population. As such, I would be honored to represent Irvine's large constituency as a CSBA Delegate Assembly member.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Lauren Brooks

Date: 1/3/14

**Lauren S. Brooks**  
3 Ribera, Irvine, CA 92620  
[laurensbrooks@aol.com](mailto:laurensbrooks@aol.com)  
714.292.2033

**IUSD Board of Education – 2012-Present**

**Irvine Public Schools Foundation – 2011-Present**

Executive Board Member  
Co-Chair of the Community Relations Committee

**Irvine Children's Fund – 2001-Present**

Board Member 2001 -2006  
Irvine Child Chair Project Liaison

**IUSD High School Student Advocacy – 2006-Present**

Established and continue to co-lead and educate a group of 21 IUSD high school students traveling to Sacramento annually to meet with legislature to discuss current issues and advocate for education in Irvine as well as the State of California

**Irvine Unified Council PTA Executive Committee – 1999-2009**

Membership Chair - 2 years  
Financial Secretary - 4 years  
Historian - 2 Years

**School Site Council – 1996-2009**

Northwood High School - 4 years  
Sierra Vista Middle School - 2 years  
Santiago Hills Elementary - 4 years  
Turtle Rock Elementary - 1 year

**PTA/PTSA**

Northwood High School PTSA  
Parliamentarian 2004-2009  
Legislative Action Chair 2005-2009  
Grad night Co-Chair 2008 & 2009

**Sierra Vista Middle School PTSA**

President  
Parliamentarian

**Santiago Hills Elementary PTA**

President  
Parliamentarian

**Turtle Rock Elementary PTA**

Red Ribbon Week Chair  
Partners In Print Chair

**Awards**

IPSF Irvine Volunteer of the Year 2009  
Northwood High School Parent Volunteer of the Year  
Santiago Hills Parent Volunteer of the Year  
PTA Golden Oak Award (highest award given to a PTSA member)  
PTA Service Award  
PTA Continuing Service Award





February 12, 2014

Dear Board Members:

The Irvine Unified School District Board of Education has unanimously nominated **Lauren Brooks** for election to the California School Boards Association Delegate Assembly representing Region 15.

Though in her first term as a board member, Lauren is no newcomer to Irvine schools, having served in nearly every school, district and foundation volunteer role possible. From her role as an executive board member for the Irvine Public Schools Foundation to her participation on a multitude of district and school level committees, Lauren never fails to impress and inspire all those who have had the pleasure to work with her.

Not surprisingly, Lauren has already completed the Masters in Governance program and her in depth understanding and knowledge of school issues is a testament to her years of involvement in all facets of public education. Her contributions to the greater community reach far beyond the educational arena including serving on the board of Kristie's Foundation, a destination organization for terminally ill children, and active participation with the American Cancer Society, Irvine Childrens' Fund, and the Irvine Assistance League.

Lauren's keen interest in legislative advocacy led to the formation of Irvine's annual student advocacy trip to Sacramento wherein students meet with legislators to discuss impacts of legislation from the student perspective. She knew the intellect and sophistication of our students would "wow" the legislators and that their input would be highly valued and reflected upon when it is time for decision-making.

Lauren is a collaborative leader who appreciates diverse points of view. She is an innovative thinker and natural problem-solver who focuses on solutions rather than obstacles. Lauren is representative of the heart and soul of the Irvine Unified School District and would bring a fresh perspective and infectious energy to the Delegate Assembly. On behalf of the IUSD Board of Education, we respectfully request your support for the election of Lauren Brooks to the CSBA Delegate Assembly - Region 15.

Sincerely,

A handwritten signature in blue ink, appearing to read "Terry L. Walker".

Terry L. Walker  
Superintendent of Schools and  
Secretary to the Governing Board

/lb

# 2014 Delegate Assembly Candidate Biographical Sketch Form



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Name: Meg Cutuli	CSBA Region: 15
District or COE: Los Alamitos Unified School District	Years on board: 13 years
Contact Number: 562-598-5054 or 562-301-4679 cell	E-mail: megcutuli@gmail.com

Are you a continuing Delegate?  Yes  No If yes, how long have you served as a Delegate? 10 years

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

My top three priorities for education in California are stable and adequate funding for schools, support for implementation of Common Core and teacher tenure. Schools in California have not had stable or adequate funding for years. LCFF will need to be studied and adjusted during its first years. Promising a funding level of 2008 is not adequate to teach our diverse students the skills that they will need in the 21<sup>st</sup> century. Paying back the deferrals and mandates will help out all districts and would be a good start. Common Core requires a new approach in teaching and schools need to have the resources to prepare teachers, create new benchmarks and integrate technology. If the students will be tested on a computer, all students need to be comfortable using one. This will require vast amounts of band width in each district and many computers at every site. And we need to be aware that technology is never "done". Districts will always be upgrading devices and infrastructure. The rules for teacher tenure need to be adjusted so that students are the ones that benefit. Most teachers do put their all into their jobs but there are some who should be removed from the classroom. There needs to be a more responsive process for handling teacher dismissals.

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.**

I have been a member of the Orange County School Board Association since 2001 holding many board positions including president. I feel this is an excellent organization that has opportunities for networking with other board members in the county and getting in depth information on topics important to all board members. It is important to know that we are not alone and other districts have the similar problems and are seeking solutions. I am also a member of the County Committee on School District Organization. I have also been the representative from my district on our ROP board since 2004. It has been my honor to serve twice as president for NOC ROP which is a consortium of 5 school districts in Orange County.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

The most important part of being a member of Delegate Assembly is to communicate. A delegate should communicate with others delegates from their region, to their own school board and to CSBA. A delegate needs to respond to Legislation Alerts that we receive from CSBA. A delegate needs to participate fully in Delegate Assembly by reading the material before the meeting, coming with questions and speaking – and listening – to others in group settings. California is a large state. We need to all be aware of the issues that bind us and the issues that differ from region to region. It is also great to have the opportunity be on a state-wide committee for CSBA.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature Meg Cutuli

Date: 1-5-14

## 2014 Delegate Assembly Resume

Meg Cutuli

1445 Crestview Ave  
Seal Beach CA 90740  
562-598-5054 home  
562-301-4679 cell

Representative from Region 15

### Local School District, CSBA and Community Activities:

- Elected to the Los Alamitos Unified School District in 2000
- Member of Orange County School Board Association Executive Board since 2001 holding many positions including President
- Served 3 terms as President and Clerk to the Board of Los Alamitos USD
- Completed CSBA's Masters in Governance in 2003
- Representative from Los Al USD to North Orange County ROP Board since 2004 serving as President and Clerk twice
- Member of Delegate Assembly since 2004
- Current Member of the OC Committee on School District Organization
- Served on CSBA Annual Conference Committee in 2007
- Validated many Golden Bells Award winners for Orange County
- CSBA's Governmental Relations Chair to several legislators
- Attend CSBA's Educational Conferences annually
- 2010-2011 recipient of the Marian Bergeson Award for Outstanding Board Member in Orange County
- Past member of 4<sup>th</sup> District PTA Executive Board and current member of Los Alamitos PTA Council
- Recipient of PTA's highest award "The Golden Oak Service Award" from the Los Alamitos Council PTA in 2013

### Education –

Bachelor of Arts, Comparative Literature, California State University Long Beach

### Personal -

I have been married 42 years to my husband, Len, and have three children who all attended public schools through high school and graduated from college. I am now enjoying seeing my grandchildren start their education journey in the Los Alamitos USD.

# Los Alamitos Unified School District

10293 Bloomfield Street • Los Alamitos, California 90720-2200  
(562) 799-4700 • Fax (562) 799-4730

*Sherry Kropp, Ed.D.*  
Superintendent



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February 12, 2014

Dear Board Members:

The Los Alamitos Unified School District Board of Trustees has unanimously nominated *Meg Cutuli* for re-election to represent Region 15 on the California School Boards Association Delegate Assembly.

I am honored to request your support for Mrs. Cutuli's candidacy as a CSBA Delegate. Mrs. Cutuli has served on Los Alamitos Unified School District's Board for thirteen years, and has been active in and proud of her involvement with Delegate Assembly since her election in 2004. Mrs. Cutuli is a regular attendee to the California School Boards Association's Annual Education conference and regularly attends other important workshops provided by CSBA.

Mrs. Cutuli is a very well respected leader, and is always well-informed. Below are some of the numerous committees she has served on or chairs:

- North Orange County ROP Board
- Communication Council
- Operations Steering
- Legislative Action
- Los Alamitos PTA Council
- Seal Beach City Working Groups
- Member of Fourth District PTA Executive Board since 1998
- CSBA's Governmental Relations Chair to Senator Tom Harmon
- CSBA Conference Planning Committee - 2007

Mrs. Cutuli is an advocate for all children and for public education. She is also an individual who would provide exemplary leadership to the CSBA Delegate position. I am honored to work with Meg and highly recommend her to be reelected to the Region 15 CSBA Delegate Assembly.

Sincerely,

A handwritten signature in black ink that reads "Sherry Kropp".

Sherry Kropp, Ed.D.  
Superintendent

# 2014 Delegate Assembly Candidate Biographical Sketch Form



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Name: <u>Judith Franco</u>	CSBA Region: <u>Region 15</u>
District or COE: <u>Newport-Mesa USD</u>	Years on board: <u>33 Years</u>
Contact Number: <u>949-675-2603</u>	E-mail: <u>jfranco@nmsud.us</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, how long have you served as a Delegate <u>27 yrs</u>	

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

I believe that we must continue to fight for the funding that is necessary to provide a quality education for the students of California in our public schools. CSBA is a leader in this effort and must continue in this role. We must make the point that it is impossible to do more with less, that Sacramento is shortchanging the leaders of tomorrow with an outdated totally inadequate commitment of resources for our students.

We must continue working to restore local control and flexibility with accountability to our Districts. The current version of LCFF carries with it far too many mandates as to how the money must be spent. These do not allow local districts to make the decisions needed to provide a quality education for their students. One size does not fit all. We must continue to make our voices heard in Sacramento and Washington, D.C., District by District, school by school. We must involve not only our parents and teachers, but the entire community in the effort to improve the education provided for students who will be the leaders of tomorrow. The challenge we face is how to get the truth heard by all.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

I currently serve on the OCSBA Board of Directors, representing the unified districts in our county. I attend their monthly meetings as well as meet on a regular basis with board members throughout the county and our CSBA Director. In addition, I am the Legislative Chair for our local board. In that role, I regularly track legislation on the state and federal level and report the potential impact each could have for our local district. In addition, I also serve as the Legislative Chair for two PTA units. These activities have provided me with the opportunity to communicate with our local stakeholders and legislators to keep them informed about the conditions of our local schools and Districts as well as the real impact that those decisions have made or are about to be made on our ability to provide a high quality educational program for all of our students.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

I hope to continue to advocate for the students in our classrooms throughout the state. I believe that all that we do in CSBA must be aligned with our adopted Mission and Goals, our Policy Platform and our Strategic Plan. I look forward to meeting the challenges that lie ahead for education in our state with the full implementation of the LCFF and Common Core State Standards and testing by working with school board members from throughout the state and with CSBA. We are the truth tellers and we must continue to tell the truth, the whole truth about our students and what is needed to allow them to have the opportunity to receive the quality educational program that they deserve. I hope that you will allow me to continue as a member of Delegate Assembly.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Judith A. Franco

Date: 1/6/2014

Judith Franco

<p>Activities/ Involvement in Local District</p>	<p>School Board President 1984, 1990, 1995, 2002, 2007; Vice President 1983, 1984; Clerk 2000; 2006; 2013-14 Political Action Rep 1985-86, 1988-2000; Legislative Rep 1980-82, 1988, 1991-93, 1995-96, 1998-2001, 2006, 2010-14. Cities School District Liaison Committee 1981-83, 1995-96, 1998-2000; Member – Audit Committee 1992-84, 2000-04; Liaison – Citizens' Budget Advisory Committee 1995-96, 1998-2004; District Gang Task Force Committee 1998-2000, 2004; Related workshops/conferences; School Employers Assoc. Annual Conference on Collective Bargaining; Schools for Sound Finance; Federal Relations Network Member 1986-2014; NSBA Advocacy Rep 1992-95; CSBA State Conventions/Workshops 1980-2014; Annual Conferences; Back to School Conferences; Regional/Statewide Legislative Network Seminars; Better Budgeting Workshops; Measures A and F Bond Measures Committees.</p>
<p>CSBA/OCSBA/Civic Activities</p>	<p>CSBA Legislative Network 1982-2009; CSBA Legislative Committee Member 2005-2006. CSBA Policy Committee, CSBA state conventions and workshops 1980 to present; CSBA Delegate Assembly 1986 to present; CSBA Government Relations Chair 1988-2009; CSBA Policy Committee 2004; CSBA Legislative Committee 2005; CSBA HIV/AIDS Task Force 1993-94; CSBA Nominating Committee Member –elected, 1996; CSBA Nominating Chairman 1997; Completed CSBA Masters in Boardmanship 1989; Completed Masters in Governance 2001; Golden Bell Validator; OCSBA Board of Directors 1984-87, 1993-to present, President 1997; OCSBA PAGE Group 1985-86; OCSBA Vice President (workshops) 1984-85; OCSBA PAGE Director 1985-87; OCSBA Treasurer 1993-95; OCSBA &amp; ACSA dinner meetings; PTA Board Member 1968-present; Director of Education, Fourth District PTA 1979-81; Member, Orange County Dept. of Education Committee for Counseling, Elementary School 1979-80; Member, Youth Commission, City of Newport Beach 1984-88, 1998-2000; Member, Newport-Beach Gang Task Force 1993-94.</p>
<p>Other</p>	<p>Community Association Board Member 1971-73, 1979-81, President 1981; Member, Board of the Newport Theater Arts Center 1979; Member, 75<sup>th</sup> Anniversary Committee Newport Beach 1981; Republican Women Federated Member – 1980 to present, President 1989-91; Newport Harbor Republican Women 1980 to present, President 1993-95; Community Power (Drug Awareness) Board of Directors 1983-85; Cub Scout Leader 1969-81; Harbor Area Sailing Program 1971-88; Member, Board of Directors, Central Orange Coast YMCA 1984-85; Member, State Board of Directors, California YMCA Youth and Government Program 1994 to present.</p>
<p>Recipient</p>	<p>PTA Honorary Service Award - 1972          PTA Continuing Service Awards - 1976, 1981, 1983, 2009          Harbor Council PTA, National PTA Honorary Service Award - 1990          Harbor Council PTA, California Golden Oak Award – 1997; 2011          Ensign PTA California Golden Oak Award – 2009          Lido Isle Yacht Club Awards, Jr. Sailing - 1974, 1975, 1976, 1980, 1983, 1984, 1985; 2012          Balboa Bay Sabot Fleet Perpetual Trophy-Outstanding Service to Jr. Sailing          Orange County School Boards Association - Marian Bergeson Award – 2003          Senator Harman, Republican Woman of the Year, 2012</p>

# 2014 Delegate Assembly Candidate Biographical Sketch Form



**DUE: Tuesday, January 7, 2014 (U.S.P.S.)**

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | or fax 916.371.3407

Please complete, sign and date this required one page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one page candidate form will not be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department. Late submissions will not be accepted.

Name: Alkamalee Jabbar CSBA Region: 15  
District or COE: Anaheim Union High School District Years on board: 11 months  
Contact Number: 714-999-3503 E-mail: brd\_trustees@auhsd.us

Are you a continuing Delegate?  Yes  No If yes, how long have you served as a Delegate?

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

- Advocating for a 21<sup>st</sup> Century education model that emphasizes on critical thinking, creativity, collaboration, and communication as well as de-emphasizing teaching to the test
- Advocating to address the achievement gap
- Advocating to engage the community on local control funding

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

- Anaheim City Cultural Heritage Commissioner for 5 years
- Organized many neighborhoods in the City of Anaheim
- Helped organize community forum with City Council member attendance
- Helped organize Police forum in Ponderosa neighborhood
- West Anaheim Neighborhood Development Committee (WAND) member
- Past Board Member of Orange County Employee Association
- Past President of Sri Lanka Muslim Association of California
- Past President of Royal College Alumni Association North America (RCOBANA)
- Past Vice President of American Marketing Association of CSU FULLERTON
- Past Student Trustee, North Orange County Community College District
- Past Student Body President, Cypress College
- Past Student Advocate, Cypress College
- Past Senator, Cypress College

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

My participation in the CSBA conference in December 2013 has intrigued me to be more of an active board member in CSBA. I hope to bring my passion advocating for 21<sup>st</sup> Century education, addressing the achievement gap, and proper use of local control funding to the delegate assembly.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: 

Date: 1/6/2014

# 2014 Delegate Assembly Candidate Biographical Sketch Form



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Name: <u>Jamison Power</u>	CSBA Region: <u>15</u>
District or COE: <u>Westminster School District</u>	Years on board: <u>1</u>
Contact Number: <u>(562) 587-3886</u>	E-mail: <u>jpower@wsd.k12.ca.us</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how long have you served as a Delegate?	

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

1. Supports efforts to increase local control, because local boards know best how to meet the needs of their communities.
2. Support efforts to preserve and expand efforts to teach critical thinking skills and ensure smooth implementation of Common Core.
3. Support efforts to preserve and expand arts/music programs and encourage the state to increase funding for such programs.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

I currently serve as a Trustee on the Westminster School District Board of Trustees. At our last organizational meeting this past December, I was elected Board Clerk. I was also re-appointed to a second term as our district's representative to the Nominating Committee.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

I am interesting in becoming more involved in efforts to improve public education at the statewide level. I believe my background and experiences provide me with unique insight, and a unique perspective, that would be positive in moving the California School Boards Association forward. For example, I am a practicing attorney and have experience working as a legislative aide in Sacramento, and thus have firsthand experience with the law and with the legislative process.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature:

Date: 12/19/13



# 2014 Delegate Assembly Candidate Biographical Sketch Form



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Name: <u>Rosemary Saylor</u>	CSBA Region: <u>15</u>
District or COE: <u>Huntington Beach City School District</u>	Years on board: <u>7</u>
Contact Number: <u>714-536-0609</u>	E-mail: <u>rsaylor@surfcity.com</u>

Are you a continuing Delegate?  Yes  No If yes, how long have you served as a Delegate?

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

My top three educational priorities are:

1. Ensuring that our school districts have real Local Control.

2. Keeping our public school system strong

3. Encouraging our members to contact (often) and remind our local legislators that one of our state constitution's highest priorities is education.

The reasons I feel all of the above are important to CSBA are that (1.) for years we have been mired in the restrictions of categorical funding and talking about getting more control, allowing each district to determine, as only it can, what is best for its own makeup of children. Now we must move forward in convincing our SBE and others in Sacramento that we can, indeed, educate our children best when we can make the decisions as to where the money will do the best job in our own neighborhoods, towns and cities. And once we have that authority, we must continue to prove ourselves. I think we are more than ready to do that. Once we have fully implemented local control and proven it is best for our students, (2.) it will go a long way to strengthening our public school system, and hopefully eliminate the perceived need for vouchers and for charter schools that only serve to fragment and weaken our public schools. This will assist in proving our case (3.) to our legislators that more money and effort must go into a public school system to maintain its strength.

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.**

Our board has always kept student learning and safety, the working environment for our employees, and keeping communications flowing with our entire community as high priorities. Another board member and I formatted a public communications plan that was adopted by our board last year. Now in my second time around as board president, I want our board to keep open and honest communications as a primary focus. Part of that effort for me included being the board rep and active member on our local Education Foundation for the past 3 years. I also believe it is important to move beyond my local board and am now on the OCSBA Board of Directors as the PAGE (Political Action Group Effort) chair. I also believe in extending our communication efforts to our neighboring districts and will be meeting monthly with other school board presidents to share ideas, concerns and advice.

It is my hope that we can also schedule quarterly meetings between our neighboring districts' (those that have some schools w/in our city's boundaries) board presidents, superintendents and representatives from our city council and staff.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

I believe my listing of priorities in the first question helps to answer this one. My interests lie in maintaining a great educational system, not only for my district, but for all districts and their students across California. We all received the e-mail newsletter from CSBA in early December that included "A Conversation with Jo Lucey" and an idea she stated really struck me. In essence it was that, while there may be other countries whose students have higher test scores and achievements, they don't necessarily reflect all students. They pick and choose those who are smarter to focus their educational efforts on and tend to leave the others behind. We want to make sure all of the children in our country have equal access to the best education we can provide, and that thought made me excited to be part of that effort in California, and specifically by being a member of CSBA's Delegate Assembly.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Rosemary Saylor

Date: 12/14/13

# ROSEMARY SAYLOR

330 CREST AVENUE • HUNTINGTON BEACH CA 92648  
PHONE 714-536-0609 • E-MAIL [RSAYLOR@SURFCITY.COM](mailto:RSAYLOR@SURFCITY.COM)

## EDUCATION

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2007 - 2009 Masters in Governance certification, CSBA  
1980 - 1989 Coastline Community College, Costa Mesa CA  
1970 - 1974 Anna Maria College, Paxton MA – Bachelor of Arts Degree  
1966 - 1970 Académie Maria Assumpta, Petersham MA

## PROFESSIONAL EXPERIENCE

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2006 - Huntington Beach City SD, *Governing Board Member*  
2007 - Vectus Inc, *Accounts Manager / Corporate Officer*  
1997 - 2007 SurfCity Networks Inc, *Operations Manager / Corporate Officer*  
1997 - 2000 Huntington Beach City SD, *Substitute Teacher*  
1997 - 2000 Huntington Beach Union HSD, *Adult Ed Teacher*  
1996 - 1997 Huntington Beach City SD, *Kindergarten Aide*  
1984 - 1985 Coastline Comm College, Costa Mesa, *Instructor*  
1975 - 1978 Dapol Plastics, Worcester MA, *Assistant Art Director*

## COMPUTER SKILLS

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- Proficient in word processing, desktop publishing, web design, accounting, data collection, and other programs
- Proficient in basic PC and Internet technical support

## VOLUNTEER EXPERIENCE

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2010 - 2013 Huntington Beach Education Foundation  
2013 - OC5BA Board of Directors  
2006 - Governing Board Member, Huntington Beach City School District  
2005 - 2006 Huntington Beach City SD Asset Management Committee  
1994 - 2008 HB Union High School District PACs, Strategic Planning, Bond Committee  
1994 - 2008 Member HB High School Site Council  
1992 - 1994 Member Smith Elementary Site Council  
1986 - 2004 PTA: President/other offices at elementary, middle, high school; Huntington Union Council; 4<sup>th</sup> District PTA  
1986 - 1992 Boy/Girl Scout Leader

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Name: <u>Francine Scinto</u>	CSBA Region: <u>15</u>
District or COE: <u>Tustin Unified School District</u>	Years on board: <u>17</u>
Contact Number: <u>714/376-1876</u>	E-mail: <u>fscinto@gmail.com</u>

Are you a continuing Delegate?  Yes  No If yes, how long have you served as a Delegate?

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

I care passionately about public education and its impact on the future of our nation. The most important responsibility we share is preparing ALL of our students to be competitive in the global marketplace into which they are inevitably thrust. How can we assure student preparedness? 1) We know the single most significant impact on student achievement is quality teachers and quality teaching. To this end, we need renewed focus on teachers: their recruitment, training and professional development; as well as evaluation, compensation, and career paths. 2) California public schools are just beginning to reverse the years of slow strangling by funding cutbacks. We must continue lobbying for rational, robust school funding, minus the seesaw of unreliable resources. We are just beginning a new era of funding formulas, testing and accountability. Assuring the new LCFF and LCAP are fair for all students and all districts is paramount. 3) It's hard to maintain morale if we don't believe whole-heartedly in the job we are doing. For this reason, it is critical to push back against the relentless bashing of our public schools in the media. These are concerns for all public school districts, issues about which CSBA should and can influence real positive change.

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.**

I've been involved in a very broad range of activities during my 17+ years on the TUSD Board. I share concerns about school facility construction and funding, assuring a challenging academic curriculum for all, the importance of STEM courses, English Language Acquisition and the teaching of foreign languages. In recent years, I've devoted time to college preparedness and universal access to higher education, including both private and public colleges. First elected to the TUSD Board in 1996, I've been re-elected four times. I've served three years as Board President and seven times as Board Vice President or Clerk. For 17 years, I've attended every CSBA annual convention. I've also participated in CSBA's Opportunities for Hispanic Students and CSBA's Lobbying Day in Sacramento. I earned CSBA's Master of Boardmanship. Locally, I've served Orange County school districts as Legislative Rep and Vice President for Programs, on the OCSBA Board of Directors. I've been leading an effort to bring interesting speakers and collaborated to bring worthwhile educational programs to Orange County School Board Association events. Other long-standing Tustin Unified appointments include: PAGE Rep; English Language Development Committee, Nominating Committee for the County Committee on School District Reorganization; PTA/PTO Coordinating Council; City of Irvine Educational Partnership Fund, alternate to Coastline ROP Board and the Tustin Public Schools Foundation. I've also served on the Tustin Middle School Design, Special Ed Advisory, Finance & School Construction Committees.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

I contribute actively to policy conversations at the local, regional, and state level. I keep in touch with our local legislators and their office staffs. I both enjoy the process and getting results, and I work hard to be informed on key issues. For 14 years, I have represented TUSD at the California Association of Suburban School Districts, and for three years served as its President. (CALSSD is a statewide lobbying organization for suburban school districts like many of those in Orange County.) My years of experience developing lobbying strategies with board members and superintendents throughout the state at CALSSD have provided me an extensive, comprehensive and inclusive perspective on educational issues and how they relate to state politics. I feel this experience would truly help me contribute positively to the discussion and direction at Delegate Assembly.

Another valuable perspective I would bring to Delegate Assembly is that of a parent of three public school graduates who have successfully completed their college education. I strongly support access to financial aid and admissions as a trustee of Pomona College, where we invest in need-blind admissions and a no-loan policy. The link to higher education is critical and the critical connectors are high school teachers and counselors, who deserve our support. I support universal access and affordability for college, and career technical education is a key step in making that happen.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature Francine Scinto

Date: January 7, 2014

# Francine Scinto

1772 Serrine Drive, Santa Ana, California 92705

Phone: 714-376-1876 Fax: 714-972-9902 E-Mail: fscinto@gmail.com

## Objective

Election to California School Boards Delegate Assembly

## Work Experience

Orange County Associates, Vice President, Santa Ana, Ca. 1996 to present

- Asset Management , Commercial and Industrial Real Estate, Portfolio Management

Kids Quarters and the Sleep Factory, Vice President, Orange, Ca. 1979 - 1994

- Manufactured and retailed children's furniture, bedroom furniture

Ogilvy & Mather, Account Executive, New York, N.Y. 1977-1979

- Hershey (Reese's Peanut Butter Cups) and Kimberly Clark (Huggies) account management

United Press International, New York, N.Y. 1972-1977

- Editor, Illustrated Science Service and Administrative Assistant, International Features Division

## Education

Columbia University, Graduate School of Business, New York, N.Y. M.B.A. 1977

Majors in marketing and finance.

Manhattanville College, Purchase, New York B.A. 1972

Major in English; Managing Editor, Touchstone, college newspaper

## Public Service and Non Profit Experience

Tustin Unified School District, Board of Education, 1996-present. Current Vice President., Past President.

California Association of Suburban School Districts - Representative 1998 - present; President 2008-10

Orange County School Boards Vice President, Legislative Representative 2011 - present

Pomona College, Board of Trustees, 2008-present

Parent Council, Pitzer College 2005-2008; Pomona College 2006 - present

Currently volunteer with education, art, theatre and open space conservation organizations in Orange County.

Past board member and officer, Foothill Community Association, AYSO, and PTA in Tustin.

President and founding Board Member, The Daniel and Francine Scinto Foundation, a public supporting charity whose mission is to support other educational and charitable organizations.

February 6, 2014

Board of Education  
Orange County Region 15

Dear Board Members:

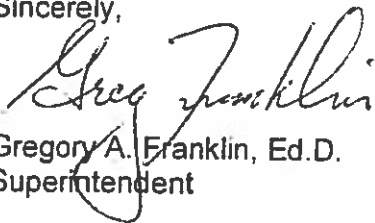
On behalf of the Tustin Unified School District Board of Education, I am pleased to request your support of Francine Scinto for election as a delegate to the California School Boards Association (CSBA). Francine has been a board member in Tustin Unified for 17 years and has proven herself to be a committed and effective leader and advocate for public education.

Francine serves diligently in Tustin Unified; however, she also serves education in other important ways. She is currently the vice president of the Orange County School Boards Association and has arranged several outstanding programs for the OCSBA/ACSA joint dinners. Francine is also a trustee of the Pomona College Board and serves as TUSD's representative to the California Association of Suburban School Districts. Francine is tireless in her service to education and students.

Francine is finely attuned to governance issues and will add her knowledgeable voice to the CSBA Delegate Assembly. Francine recently testified before the State Board of Education in support of Local Control Funding Formula and Accountability Plan regulations that preserve local control. Francine is active in advocacy and often helps to open the doors of elected officials in Sacramento in order to lobby for student and district issues.

Francine is an outstanding board member in Tustin Unified and has had a positive impact on public schools well beyond the TUSD borders. She will be a strong addition to the CSBA Delegate Assembly. I urge you to support her candidacy in the election to represent Region 15.

Sincerely,



Gregory A. Franklin, Ed.D.  
Superintendent

**BOARD OF EDUCATION**

*Jonathan Abelove • Tammie Bullard • Lynn Davis • James Laird • Francine Scinto*

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Name: Don Sedgwick

CSBA Region: 15

District or COE: Saddleback Valley Unified School District

Years on board: 17

Contact Number: (949) 831-3321

E-mail: dmsedgwick@yahoo.com

Are you a continuing Delegate?  Yes  No If yes, how long have you served as a Delegate?

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

- 1) Work on equality and fairness with the LCFF
- 2) Work for local control in funding, as well as curriculum
- 3) Fund athletics; help bureaucrats to see their educational value

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

I have four children who are attending or have attended our public schools. I grew up in the public school system in my local area. I am very involved in my church, scouting, and in the local community athletic programs and believe I have a finger on the pulse of the community and know what parents are enjoying, and what they would like to see improved in public schools here locally. I have served in all capacities on my local board and have been involved with the Chamber of Commerce; have also served on the Coastline Regional Occupational Program board.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

I feel I have demonstrated my aptitude for being a delegate during my 11-year tenure on the Delegate Assembly and not afraid to voice an opposing opinion, yet believe I am respectful of the opinions of others. I believe in the value of public education and want to protect and strengthen it. I have built great associations with other Board Members in Orange County and work well with them as a group, which I believe is an important part of being a delegate.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Don Sedgwick

Date: 12-16-13

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Name: <u>Michael Simons</u>	CSBA Region: <u>15</u>
District or COE: <u>Huntington Beach Union High School District</u>	Years on board: <u>22 years</u>
Contact Number: <u>714-903-7000, ext 4202</u>	E-mail: <u>msimons@hbuhdsd.edu</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, how long have you served as a Delegate? <u>1 year</u>	

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

1. Fair, appropriate and equitable funding for public education
2. Meaningful and effective implementation of educational reforms such as Common Core
3. Assuring student success across the educational spectrum

CSBA has the ability and organization to be a strong partner in the education coalition that drives policy and programs to enable the success of the above priorities. The newly established Local Control Funding Formula, while assuring an improved funding level, has inequities that can create disparate funding that can affect many of our local school districts. CSBA has the ability to represent all school districts and provide information that will enable local boards with appropriate budgeting. The recent implementation of Common Core has caused all school districts to rapidly change their plans for student assessment. CSBA can provide a wide range of information that will prove beneficial to local districts. Today's high school graduates are faced with many options regarding college or career readiness. CSBA has the ability to communicate with a wide spectrum of possibilities ranging from two and four year institutions of higher learning to technical and vocational institutions to workplace options.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

I have served as Board President for seven terms as well as similar terms as other officers of the Board. I have served on many Huntington Beach Union High School District committees, including multiple Strategic Planning Committees, Citizens Oversight Committee for a recent school bond, Superintendent/PTSA roundtable, certificated and classified employee relations committees and as District Representative to Orange County Committee on Reorganization. I have also served two separate terms on the Coastline Regional Occupational Program Board with two terms as President. I am a graduate of CSBA's Masters of Boardmanship.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

Last year was my first as a delegate and I believe I can be a valuable contributor to Delegate Assembly. My 22+ years as a trustee have provided me with valuable experience in the issues that we deal with on our local boards. I have been able to establish beneficial relationships with local legislators and other members of the education community. My two terms following gubernatorial appointment to the Board of Podiatric Medicine have familiarized me with how things are accomplished in Sacramento.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: 

Date: December 19, 2013

## **Michael Simons Resume**

### **Education:**

Michigan State University, B.S. Zoology

California College of Podiatric Medicine, DPM

California College of Podiatric Medicine, M.S. Medical Education

### **School District Activities:**

Appointed Member, Board of Trustees, Huntington Beach Union High School District – 1991

Elected Member, Board of Trustees, Huntington Beach Union High School District – 1992

Re-elected Member, Board of Trustees, Huntington Beach Union High School District –  
1996, 2000, 2004, 2008, 2012

President, Board of Trustees, Huntington Beach Union High School District – Served 7 times

Member, Board of Trustees Coastline Regional Occupation Program – 2000-2002, 2008-2010

President, Coastline Regional Occupation Program Board of Trustees – 2 times

Member, Orange County Department of Education Committee on Reorganization –  
2005 to present

CSBA Masters of Boardsmanship

CSBA Delegate Assembly – 2012 to present

CSBA AEC attendance – 1991-2012

### **Professional Activities:**

Member, Board of Podiatric Medicine, California Department of Consumer Affairs

Chief Medical Consultant, Board of Podiatric Medicine

Member, Medical Executive Committee, Fountain Valley Regional Hospital

Chair, Credentials Committee, Fountain Valley Regional Hospital

Director, Podiatric Residency Training Program, Fountain Valley Regional Hospital

Director, Podiatric Residency Training Program, Orange Coast Memorial Hospital

Vice-Chair, Institutional Review Board, Memorial Health Systems

President, Orange County Podiatric Medical Association

### **Civic Activities:**

Member, Community Services Committee, City of Huntington Beach

Member, Infrastructure Advisory Committee, City of Huntington Beach

Administrative Vice-President, Robinwood Little League

Certified Little League Umpire



**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:**                    **Board Dialogue Regarding Inclusion of Presentations and Discussions  
in Future Board Meeting Agendas**

**ITEM:**                    **Discussion**

**SUBMITTED BY:**   **Rick Miller, Ph.D., Superintendent**

**PREPARED BY:**    **Rick Miller, Ph.D., Superintendent**

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is for the members of the Board of Education to make recommendations regarding presentations and/or topics of discussion.

**RATIONALE:**

Board members are to provide input, clear communication, and identify important key items to the administration related to presentations or topics of discussion so that administrators can plan upcoming 2014 Board meetings.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

For discussion purposes only.

RM:rr

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:** Board Policy and Administrative Regulation 1031 – Volunteer Worker (Revision)

**ITEM:** Action

**SUBMITTED BY:** Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO

**PREPARED BY:** Camille Boden, Executive Director, Risk Management

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to present to the Board for adoption and implementation the proposed revisions to the current Board Policy (BP) and Administrative Regulation (AR) 1031 – Volunteer Worker.

**RATIONALE:**

The BP and AR are being revised to update legal reference, eligibility for Worker's Compensation coverage, process for background check and or fingerprints through SAUSD Police Department, requirements for volunteers to transport students and to renumber regulation to align with the California School Board Association recommendation.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Presented for adoption and implementation.

SP:mm

SANTA ANA UNIFIED SCHOOL DISTRICT

BP 1031 1240(a)

Community Relations

Volunteer Worker

- 1.0 ~~The wealth of experience available in the community is a resource that should be used in appropriate ways to enrich the educational program. By their presence, volunteers also can make school environments safer and more closely supervised. The Governing Board recognizes that volunteer assistance in schools can enrich the educational program, increase supervision of students, and contribute to school safety while strengthening the schools' relationships with the community.~~ The Governing Board encourages parents/guardians and other members of the community to share their time, knowledge and abilities with students.
- 2.0 ~~The Superintendent or designee may authorize the use of volunteers. The Superintendent or designee shall establish regulations regarding the utilization of volunteers.~~
- 3.0 ~~Like employees and students, volunteers shall act in accordance with district policies and regulations.~~

The Superintendent or designee shall develop and implement a plan for recruiting, screening, and placing volunteers, including strategies for reaching underrepresented groups of parents/guardians and community members.

As appropriate, the Superintendent or designee shall provide volunteers with information about school goals, programs, and practices and an orientation or other training related to their specific responsibilities. Employees who supervise volunteers shall ensure that volunteers are assigned meaningful responsibilities that utilize their skills and expertise and maximize their contribution to the educational program.

Volunteers shall act in accordance with district policies, regulations, and school rules. The Superintendent or designee shall be responsible for investigating and resolving complaints regarding volunteers. (cf. 0410 - Nondiscrimination in District Programs and Activities);(cf. 3515.2 - Disruptions)

The Board encourages principals to develop a means for recognizing the contributions of each school's volunteers. (cf. 1150 - Commendations and Awards)

## Legal Reference:

## EDUCATION CODE

8482-8484.6 After School Education and Safety program  
 8484.7-8484.9 21st Century Community Learning Center program  
 35021 Volunteer aides  
 35021.1 Automated records check  
 35021.3 Registry of volunteers for before/after school programs  
 44010 Sex offense; definition  
 44227.5 Classroom participation by college methodology faculty  
 44814-44815 Supervision of students during lunch and other nutrition periods  
 45125 Fingerprinting requirements  
 45125.01 Interagency agreements for criminal record information  
 45340-45349 Instructional aides  
 45360-45367 Teacher aides  
 49024 Activity Supervisor Clearance Certificate  
 49406 Examination for tuberculosis

## GOVERNMENT CODE

3543.5 Prohibited interference with employees' rights

## HEALTH AND SAFETY CODE

1596.871 Fingerprints of individuals in contact with child day care facility clients

## LABOR CODE

1720.4 Public works; exclusion of volunteers from prevailing wage law  
 3364.5 Persons performing voluntary services for school districts

## PENAL CODE

290 Registration of sex offenders  
 290.4 Information re: sex offenders  
 290.95 Disclosure by person required to register as sex offender

## CODE OF REGULATIONS, TITLE 22

101170 Criminal record clearance  
 101216 Health screening, volunteers in child care centers

## UNITED STATES CODE, TITLE 20

6319 Qualifications and duties of paraprofessionals, Title I programs

## ATTORNEY GENERAL OPINIONS

62 Ops. Cal. Atty Gen. 325 (1979)

## COURT DECISIONS

Whisman Elementary School District, (1991) PERB Decision No. 868

## Management Resources:

## COMMISSION ON TEACHER CREDENTIALING CODED CORRESPONDENCE

10-11 Information on Assembly Bill 346 Concerning the Activity Supervisor Clearance Certificate (ASCC), July 20, 2010

## WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Parents/Family and Community:

<http://www.cde.ca.gov/ls/pf>

California Department of Justice, Megan's Law:

<http://www.meganslaw.ca.gov>

California Parent Teacher Association: <http://www.capta.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

National Coalition for Parent Involvement in Education:

<http://www.ncpie.org>

National Parent Teacher Association: <http://www.pta.org>

Community Relations

VOLUNTEER WORKER

- 1.0 Each volunteer worker must be appointed by the Superintendent or his delegate.
- 2.0 Each principal or department head prior to using volunteers, shall initiate character reference inquiries and be reasonably certain the volunteer has the necessary initiative and empathy toward children. Each principal or department head is responsible for maintaining a current list of volunteers, assigning volunteers, and providing for the identification and recognition of volunteers.
- 3.0 All volunteers are **eligible to receive** Workers' Compensation **for injuries that occur in the course and scope of duties agreed upon with the District.**
- 4.0 Volunteers working with students must receive directions from, and be responsible to, **and be supervised by** a certificated **or management personnel.** **Volunteers should have limited one-on-one contact with students.**

**The Santa Ana District School Police Department shall complete a criminal background check, and/or fingerprinting for volunteers that have frequent or prolonged contact with students, or who may work under limited supervision of a certificated or management personnel or in situations where they may be unsupervised.**

**All volunteers who are transporting students to a District sponsored event must hold a valid driver's license, have proof of insurance, proof of vehicle registration and must also undergo a criminal and a driving record check. Volunteers should be aware that they are responsible for any vehicle damage and injuries to those they are transporting.**

- 5.0 Students of the District may not be listed as volunteers.
- 6.0 Volunteers may work at the school, drive personal cars for **District sponsored events upon meeting the conditions specified in Section 4.0,** or serve in other capacities.
- 7.0 Principals shall maintain a **file record** of all volunteers for their school, including this information:
  - 7.1 Name, address, phone number (if any), **scope of duties, and dates of service.**  
Person to be notified in case of an emergency, their address and telephone number
  - 7.2 This **list record** may be destroyed after one (1) year if no accident or injury has occurred.

8.0 ~~Any accident or unusual occurrence shall be reported on "Unusual Occurrence" form (B-74) within 24 hours and sent to the Office of Security.~~

All **volunteers** who **in the course of their** volunteer service **have frequent and prolonged contact** with or around students, **or their presence constitute a health hazard to students** shall submit evidence that they are free from active tuberculosis.

9.0 ~~Volunteers serving as instructional aides shall:~~

~~Give evidence of basic skills proficiency as required of all instructional aides.~~

#### **Qualifications**

**The Superintendent or designee shall establish procedures for determining whether volunteers possess the qualifications, if any, required by law, for the types of duties they will perform.**

10.0 This policy does not apply to:

- a) **School Based activities supervised by school**
- b) **College/University students who are doing classroom observations**
- c) **Parents who are chaperoning their child on a field trip, assuming it is on an infrequent basis, and is not an overnight trip**
- d) **Escorted visitors on campus**

11.0 **Volunteers shall be provided with information about school programs and practices, and shall receive training related to their specific responsibilities as appropriate.**

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:** Board Policy and Administrative Regulation 4040 – Employee Use of Technology (Revision)

**ITEM:** Action

**SUBMITTED BY:** David Haglund, Ed.D., Deputy Superintendent – Educational Services

**PREPARED BY:** David Haglund, Ed.D., Deputy Superintendent – Educational Services

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board adoption and implementation of Board Policy (BP) and Administrative Regulation (AR) 4040 – Employee Use of Technology.

**RATIONALE:**

The BP and AR are being revised to reflect recent changes recommended by the California School Board Association model policy. This BP and AR address employee use of technology and need to be updated to reflect current practice. The revisions reflect new terminology and are designed to support 21<sup>st</sup> Century Teaching and Learning.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Adopt and implement Board Policy and Administrative Regulation 4040 – Employee Use of Technology.

SANTA ANA UNIFIED SCHOOL DISTRICT

BP 4040(a)

All Personnel

Employee Use of Technology

The Governing Board recognizes that technology **and Internet-based resources** can enhance employee performance by improving access to and exchange of information, offering effective tools to assist in providing a quality instructional program, and facilitating operations. The Board expects all employees to learn to use the available electronic resources that will assist them in their jobs. As needed, staff shall receive training in the appropriate use of these resources. (cf. 0440 - District Technology Plan) (cf. 4032 - Reasonable Accommodation) (cf. 4131 - Staff Development) (cf. 4231 - Staff Development) (cf. 4331 - Staff Development)

Employees shall be responsible for the appropriate use of technology and shall use the District's ~~electronic~~ resources primarily for purposes related to their employment. Incidental personal use of District technology shall not interfere with job duties or District operations. Use of District technology is a privilege which may be revoked at any time. (cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)

Employees should be aware that ~~computer~~ **electronic** files and communications **shared** over ~~electronic~~ networks, including ~~e-mail~~ **email**, Internet **messaging** and voice mail, are not private. ~~This technology~~ **Internet-based communications technologies** should not be used to transmit confidential information about students, employees, or District affairs without authority **and the proper use of security software**.

To ensure proper use, the Superintendent or designee may monitor the District's technological resources, including but not limited to, ~~e-mail~~ **email** and voice mail systems, stored files and text messages, at any time without advance notice or consent. **If passwords are used, they must be known to the Superintendent or designee so that he/she may have system access when the employee is absent.** Employees are reminded that employee ~~e-mails~~ **emails** and other electronic communications pertaining to the business of the District are generally deemed to be public records and must be disclosed to members of the public upon request unless the records are specifically exempt from disclosure by law.

Employees are cautioned to follow all applicable laws and District policies in releasing student or personnel information electronically or otherwise. Disclosure of such information is generally prohibited. Employees shall not allow students to access employee accounts, passwords, grading programs or other restricted resources.

The Superintendent or designee shall establish administrative regulations which outline employee obligations and responsibilities related to the use of technology. Employees who fail to abide by these regulations shall be subject to disciplinary action, revocation of the user account, and legal action as appropriate. (cf. 4218 - Dismissal/Suspension/Disciplinary Action)

The Superintendent or designee may establish guidelines and limits on the use of technological resources. He/she shall ensure that all employees using these resources receive copies of related policies, regulations and guidelines. Employees shall be asked to acknowledge in writing that they have read and understood these policies, regulations and guidelines.



In the event that the use of an electronic resource affects the working conditions of one or more employees, the Superintendent or designee shall notify the employees' exclusive representative.

Legal Reference:

EDUCATION CODE

11600-11609 Education Technology Grant Program Act of 1996

51870-51884 The Morgan-Farr-Quackenbush Education Technology Act of 1992

GOVERNMENT CODE

3543.1 Rights of employee organizations

PENAL CODE

632 Eavesdropping on or recording confidential communications

UNITED STATES CODE, TITLE 20

6801-7005 Technology for Education Act of 1994

Management Resources:

CDE PUBLICATIONS

K-12 Network Technology Planning Guide: Building the Future, 1994 CDE

PROGRAM ADVISORIES

1223.94 Acceptable Use of Electronic Information Resources

All PersonnelEmployee Use Of Technology**User Obligations and Responsibilities**

Employees are authorized to use the District's technology in accordance with user obligations and responsibilities specified below.

1. The employee in whose name ~~an on-line~~ **a network** services account is issued is responsible for its proper use at all times. Users shall keep personal account ~~numbers~~ **information**, home addresses and telephone numbers private. They shall use the system only under their own account ~~number~~.
2. Employees shall use the ~~system~~ **network** primarily for purposes related to their employment with the District. Incidental personal use is permitted provided it does not interfere with the performance of job duties or District systems or operations. Commercial and/or political use of District technology is strictly prohibited. The District reserves the right to monitor any use of its technology, including but not limited to, ~~on-line~~ **Internet-based** communications, for improper use and for maintenance and security purposes.
3. Users shall not use the ~~system~~ **network or District technological resources** for any illegal ~~activities~~ **activity** or to promote unethical practices or any activity prohibited by law or District policy, or administrative regulations. (cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)
4. Users shall not access, post, submit, publish, or display matter that is threatening, intimidating, obscene, vulgar, harmful to minors (as defined in 47 USC 254), disruptive, harassing, or a violation of the District's policies against discrimination and harassment. (cf. 4030 - Nondiscrimination in Employment) (cf. 4031 - Complaints Concerning Discrimination in Employment) (cf. 4119.11/4219.11/4319.11 - Sexual Harassment)
5. Copyrighted material may not be placed on the ~~system~~ **network of any Internet-based resources** except with the author's permission or when otherwise in accordance with applicable copyright laws. Users may download copyrighted material for their own use only and only in accordance with copyright laws. (cf. 6162.6 - Use of Copyrighted Materials)
6. Vandalism is not permitted. Vandalism includes uploading, downloading or creating computer viruses and/or any malicious attempt to harm or destroy District equipment or materials or the data of any other user.
7. Users shall not **attempt to access or** read other users' mail or files; they shall not attempt to interfere with other users' ability to send or receive electronic mail, nor shall they attempt to read, delete, copy, modify or forge other users' mail.

8. Users are encouraged to keep messages brief.
9. Users shall report any **potential** security problem or misuse of the **District's** network **resources** to the Superintendent or designee. (cf. 6163.4 - Student Use of Technology)
10. Any ~~on-line~~ **Internet or network-based** resources developed or ~~used~~ **accessed** by a District employee using District technology shall be subject to rules and guidelines established for District ~~on-line~~ publishing activities including, but not limited to, copyright laws, privacy rights, and prohibitions against obscene, libelous, and slanderous content. The District retains the right to delete material on any such ~~on-line~~ **Internet-based** communications. (cf.1113 - District and School Web Sites)
11. Employees are reminded that if they choose to grant students access to their social media site(s), the site(s) should be professional and appropriate for students. It is suggested that employees maintain a separate social media presence for their personal use as opposed to any social media presence they have for school- or student-related purposes.
12. Employees shall not direct students to sign up for Internet services, such as e-mail accounts, without District authorization. Written permission from the parent/guardian shall be required in a form prescribed by the District.
13. Any employee who uses a District cell phone or mobile communications device (or a personal device during work time) in violation of law, Board policy, or administrative regulation shall be subject to discipline and may be referred to law enforcement officials as appropriate. Driving while using a cell phone without a hands-free device is unlawful. (cf.3513.1 - Cellular phone reimbursement) (cf.3542 - School bus drivers)
14. Employees shall use District technology responsibly. For example, employees shall not:
  - modify ~~or attempt to repair~~ District computers or other hardware without prior authorization;
  - connect any personal **networking** device ~~in~~ **to** the network such as a wireless access point, router or hub, etc.;
  - use web-based proxies, ~~anonymizers~~ **or** software ~~that attempts~~ **or other means** to make ~~on-line~~ activity on the Internet untraceable;
  - employ, either directly or by implication, a false identity when using an account or other electronic resource; or
  - distribute, post, or otherwise make available to those without authority any confidential or private information.

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:** Board Policy and Administrative Regulation 6163.4 – Student Use of Technology (Revision)

**ITEM:** Action

**SUBMITTED BY:** David Haglund, Ed.D., Deputy Superintendent – Educational Services

**PREPARED BY:** David Haglund, Ed.D., Deputy Superintendent – Educational Services

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board adoption and implementation of Board Policy (BP) and Administrative Regulation (AR) 6163.4 – Student Use of Technology.

**RATIONALE:**

The BP and AR are being revised to reflect recent changes recommended by the California School Board Association model policy. This BP and AR address student use of technology and need to be updated to reflect current practice. The revisions reflect new terminology and are designed to support 21<sup>st</sup> Century Teaching and Learning.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Adopt and implement Board Policy and Administrative Regulation 6163.4 – Student Use of Technology.

SANTA ANA UNIFIED SCHOOL DISTRICT

BP 6163.4(a)

Instruction

Student Use of Technology

The Governing Board intends that ~~technological~~ **computer and Internet-based** resources provided by the District be used in a responsible and proper manner in support of the instructional program and for the advancement of student learning. (cf. 0440 - District Technology Plan) (cf. 1113 - District and School Web Sites) (cf. 4040 - Employee Use of Technology) (cf. 6010 - Goals and Objectives) (cf. 6162.7 - Use of Technology in Instruction) (cf. 6163.1 - Library Media Centers)

This policy shall not be construed to limit pupil rights to free speech as protected by the United States Constitution, the California Constitution, Education Code sections 48907 and 48950, and other applicable law.

**Definitions**

"Technology" includes access to the Internet, **Internet-and network-based resources**, computers, tablets, telephones, cellular telephones, **and** personal digital assistants, **devices, such as** pagers, MP3 players, ~~such as iPod's~~, USB drives, wireless access points (~~routers~~), or any wireless communication device.

"District Technology" is that which is owned or provided by the District.

"Personal Technology" is non-District Technology.

**Use of District Technology**

The District provides ~~Technology~~ **technology** ~~for a limited educational purpose~~ as **a means to support the instructional program of the school.** This means students may use these resources for classroom activities and other school-related work. Students may not use District Technology for commercial purposes; students may not offer, provide, or purchase products or services using District Technology. Students may use District Technology only for class assignments or for personal research on subjects similar to what they might study in a class or in the school library. Use **solely** for entertainment purposes or personal communication, ~~such as personal blogging, instant messaging, on-line shopping or gaming~~ is not allowed.

The Superintendent or designee shall notify students and parents/guardians about authorized uses of District Technology and consequences for unauthorized use and/or unlawful activities. (cf. 5144 - Discipline) (cf. 5144.1 - Suspension and Expulsion/Due Process) (cf. 5144.2 - Suspension and Expulsion/Due Process: Students with Disabilities) (cf. 5145.12 - Search and Seizure)

**Use of Personal Technology**

Use of Personal Technology may violate this Policy if the District reasonably believes the conduct or speech will cause actual, material disruption of school activities. This Policy and accompanying Administrative Regulation will provide students with guidance in order to avoid such disruption.

~~On-Line Services/Internet Access~~ **Internet-based Resources and Access**

The Superintendent or designee shall ensure that all District computers with Internet access have a technology protection measure that blocks or filters Internet access to visual depictions that are obscene, child pornography, or harmful to minors, and that the operation of such measures is enforced. (20 USC 7001, 47 USC 254)

The Board desires to protect students from access to harmful matter on the Internet or other ~~on-line~~ **online** services. The Superintendent or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet. He/she also shall establish regulations to address the safety and security of students when using electronic ~~mail, chat rooms~~ and other forms of ~~direct electronic communication~~ **Internet-based communication**.

The Superintendent or designee shall provide age-appropriate instruction regarding safe and appropriate behavior on social networking sites, chat rooms, and other Internet services. Such instruction shall include, but not be limited to, the dangers of posting personal information online, misrepresentation by online predators, how to report inappropriate or offensive content or threats, behaviors that constitute ~~cyberbullying~~ **bullying**, and how to respond when subjected to ~~cyberbullying~~ **bullying**.

Disclosure, use and dissemination of personal identification information regarding students are prohibited.

Staff shall supervise students while they are using ~~on-line~~ **online** services and may ask teacher aides to assist in this supervision.

**Acceptable Use Agreement**

Before students are authorized to use District Technology and/or bring personal mobile devices to school or school activities, they and their parent/guardian are required to sign and return the Acceptable Use Agreement. Parents must agree not to hold the District or its personnel responsible for the failure of any technology protection measures, violations of copyright restrictions, user mistakes or negligence, or any costs incurred by users. Parents also will acknowledge they may be held liable for damages caused by their child's intentional misuse of District or Personal Technology.

**Oversight**

To help ensure that the District adapts to changing technologies and circumstances, the Superintendent or designee shall regularly review this policy, the accompanying administrative regulation and other procedures. He/she shall also monitor the District's filtering software to help ensure its effectiveness.

**Access to Social Media Networking Sites**

The District ~~does not permit~~s students ~~to access~~ to social media ~~networking~~ sites, such as Facebook and MySpace, using District Technology ~~when such access is age appropriate and supportive of instructional objectives.~~

## Legal References:

EDUCATION CODE

48980	Required notification at beginning of term
51006	Computer education and resources
51007	Programs to strengthen technological skills
51870-51874	Education Technology
51870.5	Student Internet access
60044	Prohibited instructional materials

PENAL CODE

313	Harmful matter
502	Computer crimes, remedies
632	Eavesdropping on or recording confidential communications

UNITED STATES CODE, TITLE 20

6801-6979	Technology for Education Act of 1994
7001	Internet safety policy and technology protection measures, Title III funds

UNITED STATES CODE, TITLE 47

254	Universal service discounts (E-rate)
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CODE OF FEDERAL REGULATIONS, TITLE 16

312.1-312.12	Children's online privacy protection
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CODE OF FEDERAL REGULATIONS, TITLE 47

54.520	Internet safety policy and technology protection measures, E-rate discounts
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## Management Resources:

CDE PUBLICATIONS

K-12 Network Technology Planning Guide: Building the Future, 1994

CDE PROGRAM ADVISORIES

1223.94	Acceptable Use of Electronic Information Resources
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WEB SITES

Federal Communications Commission: <http://www.fcc.gov>

U.S. Department of Education: <http://www.ed.gov>

Commission on Online Child Protection: <http://www.copacommission.org>

CDE: <http://www.cde.ca.gov>

American Library Association: <http://www.ala.org>

CSBA: <http://www.csba.org>

**SANTA ANA UNIFIED SCHOOL DISTRICT**

**AR 6163.4(a)**

**Instruction**

**Student Use of Technology**

The principal or designee shall oversee the maintenance of each school's technological resources and may establish guidelines and limits on their use. He/she shall ensure that all students using these resources receive training in their proper and appropriate use. (cf. 0440 - District Technology Plan) (cf. 4040 - Employee Use of Technology) (cf. 4131 - Staff Development) (cf. 4231 - Staff Development) (cf. 4331 - Staff Development) (cf. 6162.7 - Use of Technology in Instruction)

At the beginning of each school year, parents/guardians shall receive a copy of the District's "Student Use of Technology" policy and administrative regulation. (Education Code 48980) (cf. 5145.6 - Parental Notifications) Students are informed that their parents may be held financially responsible for any harm that may result from the student's intentional misuse of District or Personal Technology. ~~Students may use District Technology only if their parents have signed a waiver of claims for damages against the District.~~

**Privacy**

Computer files and communications over District electronic networks are not private. The District reserves the right to monitor any use of District Technology, including ~~on-line~~ **online** communications, for improper use and/or for regular maintenance of the District's systems. Electronic communications and downloaded material, including files deleted from a user's account, may be monitored or read by District officials to ensure proper use of the system. (cf. 5145.12 -Search and Seizure) Students are informed that their parents have the right to request to see their student's computer files at any time.

**Student Obligations and Responsibilities**

Students are authorized to use District Technology in accordance with user obligations and responsibilities specified below and in accordance with Governing Board policy and the District's Acceptable Use Agreement. Students should promptly inform a teacher or administrator if they receive materials that are inappropriate or make them feel uncomfortable. The following provisions refer to District Technology; however, use of Personal Technology also may violate this regulation if the District reasonably believes the conduct or speech will cause actual, material disruption of school activities.

1. The student, in whose name any account is issued, is responsible for its proper use at all times. Students shall keep passwords, personal account numbers, home addresses and telephone numbers private. They shall use the system only under their own password or account number.
2. Students shall use District Technology responsibly for educational purposes. Commercial, political and/or personal use unrelated to an educational purpose is strictly prohibited.



3. Students shall not use District Technology to access, post, submit, publish or display "material that is harmful to minors," or matter that is threatening, obscene, lewd, vulgar, or disruptive. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:
  - (i) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
  - (ii) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
  - (iii) taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors. (47 USC 254(h)).
4. Students shall not use District Technology to engage in discrimination, harassment, intimidation or bullying on the basis of actual or perceived disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code, or association with a person or group with one or more of these actual or perceived characteristics.
5. Students shall not use District Technology to engage in hate violence.

"Hate violence" means an act punishable under Penal Code section 422.6 ("Interference with exercise of civil rights because of actual or perceived characteristics of victim; damaging property; punishment; speech; charging and punishment for conduct violating multiple provisions of law"), section 422.7 (a crime, intended to intimidate or interfere with a person's legal rights, that is (a) a crime against a person that either includes the present ability to commit a violent injury or causes actual physical injury, or (b) a crime against property that causes damage in excess of nine hundred fifty dollars), or 422.75 (felony hate crimes).
6. Students shall not use District Technology to engage in harassment, threats or intimidation.

"Harassment, threats, or intimidation" means the pupil has intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school personnel or pupils by creating an intimidating or hostile educational environment.

7. Students shall not engage in ~~cyber~~ bullying using District Technology. **This form of bullying is often referred to as "cyberbullying."**

"Cyberbullying" means any severe or pervasive verbal communications made by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Education Code Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:

- (a) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.
- (b) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.
- (c) Causing a reasonable pupil to experience substantial interference with his or her academic performance.
- (d) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

"Electronic act" means the transmission of a communication, including, but not limited to, a message, text, sound, or image, or a post on a social network Internet Web site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer or pager.

"Reasonable pupil" means a pupil, including but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.

While not an exhaustive list, examples of cyberbullying might include:

- threats to harm another person;
- oral or written assaults, such as teasing or name-calling;
- social isolation or manipulation;
- posting harassing messages, direct threats, social cruelty or other harmful texts, sounds or images on the Internet, including social networking sites;
- posting or sharing false or defamatory information about another person;
- posting or sharing information about another person that is private;
- pretending to be another person on a social networking site or other electronic communication in order to damage that person's reputation or friendships;
- posting or sharing photographs of other people without their permission;
- spreading hurtful or demeaning materials created by another person (e.g., forwarding offensive e-mails or text messages); and
- retaliating against someone for complaining that they have been bullied.

8. Students shall not disclose, use or disseminate personal identification information about themselves or others when using District Technology, including ~~electronic email, chat rooms~~ **instant messaging, texting,** or other forms of ~~direct electronic~~ **Internet-based** communication. Students are also cautioned not to disclose such information by other means to individuals located through the Internet without the permission of their parents/guardians. Personal information includes the student's name, address, telephone number, Social Security number, or other individually identifiable information. Students should not post or share photographs of other students without the other student's permission.
9. Students shall not use District Technology to encourage the use of drugs, alcohol or tobacco, nor shall they promote unethical practices or any activity prohibited by law or Board policy. (cf. 3513.3 - Tobacco-Free Schools)
10. Copyrighted material shall not be placed on District Technology **or other Internet-based resources** without the author's permission. Students may download copyrighted material for their own use only. (cf. 6162.6 - Use of Copyrighted Materials)

Copyrighted material shall be downloaded or shared only in accordance with applicable copyright laws. Any materials utilized for research projects should be given proper credit as with any other printed source of information. (cf. 5131.9 - Academic Honesty)

11. Students shall not intentionally upload, download or create computer viruses and/or maliciously attempt to harm or destroy District Technology or manipulate the data of any other user, including so-called "hacking." (cf. 5131.5 - Vandalism, Theft and Graffiti)
12. Students shall not **attempt to access or** read other users' electronic communication or files. They shall not attempt to interfere with other users' ability to send or receive electronic communication, nor shall they attempt to delete, copy, modify or forge other users' communication or files.
13. Students shall report any security problem or misuse of District or Personal Technology to the teacher or principal. If a student mistakenly accesses inappropriate information, the student must immediately report the matter to a teacher or school administrator.
14. Students shall not modify or attempt to repair District Technology without prior authorization.
15. Students shall not connect any personal device in the network, such as wireless access points, routers, hubs, etc.

16. Students shall not use ~~web~~ **Internet**-based proxies/anonymizers or software that attempts to make online activity ~~on the Internet~~ untraceable.
- ~~17. Students shall not download large files without permission of a teacher or administrator. Students shall not misuse District or school distribution lists or discussion groups by sending irrelevant messages.~~
- 17. Students shall not misuse District or school distribution lists or discussion groups by sending irrelevant messages.**
18. Students may not send, share, view or possess pictures, text messages, emails or other material of an obscene nature in electronic or any other form on Personal Technology at school or school-related activities, or using District Technology.

### Mobile Devices

#### **A. Personal Mobile Devices**

The use of personal mobile devices, such as laptops, cellular phones, tablets, pagers, or other electronic signaling devices, by students on campus is subject to all applicable District policies and regulations concerning technology use, as well as the following rules and understandings:

- Permission to have a mobile device at school is contingent on parent/guardian permission in the form of a signed copy of the District's Technology Use policy and administrative regulation, except as required by Education Code section 48901.5(b).
- The District accepts no financial responsibility for damage, loss or theft. The student should ~~keep~~ **secure** the device in a ~~locker~~ **safe place** when not in use. Devices should not be left unattended.
- All costs for data plans and fees associated with mobile devices are the responsibility of the student. The District does not require the use of personal mobile devices and does not rely on personal devices in its instructional program or extracurricular activities.
- ~~Mobile devices with Internet access capabilities will access the Internet only through the school's filtered network while on school property.~~
- Use **of personal mobile devices** during class time must be ~~authorized by the teacher~~ **limited to instructional purposes**.
- Photographs and audio or video recordings may be taken/made only with the express permission of all individuals being photographed or recorded. Recordings made in a classroom require the advance permission of the **classroom** teacher ~~and the school principal~~.
- Students may not take, possess or share obscene photographs or videos.
- Students may not photograph, videotape or otherwise record teacher-prepared **assessment** materials ~~such as tests~~.
- ~~The District will monitor all Internet or intranet access.~~

- If the District has reasonable cause to believe the student has violated the law or District policy, the device may be searched by authorized personnel and/or law enforcement may be contacted.

**B. District-Owned Mobile Devices**

When a student is using a District-owned mobile device, all of the above rules pertaining to personal mobile devices apply as well as the following:

- The device may be used only for school-related purposes.
- Users may not download applications ("apps") to the device without permission from the teacher or other District employee.
- Users must follow all "apps" use agreements.
- The student and parent/guardian will be responsible for the replacement cost if the device is lost or is damaged because of intentional misuse.

**Consequences for Violation**

For purposes of disallowing access to District Technology, the principal or designee shall make all decisions regarding whether or not a student has violated Board policy or administrative regulation. The decision of the principal or designee shall be final.

Inappropriate use shall result in a cancellation of the student's user privileges, disciplinary action and/or legal action in accordance with law and Board policy. (cf. 5144 -Discipline) (cf. 5144.1 - Suspension and Expulsion/Due Process) (cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities)) Permission to bring personal mobile devices to school or school activities also may be revoked.

**AGENDA ITEM BACKUP SHEET**  
**February 25, 2014**

**Board Meeting**

**TITLE:** Board Reports/Activities  
**ITEM:** Reports  
**SUBMITTED BY:** Rick Miller, Ph.D., Superintendent  
**PREPARED BY:** Rick Miller, Ph.D., Superintendent

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is for the members of the Board of Education to make announcements to the community regarding events and activities within Santa Ana Unified School District and the community as they relate to student achievement.

**RATIONALE:**

Members of the Board of Education have requested an item on the agenda of each regular meeting to provide an opportunity for announcements.

This item will provide pertinent information to the general public.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Board members will make announcements regarding community events and activities within Santa Ana Unified School District and the community.

RM:rr